

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 11, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, August 11, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District met in closed session at a regular meeting on August 11, 2020. Present at the District office were Carmen Corona, Casey Feilen, General Manager Jim Prior, and Director Taylor. On the phone were Directors Cammarano, DeLaTorre, Chan, and Cici; District Counsel Steven O’Neill; and member of the public Cookie Cici.
- AGENDA** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on August 11, 2020. Passed 5-0.
- PUBLIC COMMENT** Cookie Cici stated she misses seeing all the Board members and attending the meetings and sending her best wishes to the Board and staff.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on July 28, 2020.
- DEMANDS** Upon motion by Director DeLaTorre seconded by Director Cici, the Board unanimously approved paying demands with check numbers 20874 through 20927, in the amount of \$265,254.23, and an electronic funds transfer from general account to revolving account with check numbers 11979, voided and 12162 through 12188 in the amount of \$27,982.06.
- Director Chan asked about payments to Doty Bros for leak repairs, LA County Fire Inspection costs, payments to Brkich Construction for meter installation, and Wondries Auto for a truck purchase.
- Director Cammarano questioned a payment on District’s monthly landscaping bill.
- Motion passed unanimously.
- DISTRICT COUNSEL** District counsel Steven O’Neill reported status of legislation concerning Central Basin Water District.

ACTION

- A. On motion of Director Chan; seconded by Director Cici, the Board unanimously approved retaining Stetson Engineers to draft the District's Urban Water Management Plan.
- B. On motion of Director Cammarano; seconded by Director DeLaTorre, the Board declared two District vehicles as surplus and authorized the General Manager to dispose of the vehicles. Motion passed 5-0.
- C. On motion of Director Cammarano; seconded by Director Cici, discussed an appointment to the Independent Special District alternate seat on LA County LAFCO Board. After discussion the Board unanimously voted to approve Mel Matthews to serve on the Board.

INFORMATION

The Board reviewed the staff's report on water well levels.

**GENERAL
MANAGER
COMMENTS**

General Manager reported 120 water bills are currently unpaid, dating back to February 2020. He noted that he will be giving the delinquent accounts the option to enter into a payment plan.

The General Manager also reported: a tour of District's System by LA County Health Department; the distribution of tax checks to District's residents; the upcoming budget review; and virtual ACWA Conference.

**FUTURE
AGENDA
ITEMS**

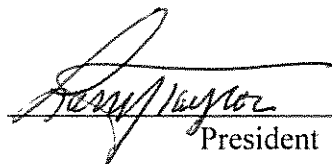
The Board discussed performing budget review at next Special Board meeting.

**DIRECTOR
COMMENTS**

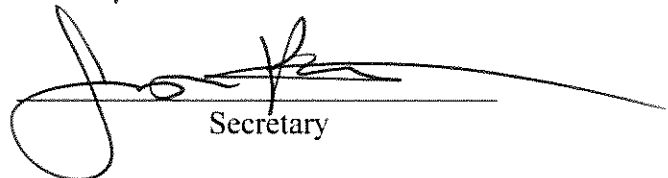
Director Cammarano reported on the virtual ACWA conference and thanked District staff for their hard work during the pandemic.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
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 Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/20	08/11/2020	20874	10177	ACC Business	102000	603.58
08/20	08/11/2020	20875	10122	ACWA / JPIA	102000	6,537.04
08/20	08/11/2020	20876	10077	ACWA/JPIA	102000	49,150.90
08/20	08/11/2020	20877	13751	ALSCO	102000	296.08
08/20	08/11/2020	20878	10148	AT&T Mobility	102000	302.08
08/20	08/11/2020	20879	10113	Bee Emergency Response Team	102000	145.00
08/20	08/11/2020	20880	13694	California American Water	102000	126.90
08/20	08/11/2020	20881	11364	City of San Gabriel	102000	43,022.94
08/20	08/11/2020	20882	11770	Clinical Laboratory of San Bernardino	102000	5,327.50
08/20	08/11/2020	20883	13303	Core & Main	102000	11,021.14
08/20	08/11/2020	20884	12984	County of Los Angeles	102000	3,200.99
08/20	08/11/2020	20885	13470	Coverall North America, Inc.	102000	255.00
08/20	08/11/2020	20886	11486	Doty Bros. Equipment Co.	102000	8,673.68
08/20	08/11/2020	20887	10171	EldeBailly LLP	102000	1,335.75
08/20	08/11/2020	20888	13369	Fast Eddie's Trucking	102000	393.00
08/20	08/11/2020	20889	12192	Federal Express	102000	43.97
08/20	08/11/2020	20890	13434	Ferguson Enterprises, Inc.	102000	41.91
08/20	08/11/2020	20891	10132	Geolinks	102000	599.00
08/20	08/11/2020	20892	10182	GLDN Marketing, Inc.	102000	57.71
08/20	08/11/2020	20893	12494	Gordon Termite Control, Inc.	102000	50.00
08/20	08/11/2020	20894	13538	Highroad Information Technology	102000	4,667.31
08/20	08/11/2020	20895	12202	Home Depot Credit Services	102000	112.50
08/20	08/11/2020	20896	13204	Industrial Pipe & Steel Co.	102000	60.57
08/20	08/11/2020	20897	13524	Infosend	102000	2,417.29
08/20	08/11/2020	20898	12499	Interstate Batteries	102000	210.91
08/20	08/11/2020	20899	12169	JHM Supply	102000	372.76
08/20	08/11/2020	20900	13658	Landcare USA, LLC	102000	2,003.00
08/20	08/11/2020	20901	10099	Line-X of Pasadena	102000	487.12
08/20	08/11/2020	20902	13264	Los Angeles County Fire Dept	102000	1,481.00
08/20	08/11/2020	20903	13111	McCall's Meter Sales & Service	102000	2,559.34
08/20	08/11/2020	20904	13141	McMaster-Carr Supply Company	102000	35.92
08/20	08/11/2020	20905	10013	Mission Super Hardware	102000	60.30
08/20	08/11/2020	20906	13459	Mutual of Omaha	102000	532.65
08/20	08/11/2020	20907	10181	Nigro & Nigro	102000	5,500.00
08/20	08/11/2020	20908	13329	Northern Safety Co., Inc.	102000	293.28
08/20	08/11/2020	20909	13386	Office Depot	102000	371.22
08/20	08/11/2020	20910	10081	Olivarez, Madruga, Lemieux & O'Neill, LL	102000	3,767.00
08/20	08/11/2020	20911	10166	Public Water Agencies Group	102000	1,988.17
08/20	08/11/2020	20912	10112	Purchase Power	102000	150.00
08/20	08/11/2020	20913	11820	Republic Services #902	102000	172.74
08/20	08/11/2020	20914	11968	Robert Brkich Construction	102000	8,594.00
08/20	08/11/2020	20915	12478	SC Fuels (Fuelman)	102000	1,506.94
08/20	08/11/2020	20916	11411	South Coast A.Q.M.D.	102000	557.42
08/20	08/11/2020	20917	10021	Southern California Edison Co.	102000	49,916.67
08/20	08/11/2020	20918	10020	Southern California Gas Co.	102000	46.33
08/20	08/11/2020	20919	13486	Star Maintenance Supply	102000	80.24
08/20	08/11/2020	20920	10153	The Orbit Printing Co	102000	314.27
08/20	08/11/2020	20921	12045	Underground Service Alert	102000	166.75
08/20	08/11/2020	20922	13178	USA BlueBook	102000	61.36
08/20	08/11/2020	20923	12727	Waterline Technologies, Inc.	102000	2,071.55
08/20	08/11/2020	20924	10022	Western Water Works Supply Co.	102000	12,870.42
08/20	08/11/2020	20925	10163	Wintek Window Tinting	102000	110.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/20	08/11/2020	20926	10190	Wondries Fleet Group	102000	30,351.94
08/20	08/11/2020	20927	10447	Xerox Corporation	102000	179.09
Grand Totals:						<u>265,254.23</u>

Report Criteria:

Report type: Summary
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Bank.Bank number = (=) 1

Report Criteria:

Report type: Summary
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/20	07/07/2020	11979	10142	Arroyo Real Estate Investment LLC	102000	980.69- V
07/20	07/02/2020	12162	10098	Petty Cash Reimbursement	102000	285.71
07/20	07/07/2020	12163	10142	Arroyo Real Estate Investment LLC	102000	980.69
07/20	07/07/2020	12164	13911	Kaxport Cleaning Service, Inc.	102000	120.00
07/20	07/07/2020	12165	10082	Ramirez Pediatric Dental Corp.	102000	395.00
07/20	07/07/2020	12166	13375	Robin Su, DDS	102000	432.00
07/20	07/07/2020	12167	13494	Roy H. Chang, DDS	102000	297.00
07/20	07/07/2020	12168	13206	Stephen W. Bowen, DMD	102000	350.00
07/20	07/08/2020	12169	11940	Lincoln National Life Insurance Co.	102000	2,530.00
07/20	07/08/2020	12170	10122	ACWA / JPIA	102000	7,107.89
07/20	07/13/2020	12171	13594	Scott A. Santoro, DMD	102000	1,500.00
07/20	07/14/2020	12172	12674	U.S. Bank	102000	1,032.42
07/20	07/14/2020	12173	13529	Eric Chan	102000	92.35
07/20	07/16/2020	12174	13492	CUSI	102000	1,500.00
07/20	07/16/2020	12175	13376	Martinez & Zermeno, APDC	102000	290.00
07/20	07/16/2020	12176	13206	Stephen W. Bowen, DMD	102000	108.50
07/20	07/20/2020	12177	10187	846 E. Valley Blvd., LLC	102000	2,742.27
07/20	07/21/2020	12178	10098	Petty Cash Reimbursement	102000	234.91
07/20	07/22/2020	12179	13605	Jim Jenkins	102000	60.00
07/20	07/22/2020	12180	11940	Lincoln National Life Insurance Co.	102000	2,530.00
07/20	07/22/2020	12181	13376	Martinez & Zermeno, APDC	102000	2,424.00
07/20	07/22/2020	12182	10019	Robert C. Lee DDS MS Inc.	102000	340.00
07/20	07/22/2020	12183	13206	Stephen W. Bowen, DMD	102000	360.00
07/20	07/28/2020	12184	13529	Eric Chan	102000	92.35
07/20	07/30/2020	12185	10189	Binh Duong	102000	698.73
07/20	07/30/2020	12186	13300	Brian W. Snaer, DDS	102000	323.00
07/20	07/30/2020	12187	10188	Van Chu	102000	193.03
07/20	07/30/2020	12188	10065	Tipping Development, Inc.	102000	1,497.00

Grand Totals:

27,536.16