

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 11, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 11, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 11, 2020.
- PUBLIC COMMENT** Director Chavez of Upper san Gabriel Valley Municipal Water District was in attendance and informed the Board that he had been named President of the Upper District Board for the fourth straight year. Director Chavez also advised of the following Upper District sponsored events coming up in March: leak detection workshop (3/16); and Sacramento Bay Delta inspection trip (3/27 – 3/29). Lastly Director Chavez informed the Board of Upper District's intention to purchase a new office building.
- Ms. Cici shared a Save-the Date flier for the San Gabriel Women's Foundation annual luncheon to be held on March 19.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on January 28, 2020.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 20580 through 20619 from the General Account in the aggregate amount of \$209,106.28 for the January 2020 invoices, and an electronic funds transfer in the amount of \$28,463.30 from the General Account, including check numbers 12043 through 12073, for the Revolving Account reimbursement.
- DISTRICT COUNSEL** District counsel reported regarding the status of the MOU with the City of San Gabriel.
- ACTION** None.
- INFORMATION** The January 2020 Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the District had hired a temporary employee in the absence of a staff member who is out on Family Medical Leave.

The General Manager followed up on a question posed by a visitor at the previous meeting as to whether a low water user can be told that they may have the opportunity for a reduced sewer tax. The consensus was that the most the District should contemplate is directing customers to the County for any pertinent information.

The General Manager followed up on the "Hydrant Guard" product, reporting that the cost is between \$1500 and \$2500, and that it might make sense for some of the District's more vulnerable hydrants, and that staff would follow up further.

The General Manager reported that the District had renewed its agreement with Civiltec Engineering, at the no increased cost.

The General Manager reported that the Crisis Communication Plan had been completed, and that staff was just awaiting copies.

**FUTURE
AGENDA
ITEMS**

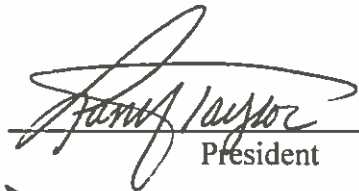
None.

**DIRECTOR
COMMENTS**

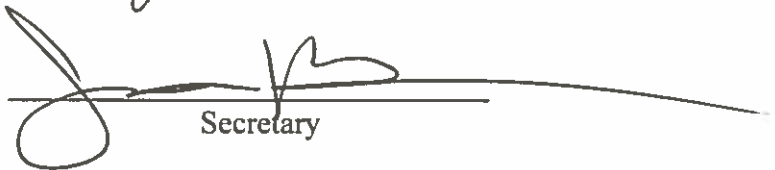
Director Cammarano inquired as to whether the Emergency Operation Center had been completed: staff advised that it had been, and there was discussion about a tour of the center in the coming weeks.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
 Check.Type = (<>) "Adjustment"
 Bank.Bank number = (=) 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/20	02/11/2020	20580	10077	ACWA/JPIA	102000	50,402.95
02/20	02/11/2020	20581	13751	ALSCO	102000	319.78
02/20	02/11/2020	20582	10048	AT&T	102000	261.92
02/20	02/11/2020	20583	13694	California American Water	102000	258.54
02/20	02/11/2020	20584	10061	Caselle, Inc.	102000	9,470.00
02/20	02/11/2020	20585	11364	City of San Gabriel	102000	36,566.97
02/20	02/11/2020	20586	11770	Clinical Laboratory of San Bernardino	102000	874.00
02/20	02/11/2020	20587	13470	Coverall North America, Inc.	102000	255.00
02/20	02/11/2020	20588	11486	Doty Bros. Equipment Co.	102000	1,871.01
02/20	02/11/2020	20589	13369	Fast Eddle's Trucking	102000	1,920.00
02/20	02/11/2020	20590	10132	Geolinks	102000	599.00
02/20	02/11/2020	20591	12494	Gordon Termite Control, Inc.	102000	50.00
02/20	02/11/2020	20592	13538	Highroad Information Technology	102000	24,829.13
02/20	02/11/2020	20593	12202	Home Depot Credit Services	102000	1,528.96
02/20	02/11/2020	20594	13524	Infosend	102000	2,574.44
02/20	02/11/2020	20595	12499	Interstate Batteries	102000	16.43
02/20	02/11/2020	20596	12169	JHM Supply	102000	13.05
02/20	02/11/2020	20597	12492	Lagerlof, Senecal, Gosney	102000	426.00
02/20	02/11/2020	20598	10013	Mission Super Hardware	102000	185.10
02/20	02/11/2020	20599	13459	Mutual of Omaha	102000	544.18
02/20	02/11/2020	20600	13510	Nobel Systems	102000	15,700.00
02/20	02/11/2020	20601	13386	Office Depot	102000	1,849.58
02/20	02/11/2020	20602	10081	Olivarez, Madruga, Lemieux & O'Neill, LL	102000	3,767.00
02/20	02/11/2020	20603	10157	O'Reilly	102000	181.15
02/20	02/11/2020	20604	10098	Petty Cash Reimbursement	102000	89.30
02/20	02/11/2020	20605	12876	Platinum Consulting Group	102000	4,283.27
02/20	02/11/2020	20606	12021	Postmaster	102000	1,370.00
02/20	02/11/2020	20607	13914	Pres Tech	102000	2,435.56
02/20	02/11/2020	20608	10112	Purchase Power	102000	150.00
02/20	02/11/2020	20609	11820	Republic Services #902	102000	169.93
02/20	02/11/2020	20610	12478	SC Fuels (Fuelman)	102000	1,917.57
02/20	02/11/2020	20611	13438	Seam Group	102000	985.70
02/20	02/11/2020	20612	10021	Southern California Edison Co.	102000	30,518.72
02/20	02/11/2020	20613	10020	Southern California Gas Co.	102000	281.46
02/20	02/11/2020	20614	13610	TPX Communications	102000	943.04
02/20	02/11/2020	20615	12045	Underground Service Alert	102000	757.97
02/20	02/11/2020	20616	12727	Waterline Technologies, Inc.	102000	1,451.76
02/20	02/11/2020	20617	10022	Western Water Works Supply Co.	102000	7,011.61
02/20	02/11/2020	20618	10447	Xerox Corporation	102000	273.20
02/20	02/11/2020	20619	13658	Landcare USA, LLC	102000	2,003.00

Grand Totals:

209,106.28

Report Criteria:

Report type: Summary
 Check.Type = (<>) "Adjustment"
 Bank.Bank number = (=) 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/20	01/09/2020	12043	10243	American Water Works Assolcation	102000	120.00
01/20	01/09/2020	12044	10040	Costco Membership	102000	60.00
01/20	01/09/2020	12045	10159	Deluxe	102000	964.89
01/20	01/09/2020	12046	10169	General Mortgage Capital Corp.	102000	552.66
01/20	01/09/2020	12047	10160	Hoa Au	102000	84.83
01/20	01/09/2020	12048	11940	Lincoln National Life Insurance Co.	102000	3,125.00
01/20	01/09/2020	12049	12674	U.S. Bank	102000	5,192.80
01/20	01/13/2020	12050	10122	ACWA / JPIA	102000	7,179.97
01/20	01/14/2020	12051	13529	Eric Chan	102000	92.35
01/20	01/15/2020	12052	12435	George Atilano	102000	200.00
01/20	01/15/2020	12053	10082	Ramirez Pediatric Dental Corp.	102000	375.00
01/20	01/15/2020	12054	13594	Scott A. Santoro, DMD	102000	400.00
01/20	01/22/2020	12055	13487	Kenneth R. Stroud, DDS	102000	380.00
01/20	01/22/2020	12056	11940	Lincoln National Life Insurance Co.	102000	3,125.00
01/20	01/22/2020	12057	11860	San Gabriel Valley Water Assoc.	102000	90.00
01/20	01/28/2020	12058	13529	Eric Chan	102000	92.35
01/20	01/30/2020	12059	13300	Brian W. Snaer, DDS	102000	226.00
01/20	01/30/2020	12060	10043	JKV Capital, LLC	102000	743.81
01/20	01/30/2020	12061	10030	Josephine Lin	102000	31.60
01/20	01/30/2020	12062	13337	Kevin J. Snaer, DDS	102000	510.00
01/20	01/30/2020	12063	13350	L. Andrew Mutch, DDS	102000	156.00
01/20	01/30/2020	12064	10036	LI-Ping Liang Xie	102000	269.43
01/20	01/30/2020	12065	10032	Nelson Lai	102000	20.20
01/20	01/30/2020	12066	10035	Niki Nghe	102000	328.32
01/20	01/30/2020	12067	10335	Roger W. Anderson, DDS	102000	1,720.00
01/20	01/30/2020	12068	10033	Steven Seiler	102000	20.21
01/20	01/30/2020	12069	13285	SWRCB-DWOCP	102000	60.00
01/20	01/30/2020	12070	13785	Thomas C. Nelson, DDS	102000	262.00
01/20	01/30/2020	12071	10029	Timmy Tran	102000	30.98
01/20	01/30/2020	12072	10065	Tipping Development, Inc.	102000	1,498.00
01/20	01/30/2020	12073	13458	Vanessa Ho, DDS	102000	106.00
Grand Totals:						28,017.40