

**San Gabriel County Water District
Regular Meeting of the Board of Directors
November 24, 2020
4:00 P.M
VIA TELECONFERENCE**

**Or the most rapid means of communication available at the time.
1(669)900-9128 ID: 863 6293 7794 Passcode: 432408**

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of the Regular Meeting of the Board of Directors held November 10, 2020

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

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7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: October 2020 Banking and Investment Report

b. Receive and File: October 2020 Monthly Revenue & Expenditure Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON November 10, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, November 10, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a regular meeting on November 10, 2020. Present at the District office were Carmen Corona, Casey Feilen, General Manager Jim Prior and Director Taylor. On the phone were Directors Cammarano, DeLaTorre, Chan, and Cici. Also, present, District Counsel O'Neill, and member of the public Cookie Cici.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on November 10, 2020. The motion passed 5-0.
- PUBLIC COMMENT** Cookie Cici congratulated Director Cammarano and Director Taylor on their successful elections.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on October 27, 2020.
- DEMANDS** Upon motion by Director DeLaTorre, and seconded by Director Cammarano, the Board voted unanimously to approve payment on checks numbered 21024-21073 from the general account in the aggregate amount of \$276,240.04, and an electronic funds transfer from the revolving account with checks numbered 12242-12267 in the amount of \$113,952.62.
- DISTRICT COUNSEL** District counsel congratulated Directors Taylor and Cammarano on their re-elections.
- ACTION** Action item A: On motion of Director Cammarano, and second by Director Cici, the Board unanimously authorized scheduling a budget workshop for 11/24/20 at 3 p.m.
- INFORMATION** The Board reviewed the Water Well Report.
- GENERAL MANAGER COMMENTS** The General Manager reported on investment funds transfer to LAIF in the amount of \$843,000.00; sampling at Well 16; and the Holiday Luncheon. After discussion with the Board, the General Manager stated he would send a congratulatory letter to Upper District to recognize their 60th Anniversary.

**FUTURE
AGENDA
ITEMS**

The 2021 budget will be scheduled for a Special Board meeting on 11/24/20 at 3 p.m. Director Cammarano requested the Board consider cancelling the second meeting in December.

**DIRECTOR
COMMENTS**

Director Taylor commented on the Delta Conveyance facility and Director Chan commented on the birthday of the US Marine Corps. Director Cammarano suggested the General Manager send a letter of congratulations to the Upper San Gabriel Valley Municipal Water District for their 60th Anniversary Celebration.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting at 4:31 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	11/10/2020	\$ 445.90
Payroll	11/11/2020	\$ 66,841.62
	Total Amount to be Reimbursed:	\$ 67,287.52



SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
October 2020

Cash & Investments	
LAI F Investment	\$ 12,096,074
<i>LAI F Interest Rate</i>	<i>0.62%</i>
Time-Value Investment	\$ 1,605,152
Citizens Bank - General	\$ 3,412,627
Citizens Bank - Revolving	\$ 86,047
Citizens-Bank - Safety Lunches	\$ 39,037
Xpress Bill Pay Holding (Online)	<u>\$ 135,907</u>
Citizens Bank - General/Revolving & Other	\$ 3,673,619

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 11/24/2020



 Treasurer

	<u>Oct-19</u>	<u>YTD Oct-19</u>	<u>Oct-20</u>	<u>YTD Oct-20</u>
<i>Cash Receipts</i>	\$ 911,130	\$ 8,429,910	\$ 1,110,526	\$ 8,817,490
<i>Disbursements</i>	\$ 606,158	\$ 7,100,936	\$ 679,445	\$ 6,414,820
<i>Water Sales</i>	\$ 887,002	\$ 7,760,847	\$ 831,389	\$ 7,644,103
		<i>Meter Charges</i>	\$ 274,477	
		<i>Water Charges</i>	<u>\$ 556,912</u>	
		<i>Total</i>	\$ 831,389	

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

October 2020

Year-To-Date Percent

83%

Description	Budget	Receipts & Expenditures Oct-20	Total YTD	Balance	YTD %
Total Revenues	\$ 9,379,869	\$ 883,728	\$ 8,099,779	\$ (1,280,090)	86%
Operational Expense					
Production & Supply	2,890,180	157,442	2,093,508	(796,672)	72%
Transmission & Distribution	598,815	42,235	439,640	(159,175)	73%
Customer Service	374,646	26,779	277,548	(97,098)	74%
General & Administrative	3,944,301	140,301	2,009,988	(1,934,313)	51%
GASB 45	420,000	-	420,000	-	100%
Total Operational Expense	8,227,942	366,756	5,240,684	(2,987,258)	64%
Gain/(Loss) before Capital	1,151,927	516,972	2,859,095	1,707,168	248%
Capital Expenditures	1,148,000	203,250	681,346	(466,654)	59%
Gain/(Loss)	\$ 3,927	\$ 313,722	\$ 2,177,749	\$ 2,173,822	

	<u>Use of Funds</u>
Fund Balance Start of Year	\$ 16,468,998
Add Back YTD Depreciation	-
YTD Gain/(Loss)	2,177,749
Ending Fund Balance	\$ 18,646,747