SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

1(669)900-9128 US (San Jose)

Meeting ID: 813 7885 4604

Passcode: 608688

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sqcwd.com

San Gabriel County Water District Special Meeting of the Board of Directors

November 23, 2021 3:00 P.M.

VIA TELECONFERENCE

Or the most rapid means of communication available at the time 1(669)900-9128 US (San Jose) ID: 813 7885 4604 Passcode: 608688

AGENDA

	Call to Ord	er
1.	Pledge of A	llegiance
2.	Roll Call	Director Taylor Director DeLaTorre Director Cammarano Director Chan Director Sauceda
3.	Additions, l	Re-order and Adoption of the Agenda:
	Moti Seco Actio	nd:
4.	Public Com	ment on Agenda and Non-Agenda items
	Anyo	one wishing to discuss items on and not on the agenda may do so at this time
5.	Discussion of	of the District's 2022 Proposed Budget
	Moti Seco Actie	nd:
6.	Adjournme	nt
	Moti Seco Actie	nd:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

SAN GABRIEL COUNTY WATER DISTRICT PROPOSED 2022 BUDGET

James P. Prior Secretary/General Manager

MISSION

The mission of San Gabriel County Water District is to provide high quality water for residential, commercial, industrial and fire protection uses that meets or exceeds all local, state and federal standards and to provide courteous and responsive service at the most reasonable cost to our customers.

TABLE 3-1

REVENUE AND EXPENDITURE DIS' (SUMMARY PAGE)

	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
REVENUE			
Operational Non-Operational Total Revenue	9,809,639 <u>276,238</u> 10,085,877	9,233,251 <u>174,820</u> 9,408,071	9,122,513 <u>106,820</u> 9,229,333
EXPENDITURES			
Operating Expense			
Production	2,437,714	2,212,206	2,099,452
Transmission/Distribution	568,906	613,322	657,104
Customer Service/Meter Reading General/Administrative	380,651 <u>2,937,882</u>	365,478 3,248,428	367,811 <u>3,416,303</u>
Total Operating Expense	6,325,153	6,439,434	6,540,670
Capital Expenditures	1,036,101	2,915,000	2,675,000
Total Expenses	7,361,254	9,354,434	9,215,670
NET GAIN OR LOSS	2,724,623	53,637	13,663

TABLE 3-2

REVENUE

A COTT NO	DESCRIPTION	ACTUAL	APPROVED	PROPOSED
ACCT. NO.	DESCRIPTION	2020	2021	2022
	OPERATIONAL	9,809,639	9,233,251	9,122,513
	NON-OPERATIONAL	276,238	174,820	106,820
	TOTAL REVENUE	10,085,877	9,408,071	9,229,333
	TOTALKEVENOE	10,005,077	7,400,071	9,229,333
	OPERATIONAL REVENUE	6,175,432	5,502,068	5,333,480 water
		3,262,534	3,370,033	3,377,583 meter
404000/404029	Water Sales	9,437,966	8,872,101	8,711,063
10-48-4821	Raymond Basin Water Lease	0	0	0
10-45-4500	Water Quality Authority Assessment	56,229	63,000	63,000
10-41-4103	City of S.G Hydrant Rental	3,750	3,750	3,750
10-41-4102	Fire Prevention (DC)	131,729	110,000	110,000
10-41-4107	Return Payment Fee	942	500	800
10-41-4108	Shut Off Fee	1,313	2,000	1,500
10-41-4109	Water Connection Fee	132,273	100,000	150,000
10-41-4104	Late Fees	1,584	2,000	1,500
10-48-4805	Developer's Fees	32,315	70,000	70,000
10-41-4100	Cross Connection Admin. Fees	7,739	7,400	7,400
10-41-4101	Fire Flow Fee	3,800	2,500	3,500
	TOTAL OPERATIONAL REVENUE	9,809,640	9,233,251	9,122,513
	NOV OPER APPONIAL PROPERTY.			
10 40 4000	NON-OPERATIONAL REVENUE		_	_
10-48-4822	Lease Revenue	4,500	0	0
10-48-4810	Interest: LAIF	140,794	100,000	35,000
10-48-4811	Interest: Time Value Investment	42,562	35,000	18,000
10-48-4817	Unclaimed Deposit	100	100	100
10-48-4812	Interest Revenue Other	34	20	20
10-48-4813	Miscellaneous Income Metro PCS-American Tower	14,401	15,000	20,500
10-48-4800		22,720	20,700	20,700
10-48-4803	Enersponse Inc	2,160	4,000	7,500
10-48-4820 10-58-5892	Insurance Reimbursements Unrealized Gains/Losses	24,894	0	5,000
10-58-5892		5,173	0	0
10-24-2401	Gains & Loss on Sales of Asset	19,000	0	0
	TOTAL NON-OPERATIONAL REVENUE	276,338	174,820	106,820
		270,230	177,040	100,020

^{*}Water Sales Based on 5,100 acre feet

TABLE 3-3

PRODUCTION AND SUPPLY

ACCT. NO	DESCRIPTION	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
	SALARIES			
10 50 5001	0.1	6044.070	0000.066	0000 000
10-50-5001		\$244,872	\$233,066	\$239,202
10-50-5002	Overtime	5,748	5,500	5,500
	Sub-Total Salaries	250,620	238,566	244,702
	OPERATIONS AND MAINTENANCE	EEXPENSE		
10-50-5006	Supplies /Tools	7,377	3,000	3,000
10-50-5007	• •	4,825	7,000	7,000
	Training/Travel	252	2,000	2,000
	Electric Power	463,952	460,000	500,000
10-50-5062	Gas Power	390	500	250
10-50-5069	Reservoirs	18	10,000	10,000
10-50-5076	Generator Fuel and Expenses	0	5,000	8,000
	Production Maintenance Contract	3,723	11,000	12,000
10-50-5071	Pump/Motor Equipment	176,854	300,000	125,000
10-50-5072	Building/Grounds	35,507	45,000	50,000
10-50-5070	SCADA	4,995	30,000	25,000
10-50-5051	Lease Water Rights	515,042	0	0
10-50-5050	MSGB Watermaster Assessment	829,267	950,000	940,000
10-50-5052	Water Quality Authority Assessment	64,750	63,200	63,000
10-50-5053	Raymond Basin Assessment	22,503	21,940	33,000
10-50-5040	Water Quality Expense/Chlorinators	29,730	25,000	46,500
10-50-5041	Water Quality Monitoring (samples)	27,909	40,000	30,000
	Sub-Total Expense	2,187,094	1,973,640	1,854,750
	PROGRAM TOTAL	2,437,714	2,212,206	2,099,452
	PERSONNEL AUTHORIZED	2.50	2.50	2.50

TABLE 3-4

TRANSMISSION AND DISTRIBUTION

ACCT. NO	DESCRIPTION	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
	SALARIES			
10-51-5001	_	\$364,864	\$364,123	\$396,104
10-51-5002	Overtime	2,190	12,000	12,000
	Sub-Total Salaries	367,054	376,123	408,104
	OPERATIONS AND MAINTENANCE EXPENSE			
10-51-5007	Truck	19,176	20,000	22,000
10-51-5006	Tools	5,313	6,000	5,000
10-51-5110	Shop	3,872	6,000	5,000
10-51-5111	Uniforms	7,453	6,500	6,500
10-51-5008	Training / Travel	620	2,500	2,500
10-51-5199	Inventory Adjustment	23,362	200	4,000
10-51-5101	Distribution Mains/Leaks	35,785	70,000	70,000
10-51-5102	~	19,910	25,000	30,000
	Service Leaks	70,155	70,000	70,000
	Large Meter Testing & Repair	13,241	16,000	20,000
	Meter Exchange Program	0	0	0
	Fire Hydrant Maintenance	1,083	2,500	2,000
	Gate Valve Maintenance	942	2,500	2,000
10-51-5108	Permits	940	10,000	10,000
	Sub-Total Expense	201,852	237,200	249,000
	PROGRAM TOTAL	568,906	613,323	657,104
	PERSONNEL AUTHORIZED	4.00	4.00	4.00

TABLE 3-5

CUSTOMER SERVICE/METER READING/BILLING

ACCT. NO	DESCRIPTION	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
	SALARIES			
		-		
10-56-5001	Salaries - Field	\$116,566	\$108,304	\$108,457
10-56-5002	Overtime	\$7,429	\$12,000	\$12,000
10-57-5001	Salaries - Office	\$151,133	\$161,574	\$173,754
	Sub-Total Salaries	275,128	281,878	294,211
	OPERATIONS AND MAINTENANCE EXPE	<u>ENSE</u>		
10-56-5006	Billing Supplies	12,602	20,000	22,000
	Internet Service	16,288	15,000	15,000
10-56-5007	Truck	3,873	5,500	4,000
10-57-5702	Postage	24,149	30,000	25,000
10-57-5703	Uncollectable Accounts	48,611	8,000	2,500
10-56-5008	Training / Travel	0	2,000	2,000
10-57-5707	Cash Over/Short	0	100	100
10-57-5008	Training / Travel	0	1,000	1,000
10-57-5709	Conservation Education	0	2,000	2,000
	Sub-Total Expense	105,523	83,600	73,600
	PROGRAM TOTAL	380,651	365,478	367,811
25	PERSONNEL AUTHORIZED			
	Fiel	d 1.50	1.50	1.50
	Offic		2.50	2.50
	Tota	at 4.00	4.00	4.00

TABLE 3-6

GENERAL AND ADMINISTRATIVE

ACCT. NO.	DESCRIPTION		ACTUAL 2020	APPROVED 2021	PROPOSED 2022
	SALARIES				
10-58-5001	Salaries	_	\$639,375	\$621,920	\$672,951
	OPERATIONS AND MAINTENANCE EXP	PENSE			
10-58-5006	Office and Computer Supplies		23,103	25,000	25,000
10-58-5007	Automobile		4,615	6,500	7,500
10-58-5846	Safety Equipment		7,653	6,000	4,500
10-58-5847	Safety Incentives		15,303	5,000	7,500
10-58-5848			0	70,000	0
10-58-5810	Health/Vision/Life Insurance		594,148	620,000	681,000
10-58-5811	Medicare		22,472	25,000	29,000
10-58-5812	Dental		51,431	77,000	70,000
	Maintenance Contracts & Renewals		93,086	110,000	164,000
10-58-5850	Office/Warehouse Utilities		16,423	20,000	25,000
10-58-5838	Outside Consultants		211,567	100,000	115,000
10-58-5834	Legal/Professional		41,437	46,108	47,952
10-58-5831	Audit Fees		12,000	12,000	12,000
10-58-5839	Outside Services		11,689	5,000	2,500
10-58-5008	Convention/Travel/Training		1,651	7,500	7,500
10-58-5863	Conv/Travel - L. Taylor		0	5,000	5,000
10-58-5864	Conv/Travel - M. Cammarano		725	5,000	5,000
10-58-5865	Conv/Travel -		0	5,000	5,000
10-58-5860	Conv/Travel - C. DeLaTorre		0	5,000	5,000
10-58-5861	Conv/Travel - E. Chan		725	5,000	5,000
10-58-5862	Conv/Travel - J. Prior		1,252	5,000	5,000
10-58-5849	Dues/Memberships		30,041	27,000	27,000
10-58-5842	Public Relations		24,358	32,500	32,500
	Alarm Rental		1,215	2,000	3,500
10-58-5820	Public Employees Retirement System		503,236	600,000	660,000
10-58-5830	Insurance		72,737	93,000	75,000
10-58-5832	LAFCO Operating Costs		3,201	3,500	3,500
10-58-5833	Miscellaneous Bank Charges		35,481	35,000	39,000
10-58-5845	Regulatory Fees (AQMD/NPDES/CDPH)		40,113	38,000	39,000
10-58-5835	Building and Grounds		44,089	60,000	55,000
10-58-5844	Communications		14,666	20,000	20,000
10-58-5904	Employment Physicals		90	400	400
10-59-5940	Pension Trust Contributions		0	0	10,000
10-59-5950	GASB 45 Expense (OPEB)		420,000	550,000	550,000
	Sub-Total Expense	2	2,298,507	2,626,508	2,743,352
	PROGRAM TOTAL	2	2,937,882	3,248,428	3,416,303
	PERSONNEL AUTHORIZED	3-10	4.50	4.50	4.50

SAN GABRIEL COUNTY WATER DISTRICT
5-STEP MERIT PLAN SALARY SCHEDULE
CALENDAR YEAR 2022

RE-CLASSIFICATION	STEP A	STEP B	STEP C	STEP D	STEP E
Office Clerk	4415	4636	4868	5111	5366
Water Service Worker I	4494	4719	4955	5202	5462
Billing Clerk	4824	5065	5318	5584	5864
Water Service Worker II	4951	5199	5458	5731	6018
Management Assistant/Account Clerk	5766	6054	6357	6675	7009
Customer Service Rep/Conservation Spec	5719	6005	6305	6620	6951
Production Operator	5631	5913	6208	6519	6845
Water Service Worker III	5724	6010	6311	6626	6958
Water Quality Specialist	6394	6714	7049	7402	7772
Project Manager	6693	7028	7379	7748	8135
Distribution Lead Person	6693	7028	7379	7748	8135
Operations Superintendent	8748	9185	9645	10127	10633
Finance & Admin. Manager	9622	10103	10608	11139	11696
Assistant General Manager	10480	11004	11554	12132	12739
General Manager	14560	15288	16052	16855	17698

4% Cost of Living effective 1/1/22

CAPITAL IMPROVEMENTS

		PROPOSED 2022
	6	
1	MAINLINE REPLACEMENT	1,600,000
2	SERVICE REPLACEMENT	100,000
3	METERS	200,000
4	FIRE HYDRANT	40,000
5	TRUCK	85,000
6	MET CONNECTION	500,000
7	FUEL TRAILER	15,000
8	FIELD CREW OFFICE	135,000

Total \$2,675,000

SAN GABRIEL COUNTY WATER DISTRICT PROPOSED 2022 BUDGET

James P. Prior Secretary/General Manager

MISSION

The mission of San Gabriel County Water District is to provide high quality water for residential, commercial, industrial and fire protection uses that meets or exceeds all local, state and federal standards and to provide courteous and responsive service at the most reasonable cost to our customers.

TABLE 3-1

REVENUE AND EXPENDITURE DIS' (SUMMARY PAGE)

	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
REVENUE			
Operational Non-Operational Total Revenue	9,809,639 <u>276,238</u> 10,085,877	9,233,251 <u>174,820</u> 9,408,071	9,122,513 <u>106,820</u> 9,229,333
EXPENDITURES			
Operating Expense Production Transmission/Distribution Customer Service/Meter Reading General/Administrative Total Operating Expense	2,437,714 568,906 380,651 2,937,882 6,325,153	2,212,206 613,322 365,478 3,248,428 6,439,434	2,101,744 660,916 370,509 3,421,062 6,554,231
Capital Expenditures	1,036,101	2,915,000	2,675,000
Total Expenses	7,361,254	9,354,434	9,229,231
NET GAIN OR LOSS	2,724,623	53,637	102

TABLE 3-2

REVENUE

ACCT. NO.	DESCRIPTION	ACTUAL 2020	APPROVED	PROPOSED 2022
ACCT. NO.	DESCRIPTION	2020	2021	2022
	OPERATIONAL	9,809,639	9,233,251	9,122,513
	NON-OPERATIONAL	276,238	174,820	106,820
	TOTAL REVENUE	10,085,877	9,408,071	9,229,333
	OPERATIONAL REVENUE	6,175,432	5,502,068	5,333,480 water
		3,262,534	3,370,033	3,377,583 meter
404000/404029	Water Sales	9,437,966	8,872,101	8,711,063
10-48-4821	Raymond Basin Water Lease	0	0,072,101	0,711,005
10-45-4500	Water Quality Authority Assessment	56,229	63,000	63,000
10-41-4103	City of S.G Hydrant Rental	3,750	3,750	3,750
10-41-4102	Fire Prevention (DC)	131,729	110,000	110,000
10-41-4107	Return Payment Fee	942	500	800
10-41-4108	Shut Off Fee	1,313	2,000	1,500
10-41-4109	Water Connection Fee	132,273	100,000	150,000
10-41-4104	Late Fees	1,584	2,000	1,500
10-48-4805	Developer's Fees	32,315	70,000	70,000
10-41-4100	Cross Connection Admin. Fees	7,739	7,400	7,400
10-41-4101	Fire Flow Fee	3,800	2,500	3,500
	TOTAL OPERATIONAL REVENUE	9,809,640	9,233,251	9,122,513
	NON-OPERATIONAL REVENUE			
10-48-4822	Lease Revenue	4,500	0	0
10-48-4810	Interest: LAIF	140,794	100,000	35,000
10-48-4811	Interest: Time Value Investment	42,562	35,000	18,000
10-48-4817	Unclaimed Deposit	100	100	100
10-48-4812	Interest Revenue Other	34	20	20
10-48-4813	Miscellaneous Income	14,401	15,000	20,500
10-48-4800	Metro PCS-American Tower	22,720	20,700	20,700
10-48-4803	Enersponse Inc	2,160	4,000	7,500
10-48-4820	Insurance Reimbursements	24,894	0	5,000
10-58-5892	Unrealized Gains/Losses	5,173	0	0
10-59-5961	Gains & Loss on Sales of Asset	19,000	0	0
	TOTAL NON-OPERATIONAL REVENUE	276.338	174,820	106,820

^{*}Water Sales Based on 5,100 acre feet

TABLE 3-3

PRODUCTION AND SUPPLY

ACCT. NO	. DESCRIPTION	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
	SALARIES			
10-50-5001	Salaries	\$244,872	\$233,066	\$241,494
10-50-5002	Overtime	5,748	5,500	5,500
	Sub-Total Salaries	250,620	238,566	246,994
	OPERATIONS AND MAINTENANC	E EXPENSE		
10-50-5006	Supplies /Tools	7,377	3,000	3,000
10-50-5007	Truck	4,825	7,000	7,000
10-50-5008	Training/Travel	252	2,000	2,000
	Electric Power	463,952	460,000	500,000
10-50-5062	Gas Power	390	500	250
10-50-5069	Reservoirs	18	10,000	10,000
	Generator Fuel and Expenses	0	5,000	8,000
	Production Maintenance Contract	3,723	11,000	12,000
	Pump/Motor Equipment	176,854	300,000	125,000
	Building/Grounds	35.507	45,000	50,000
10-50-5070		4,995	30,000	25,000
	Lease Water Rights	515,042	0	0
	MSGB Watermaster Assessment	829,267	950,000	940,000
	Water Quality Authority Assessment	64,750	63,200	63,000
	Raymond Basin Assessment	22,503	21,940	33,000
	Water Quality Expense/Chlorinators	29,730	25,000	46,500
10-50-5041	Water Quality Monitoring (samples)	27,909	40,000	30,000
	Sub-Total Expense	2,187,094	1,973,640	1,854,750
	PROGRAM TOTAL	2,437,714	2,212,206	2,101,744
	PERSONNEL AUTHORIZED	2.50	2.50	2.50

TABLE 3-4

TRANSMISSION AND DISTRIBUTION

ACCT. NO	DESCRIPTION	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
	SALARIES			
10-51-5001	Salaries	\$364,864	\$364,123	\$399,916
10-51-5002	Overtime	2,190	12,000	12,000
	Sub-Total Salaries	367,054	376,123	411,916
	OPERATIONS AND MAINTENANCE EXPENSE			
10-51-5007	Truck	19,176	20,000	22,000
10-51-5006	Tools	5,313	6,000	5,000
10-51-5110	Shop	3,872	6,000	5,000
10-51-5111	Uniforms	7,453	6,500	6,500
10-51-5008	Training / Travel	620	2,500	2,500
10-51-5199	Inventory Adjustment	23,362	200	4,000
10-51-5101	Distribution Mains/Leaks	35,785	70,000	70,000
10-51-5102	Paving	19,910	25,000	30,000
10-51-5103	Service Leaks	70,155	70,000	70,000
10-51-5104	Large Meter Testing & Repair	13,241	16,000	20,000
10-51-5105	Meter Exchange Program	0	0	0
	Fire Hydrant Maintenance	1,083	2,500	2,000
	Gate Valve Maintenance	942	2,500	2,000
10-51-5108	Permits	940	10,000	10,000
	Sub-Total Expense	201,852	237,200	249,000
	PROGRAM TOTAL	568,906	613,323	660,916
	PERSONNEL AUTHORIZED	4.00	4.00	4.00

TABLE 3-5

CUSTOMER SERVICE/METER READING/BILLING

ACCT. NO	DESCRIPTION	_	ACTUAL 2020	APPROVED 2021	PROPOSED 2022
	SALARIES				
	Salaries - Field		\$116,566	\$108,304	\$109,499
10-56-5002			\$7,429	\$12,000	\$12,000
10-57-5001	Salaries - Office		\$151,133	\$161,574	\$175,410
	Sub-Total Salaries		275,128	281,878	296,909
	OPERATIONS AND MAINTENANCE E	EXPENSE			
10-56-5006	Billing Supplies		12,602	20,000	22,000
10-57-5701	Internet Service		16,288	15,000	15,000
10-56-5007	Truck		3,873	5,500	4,000
10-57-5702	Postage		24,149	30,000	25,000
10-57-5703	Uncollectable Accounts		48,611	8,000	2,500
10-56-5008	Training / Travel		0	2,000	2,000
10-57-5707	Cash Over/Short		0	100	100
10-57-5008	Training / Travel		0	1,000	1,000
10-57-5709	Conservation Education		0	2,000	2,000
	Sub-Total Expense		105,523	83,600	73,600
	PROGRAM TOTAL		380,651	365,478	370,509
	PERSONNEL AUTHORIZED				
		Field	1.50	1.50	1.50
		Office	2.50	2.50	2.50
		Total	4.00	4.00	4.00

TABLE 3-6

GENERAL AND ADMINISTRATIVE

ACCT. NO.	DESCRIPTION	ACTUAL 2020	APPROVED 2021	PROPOSED 2022	
	SALARIES				
10-58-5001	,	\$639,375	\$621,920	\$677,162	
	OPERATIONS AND MAINTENANCE EXP	ENSE			
10-58-5006	Office and Computer Supplies	23,103	25,000	25,000	
	Automobile	4,615	6,500	7,500	
	Safety Equipment	7,653	6,000	4,500	
	Safety Incentives	15,303	5,000	7,500	
10-58-5848		0	70,000	0	
10-58-5810	Health/Vision/Life Insurance	594,148	620,000	681,000	
10-58-5811		22,472	25,000	29,000	
10-58-5812	Dental	51,431	77,000	70,000	
	Maintenance Contracts & Renewals	93,086	110,000	164,000	
10-58-5850	Office/Warehouse Utilities	16,423	20,000	25,000	
10-58-5838	Outside Consultants	211,567	100,000	115,000	
10-58-5834	Legal/Professional	41,437	46,108	48,500	
10-58-5831	Audit Fees	12,000	12,000	12,000	
10-58-5839	Outside Services	11,689	5,000	2,500	
10-58-5008	Convention/Travel/Training	1,651	7,500	7,500	
10-58-5863	Conv/Travel - L. Taylor	0	5,000	5,000	
10-58-5864	Conv/Travel - M. Cammarano	725	5,000	5,000	
10-58-5865	Conv/Travel -	0	5,000	5,000	
10-58-5860	Conv/Travel - C. DeLaTorre	0	5,000	5,000	
10-58-5861	Conv/Travel - E. Chan	725	5,000	5,000	
10-58-5862	Conv/Travel - J. Prior	1,252	5,000	5,000	
10-58-5849	Dues/Memberships	30,041	27,000	27,000	
10-58-5842	Public Relations	24,358	32,500	32,500	
10-58-5837	Alarm Rental	1,215	2,000	3,500	
10-58-5820	Public Employees Retirement System	503,236	600,000	660,000	
10-58-5830	Insurance	72,737	93,000	75,000	
10-58-5832	LAFCO Operating Costs	3,201	3,500	3,500	
10-58-5833	Miscellaneous Bank Charges	35,481	35,000	39,000	
10-58-5845	Regulatory Fees (AQMD/NPDES/CDPH)	40,113	38,000	39,000	
10-58-5835	Building and Grounds	44,089	60,000	55,000	
10-58-5844	Communications	14,666	20,000	20,000	
10-58-5904	Employment Physicals	90	400	400	
10-59-5940	Pension Trust Contributions	0	0	10,000	
10-59-5950	GASB 45 Expense (OPEB)	420,000	550,000	550,000	
	Sub-Total Expense	2,298,507	2,626,508	2,743,900	
	PROGRAM TOTAL	2,937,882	3,248,428	3,421,062	
	PERSONNEL AUTHORIZED	3-10 4.50	4.50	4.50	

SAN GABRIEL COUNTY WATER DISTRICT
5-STEP MERIT PLAN SALARY SCHEDULE
CALENDAR YEAR 2022

RE-CLASSIFICATION	STEP A	STEP B	STEP C	STEP D	STEP E
Office Clerk	4457	4680	4914	5160	5418
Water Service Worker I	4537	4764	5002	5252	5515
Billing Clerk	4870	5114	5369	5638	5920
Water Service Worker II	4999	5249	5511	5787	6076
Management Assistant/Account Clerk	5821	6112	6418	6739	7075
Customer Service Rep/Conservation Spec	5774	6063	6366	6684	7018
Production Operator	5685	5969	6268	6581	6910
Water Service Worker III	5779	6068	6371	6690	7024
Water Quality Specialist	6455	6778	7117	7472	7846
Project Manager	6758	7096	7451	7823	8214
Distribution Lead Person	6758	7096	7451	7823	8214
Operations Superintendent	8833	9275	9738	10225	10737
Finance & Admin. Manager	9715	10201	10711	11246	11809
Assistant General Manager	10581	11110	11666	12249	12861
General Manager	14560	15288	16052	16855	17698

5% Cost of Living effective 1/1/22

CAPITAL IMPROVEMENTS

		PROPOSED 2022
I	MAINLINE REPLACEMENT	1,600,000
2	SERVICE REPLACEMENT	100,000
3	METERS	200,000
4	FIRE HYDRANT	40,000
5	TRUCK	85,000
6	MET CONNECTION	500,000
7	FUEL TRAILER	15,000
8	FIELD CREW OFFICE	135,000

Total \$2,675,000