

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON APRIL 14, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, April 14, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** President Taylor was physically present at the District's office; Directors Cammarano, Chan, Cici, and DeLaTorre each appeared via teleconference; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were physically present at the District's office. District Counsel, Colin O'Neill, appeared via teleconference.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on April 14, 2020.
- PUBLIC COMMENT** Ms Cici, participating telephonically, conveyed well wishes to the Board and Staff, urging all to remain safe. These sentiments were echoed by the President of the Board of Directors of the Upper San Gabriel Valley Municipal Water District, Ed Chavez, who also participated via teleconference.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on March 24, 2020.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payments of check numbers 20670 through 20719 from the General Account in aggregate amount of \$161,339.32 for the March 2020 invoices, as well an electronic funds transfer from the General Account to the Revolving Account in the amount of \$21,024.26, including check numbers 12100 through 12115.
- DISTRICT COUNSEL** District Counsel reported on the recent Executive Order No. N-42-20, issued April 2, 2020, temporarily suspending purveyors of residential water service from terminating such service for non-payment.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to re-invest the District's recently matured Time Value investment funds for a period of two years at a rate of 1.35% per annum.
- Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the lease of the rights to 300 acre-feet of water from Azusa Valley Water Company for \$236,808, which represents a cost of 92% of the normal cost from Upper San Gabriel Valley Municipal Water District.
- INFORMATION** The March 2020 Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that he had recently toured the reservoirs in the San Gabriel Mountains and that the water supply appeared to be plentiful.

The General Manager reported on the recently issued stay-at-home order, revising to May 15, 2020, and informed staff will remain on a 50/50 schedule until such time as the restriction is lifted.

The General Manager reported on the District's precautionary measures concerning the coronavirus: office closed to walk-in customers; staff maintaining six-foot distance; masks

The General Manager reported that customer refund check will soon begin to be issued and sent out.

The General Manager reported that the District's auditor has all pertinent documents.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

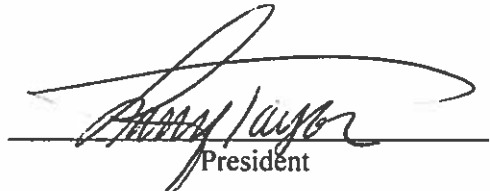
Director Cammarano inquired whether the District's teleconferencing for recent and future meetings is compliant with the law, and she was informed that it is.

Director Taylor inquired as to the status of identification badges approved by the Board, and the General Manager advised that they had been ordered.

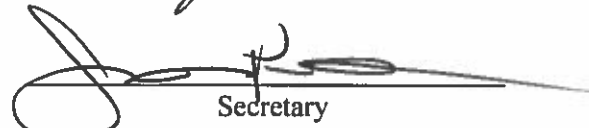
Director Chan inquired as to the other Directors' interest in attending a WRD event on May 9th, acknowledging that it would likely be postponed.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/20	04/14/2020	20670	10077	ACWA/JPIA	102000	49,837.13
04/20	04/14/2020	20671	11645	Airgas USA, LLC	102000	217.90
04/20	04/14/2020	20672	13751	ALSCO	102000	388.83
04/20	04/14/2020	20673	10048	AT&T	102000	263.63
04/20	04/14/2020	20674	10170	California School Boards Association	102000	1,500.00
04/20	04/14/2020	20675	10061	Caselle, Inc.	102000	2,050.00
04/20	04/14/2020	20676	12035	Civiltec Engineering, Inc.	102000	4,313.75
04/20	04/14/2020	20677	11770	Clinical Laboratory of San Bernardino	102000	762.50
04/20	04/14/2020	20678	13470	Coverall North America, Inc.	102000	255.00
04/20	04/14/2020	20679	10060	CV Strategies	102000	555.00
04/20	04/14/2020	20680	11486	Doty Bros. Equipment Co.	102000	1,536.38
04/20	04/14/2020	20681	10171	EideBailly LLP	102000	2,039.85
04/20	04/14/2020	20682	13467	Eurofins Eaton Analytical	102000	150.00
04/20	04/14/2020	20683	13434	Ferguson Enterprises, Inc.	102000	31.74
04/20	04/14/2020	20684	10132	Geolinks	102000	599.00
04/20	04/14/2020	20685	12494	Gordon Termite Control, Inc.	102000	50.00
04/20	04/14/2020	20686	12956	Hach Company	102000	3,723.00
04/20	04/14/2020	20687	13390	HF Scientific	102000	232.29
04/20	04/14/2020	20688	13538	Highroad Information Technology	102000	16,873.75
04/20	04/14/2020	20689	12202	Home Depot Credit Services	102000	401.00
04/20	04/14/2020	20690	13524	Infosend	102000	1,487.06
04/20	04/14/2020	20691	12169	JHM Supply	102000	35.21
04/20	04/14/2020	20692	13658	Landcare USA, LLC	102000	2,003.00
04/20	04/14/2020	20693	13111	McCall'S Meter Sales & Service	102000	250.00
04/20	04/14/2020	20694	13141	McMaster-Carr Supply Company	102000	70.89
04/20	04/14/2020	20695	10013	Mission Super Hardware	102000	166.95
04/20	04/14/2020	20696	13459	Mutual of Omaha	102000	532.65
04/20	04/14/2020	20697	13386	Office Depot	102000	902.41
04/20	04/14/2020	20698	10081	Olivarez, Madruga, Lemieux & O'Neill, LL	102000	3,767.00
04/20	04/14/2020	20699	10157	O'Reilly	102000	37.28
04/20	04/14/2020	20700	13151	Pollardwater	102000	610.65
04/20	04/14/2020	20701	11820	Republic Services #902	102000	169.93
04/20	04/14/2020	20702	13609	Riverside Fire Equipment	102000	639.00
04/20	04/14/2020	20703	10053	San Marino Security Systems	102000	6,250.00
04/20	04/14/2020	20704	12478	SC Fuels (Fuelman)	102000	1,520.69
04/20	04/14/2020	20705	13629	Secure Site Solutions, Inc.	102000	405.00
04/20	04/14/2020	20706	13321	Signius Communications	102000	311.47
04/20	04/14/2020	20707	13432	Sky Blueprint & Supplies, Inc.	102000	503.84
04/20	04/14/2020	20708	10021	Southern California Edison Co.	102000	30,179.00
04/20	04/14/2020	20709	10020	Southern California Gas Co.	102000	96.50
04/20	04/14/2020	20710	13477	The Hartford	102000	1,090.00
04/20	04/14/2020	20711	10153	The Orbit Printing Co	102000	1,375.06
04/20	04/14/2020	20712	13610	TPX Communications	102000	943.04
04/20	04/14/2020	20713	12045	Underground Service Alert	102000	145.30
04/20	04/14/2020	20714	12727	Waterline Technologies, Inc.	102000	1,600.80
04/20	04/14/2020	20715	10022	Western Water Works Supply Co.	102000	2,223.44
04/20	04/14/2020	20716	13335	Wex Bank	102000	53.52
04/20	04/14/2020	20717	10447	Xerox Corporation	102000	368.46
04/20	04/14/2020	20718	11364	City of San Gabriel	102000	.00 V
04/20	04/14/2020	20719	11364	City of San Gabriel	102000	17,820.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:						161,339.32

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 1

Report Criteria:

Report type: Summary
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 Bank.Bank number = {=} 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/20	03/04/2020	12100	11940	Lincoln National Life Insurance Co.	102000	3,230.00
03/20	03/04/2020	12101	10423	SCWUA	102000	125.00
03/20	03/09/2020	12102	10161	AppleOne Employment Services	102000	910.77
03/20	03/09/2020	12103	10167	Helman Architects, Inc.	102000	1,601.65
03/20	03/09/2020	12104	13337	Kevin J. Snaer, DDS	102000	341.00
03/20	03/09/2020	12105	13494	Roy H. Chang, DDS	102000	290.00
03/20	03/09/2020	12106	12674	U.S. Bank	102000	5,369.13
03/20	03/10/2020	12107	13529	Eric Chan	102000	92.35
03/20	03/17/2020	12108	13465	Anthony Maas	102000	153.25
03/20	03/18/2020	12109	11940	Lincoln National Life Insurance Co.	102000	3,480.00
03/20	03/23/2020	12110	10161	AppleOne Employment Services	102000	907.52
03/20	03/23/2020	12111	13546	Maria Melissa Francisco, DDS	102000	1,170.00
03/20	03/23/2020	12112	12209	Paul M. Reischl, DDS	102000	289.00
03/20	03/24/2020	12113	13529	Eric Chan	102000	92.35
03/20	03/31/2020	12114	10161	AppleOne Employment Services	102000	1,037.74
03/20	03/31/2020	12115	10172	Trugreen	102000	1,488.60
Grand Totals:						20,578.36