

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

1(669)900-9128

Meeting ID: 821 8358 7655

Passcode: 720559

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwgwd in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwgwd.

**San Gabriel County Water District
Regular Meeting of the Board of Directors**

September 22, 2020

4:00 P.M

VIA TELECONFERENCE

Or the most rapid means of communication available at the time.

1(669)900-9128 ID: 821 8358 7655 Passcode: 720559

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held September 8, 2020

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

7. District Counsel

8. Action Items

- a. Authorize General Manager to retain the services of Nigro & Nigro to perform the District's 2020 Audit**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Receive and File: August 2020 Banking and Investment Report**
- b. Receive and File: August Monthly Revenue & Expenditure Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 8, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 8, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District met in closed session at a regular meeting on September 8, 2020. Present at the District office were Carmen Corona, Casey Feilen, General Manager Jim Prior, and Director Taylor. On the phone were Directors Cammarano, DeLaTorre, Chan, and Cici; District Counsel Steven O’Neill.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting held on September 8, 2020 of the Board of Directors. Passed 5-0.
- PUBLIC COMMENT** Cookie Cici hoped everyone had a great Labor Day and urged everyone to stay cool.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the special meeting of the Board of Directors held on August 25, 2020.
- DEMANDS** Upon motion by Director DeLaTorre seconded by Director Chan, the Board moved to approve paying demands with check numbers 20928-20976 from the general account in the amount of \$956,152.87, and to approve an electronic funds transfer of 23,256.07 with check numbers 12189-12214 to the revolving account.
- DISTRICT COUNSEL** District counsel Steven O’Neill reported on the status of the legislation attempting to dissolve the Central Basin Water District.
- ACTION** There were no action items on the agenda
- INFORMATION
GENERAL
MANAGER
COMMENTS** Staff delivered a report on District water wells.
The General Manager reported on well 16 repairs, setting up this zoom board meeting, and the status of the Christmas luncheon.
- FUTURE
AGENDA
ITEMS** None

**DIRECTOR
COMMENTS**

Director Cammarano commented on local fire conditions; Director Chan commented on the recent purchase of water rights from the East Pasadena Water Company.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting at 4:25 pm.

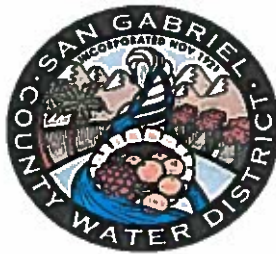
President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	9/2/2020	\$ 65,138.48
Board of Director's Payroll	9/8/2020	\$ 445.90
Payroll	9/16/2020	\$ 65,695.26
	Total Amount to be Reimbursed:	\$ 131,279.64

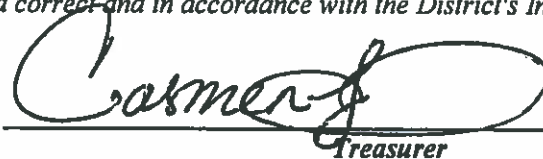


SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
August 2020

Cash & Investments	
LAIF Investment	\$ 12,071,168
<i>LAIF Interest Rate</i>	<i>0.92%</i>
Time-Value Investment	\$ 1,607,314
Citizens Bank - General	\$ 3,232,695
Citizens Bank - Revolving	\$ 176,744
Citizens-Bank - Safety Lunches	\$ 40,289
Xpress Bill Pay Holding (Online)	\$ 118,523
Citizens Bank - General/Revolving & Other	\$ 3,568,251

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 9/22/2020



Treasurer

	<u>Aug-19</u>	<u>YTD Aug-19</u>	<u>Aug-20</u>	<u>YTD Aug-20</u>
Cash Receipts	\$ 1,037,346	\$ 6,528,104	\$ 1,029,409	\$ 6,729,685
Disbursements	\$ 837,827	\$ 5,355,694	\$ 400,754	\$ 4,578,947
Water Sales	\$ 865,563	\$ 6,000,375	\$ 823,645	\$ 5,882,924
		<i>Meter Charges</i>	\$ 274,535	
		<i>Water Charges</i>	\$ 549,110	
		<i>Total</i>	\$ 823,645	

SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION
August 2020
Year-To-Date Percent
67%

Description	Budget	Receipts & Expenditures Aug-20	Total YTD	Balance	YTD %
Total Revenues	\$ 9,379,869	\$ 882,104	\$ 6,235,892	\$ (3,143,977)	66%
Operational Expense					
Production & Supply	2,890,180	806,082	1,840,624	(1,049,556)	64%
Transmission & Distribution	598,815	38,852	337,538	(261,277)	56%
Customer Service	374,646	25,679	213,176	(161,470)	57%
General & Administrative	3,944,301	147,875	1,582,745	(2,361,556)	40%
GASB 45	420,000	-	420,000	-	100%
Total Operational Expense	8,227,942	1,018,488	4,394,082	(3,833,860)	53%
Gain/(Loss) before Capital	1,151,927	(136,384)	1,841,810	689,883	160%
Capital Expenditures	1,148,000	-	290,533	(857,467)	25%
Gain/(Loss)	\$ 3,927	\$ (136,384)	\$ 1,551,277	\$ 1,547,350	

	<u>Use of Funds</u>
Fund Balance Start of Year	\$ 16,468,998
Add Back YTD Depreciation	-
YTD Gain/(Loss)	1,551,277
Ending Fund Balance	\$ 18,020,275