

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

(866)691-4340 Access Code 6372794244

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors
May 26, 2020
4:00 P.M**

**VIA TELECONFERENCE
Or the most rapid means of communication available at the time.
(866) 691-4340 Access Code # 6372794244**

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held May 12, 2020

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

Regular Meeting of the Board of Directors

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7. District Counsel

8. Action Items

9. Miscellaneous Information Items

a. Receive and File: April 2020 Banking and Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MAY 12, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, May 12, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** President Taylor was physically present at the District’s office; Directors Cammarano, Chan, Cici, and DeLaTorre each appeared via teleconference; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were physically present at the District’s office. District Counsel, Colin O’Neill, appeared via teleconference.
- AGENDA** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on May 12, 2020.
- PUBLIC COMMENT** Ms Cici, participating telephonically, wished everyone had a nice Mother’s Day.
- MINUTES** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on April 28, 2020.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payments of check numbers 20720 through 20773 from the General Account in the aggregate amount of \$384,770.50 for the April invoices, as well an electronic funds transfer from the General Account to the Revolving Account in the amount of \$112,045.20, including check numbers 12116 through 12133.
- DISTRICT COUNSEL** N/A
- ACTION** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve Claris Strategy to build the District’s AWIA compliance plan.
- INFORMATION** The April 2020 Water Well Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that the Spring ACWA conference was cancelled.
The General Manager reported that the Audit should be done in the next couple of weeks.

The General Manager reported that District employees will be returning to full staff starting June 1, 2020 with modifications that will keep staff safe.

**FUTURE
AGENDA
ITEMS**

N/A

**DIRECTOR
COMMENTS**

Director Cammarano commented on ACWA being cancelled.

Director Taylor commented on how nice the badges were and that Directors Chan, DeLaTorre and Cici would be receiving their badges on Wednesday.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	5/12/2020	\$ 445.90
Payroll	5/13/2020	\$ 64,060.75
	Total Amount to be Reimbursed:	\$ 64,506.65



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
April 2020**

Cash & Investments	
LAIF Investment	\$ 11,280,008
<i>LAIF Interest Rate</i>	<i>1.65%</i>
Time-Value Investment	\$ 1,594,458
Citizens Bank - General	\$ 3,314,737
Citizens Bank - Revolving	\$ 87,955
Citizens-Bank - Safety Lunches	\$ 42,402
Xpress Bill Pay Holding (Online)	\$ 331,763
Citizens Bank - General/Revolving & Other	\$ 3,776,857

**I hereby certify that the foregoing is true and correct and in accordance with the District's Investment Policy.*

Date: 5/26/2020

Treasurer

	<u>Apr-19</u>	<u>YTD Apr-19</u>	<u>Apr-20</u>	<u>YTD Apr-20</u>
<i>Cash Receipts</i>	\$ 620,886	\$ 2,822,074	\$ 828,829	\$ 3,226,833
<i>Disbursements</i>	\$ 991,090	\$ 2,596,293	\$ 358,446	\$ 1,749,208
<i>Water Sales</i>	\$ 728,643	\$ 2,724,324	\$ 661,708	\$ 2,837,902
		<i>Meter Charges</i>	\$ 272,774	
		<i>Water Charges</i>	\$ 388,934	
		<i>Total</i>	\$ 661,708	