

## **SPECIAL NOTICE**

### **Teleconference Accessibility**

*Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.*

**1(669)900-9128 US (San Jose)**

**Meeting ID:850 2679 2935**

**Passcode: 796924**

*Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: [carmen@sgcwd.com](mailto:carmen@sgcwd.com) in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.*

*If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email [carmen@sgcwd.com](mailto:carmen@sgcwd.com)*

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
October 12, 2021  
4:00 P.M.**

**VIA TELECONFERENCE**

**Or the most rapid means of communication available at the time  
1(669)900-9128 ID: 850 2679 2935 Passcode: 796924**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                    |       |
|--------------------|-------|
| Director Taylor    | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Chan      | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**

**Second:**

**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

- a. Anyone wishing to discuss items on and not on the agenda may do so at this time**
- b. Interview applicants for open Board seat.**

**5. Minutes of a Regular Meeting of the Board of Directors held September 28, 2021**

**Motion:**

**Second:**

**Action:**

**6. List of Demands on General Account**

- a. September 2021 Invoices**

**Motion:**

**Second:**

**Action:**

**7. District Counsel**

**8. Action Item**

- a. Consider award of contract to Fraijo Brothers. Construction to Intall the San Gabriel County Water District Mainline Replacement Phase II**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

- a. Water Well Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**



**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON SEPTEMBER 28, 2021**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, September 28, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a regular meeting on September 28, 2021. Present at the District office were General Manager Jim Prior, Carmen Corona, Casey Feilen, Directors Taylor, Cammarano, DeLaTorre and Chan and District Counsel Koczanowicz.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Chan, the Board voted to adopt the agenda as presented; passed 4 - 0.
- PUBLIC COMMENT** Domingo Saucedo provided the Board with his resume and spoke about his interest in filling the vacancy on the Board, about his career in Code Enforcement in City of Los Angeles and his childhood years in Texas.
- MINUTES** Director Chan proposed two amendments to the minutes which were accepted by the Board. Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted to approve the minutes as amended for the meeting of the Board of Directors held on September 14, 2021. Motion passed 4-0.
- DEMANDS** Director DeLaTorre motioned to authorize an electronic funds transfer from the general account to the revolving account in the amount of \$135,611.83. The motion was seconded by Director Cammarano and passed on a 4-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel did not have anything significant to report.
- ACTION ITEMS**
- a. Resolution of the Board of Directors of San Gabriel County Water District No. 09-21-514, expressing regret at the passing of Sabino Cici and inviting public attention to his outstanding services to the District and offering condolences to his surviving family.
- Director Chan offered a revision to the draft resolution removing the second WHEREAS. The Board did not accept the proposed revision. Resolution was adopted on a motion by Director Cammarano, seconded by Director DeLaTorre on a 4-0 vote

- b. Authorize the General manager to invest \$500,000.00 into a three-year CD, Sallie Mae BK Murray Utah. Motion to approve by Director Cammarano, seconded by Director Chan passed on 4-0 vote.

## **MISC INFORMATION**

Board received and filed the August 2021 Banking and Investment Report and the Monthly Revenue and Expenditure Report. Board was advised and discussed that water sales are up, funds are available for safety lunch program and that additional income is expected due to additional residential units coming on line through the end of the year. Board also discussed the possible effects of ongoing drought and additional levels of emergency declarations.

## **GENERAL MANAGER COMMENTS**

The General Manager reported that at the PWAG meeting members were advised that turn-offs for non-payment continue to be barred till the end of this year and that there is a possibility of a State mandate for all employees to be vaccinated.

He also reported that water meter change out is on hold as there is shortage of meters (due most likely to the chip components). District has only approximately 300 meters left to change out.

Two applications have been received for the vacant District Director position. After discussion by the Board applications will continue to be accepted till 5<sup>th</sup> of October, with interviews at the October 12<sup>th</sup> meeting and final appointment at the October 26<sup>th</sup> meeting.

Casey Feilen reported that Well 15 is still out due to electrical part shortage which is expected to continue through November.

## **FUTURE AGENDA ITEMS**

1. Budget coming in November
2. First meeting in December - Holiday Lunch on December 14<sup>th</sup> at the Hilton.
3. October 12<sup>th</sup> meeting: Director candidates' interviews
4. October 26<sup>th</sup> meeting: Board will vote to appoint someone to fill the vacancy

## **DIRECTOR COMMENTS**

Director Cammarano relayed thanks to everyone from Cookie Cici for coming to the reception in honor of Director Cici.

Directors discussed the issue of fire suppression needs in view of the increasing number of tall buildings and lack of Hook and Ladder Fire Engine.

Director Chan inquired about the health of the staff.

**ADJOURNMENT**

Upon motion by Director Cammarano, seconded by Director Taylor, the Board voted unanimously to adjourn the meeting in memory of Director Sabino Cici at 4:45 p.m.

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President

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Secretary

[SEAL]



## Report Criteria:

Report type: Summary

Check Type = {&lt;&gt;} "Adjustment"

Bank.Bank number = {=} 3

## Revolving Account

3L Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/21	09/01/2021	12549	11940	Lincoln National Life Insurance Co.	102000	2,680.00
09/21	09/01/2021	12550	12674	U.S. Bank	102000	6,324.21
09/21	09/08/2021	12551	10312	Jimmy Chu or Bing Feng Chang	102000	16.50
09/21	09/08/2021	12552	10311	Jushan Ding	102000	60.23
09/21	09/08/2021	12553	13546	Maria Melissa Francisco, DDS	102000	768.00
09/21	09/08/2021	12554	13375	Robin Su, DDS	102000	153.00
09/21	09/09/2021	12555	13206	Stephen W. Bowen, DMD	102000	192.00
09/21	09/13/2021	12556	10098	Petty Cash Reimbursement	102000	138.28
09/21	09/14/2021	12557	13529	Eric Chan	102000	92.35
09/21	09/14/2021	12558	10313	Cal Blend Soils Inc.	102000	520.38
09/21	09/14/2021	12559	10314	Teddy Williams	102000	77.36
09/21	09/14/2021	12560	10315	Kathleen Cici	102000	2,000.00
09/21	09/15/2021	12561	11940	Lincoln National Life Insurance Co.	102000	2,680.00
09/21	09/17/2021	12562	13494	Roy H. Chang, DDS	102000	77.00
09/21	09/17/2021	12563	10316	Palm 668 Investment LLC	102000	31.95
09/21	09/27/2021	12564	13529	Eric Chan	102000	92.35
09/21	09/27/2021	12565	10122	ACWA / JPIA	102000	7,489.12
09/21	09/27/2021	12566	10178	Brian Choi Dental Inc.	102000	189.00
09/21	09/27/2021	12567	13494	Roy H. Chang, DDS	102000	1,200.00
09/21	09/29/2021	12568	11940	Lincoln National Life Insurance Co.	102000	2,680.00
09/21	09/30/2021	12569	10317	Dan Gerstner	102000	1,183.22
09/21	09/30/2021	12570	10318	Dien T. Lenh	102000	4,716.45
09/21	09/30/2021	12571	10320	Don Vinh Lee	102000	763.18
09/21	09/30/2021	12572	10322	Linh T. Huynh	102000	1,185.22
09/21	09/30/2021	12573	10324	Patrick Sario	102000	68.80
09/21	09/30/2021	12574	10323	Steven Tam	102000	682.07
09/21	09/30/2021	12575	10321	Xiu Ling Yu	102000	933.00
09/21	09/30/2021	12576	10319	Xiuhong Zhong	102000	1,273.55
Grand Totals:						38,267.22



October 12, 2021

To: The Board of Directors

From: James Prior

Subject: Award of Contract for a Mainline Replacement Project

During the planning session for the 2021 budget, \$300,000 was put in the budget for mainline replacement. The District has already spent \$185,000 on replacing main in San Gabriel and now would like to replace a section of main on Roses Road that has had many leaks in the past few years.

Staff would like to replace 400' of 6" steel pipe with 6" ductile iron pipe. The project will be on Roses Rd between Gerona Ave. and Del Mar Ave.

On September 14, 2021, bid requests were sent out to three pre-qualified, District approved contractors.

The bid filing date closed on October 5, 2021. Bids were opened in the presence of Anthony Agobian, Casey Feilen, Carlos Cardona and James Prior. All bids were analyzed for project understanding and completeness.

The bid results are as follows:

Brkich Construction	\$129,300
Doty Bros. Construction	\$134,431
Fraijo Bros Inc	\$116,000

Recommendation:

The Board of Directors accept the bid and award the contract to Fraijo Bros. Inc. for the replacement of 400 feet of 6-inch steel mainline on Roses Rd. between Del Mar Ave. and Gerona Ave. in the amount of \$116,000.





### Water Levels as of September 30, 2021

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>SEPTEMBER 2020</u>	<u>SEPTEMBER 2021</u>
Baldwin Park Key Well	201.4	185.3

#### Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of September 28, 2021 combined storage was 10,179 acre-feet (12 percent of capacity)

#### San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2020</u>	<u>2020</u>	<u>2021</u>	<u>2021</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	254.5	NM	296.5	373	423
<u>Main San Gabriel Basin</u>					
Well #9	303	409	NM	381.5	471
Well #11	233	342	240	351	483
Well #12	233	256	229	253	380
Well #14	195	287	201	291	381
Well #15	377	417	382	422	650