

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

(866)691-4340 Access Code 6372794244

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors**

June 23, 2020

4:00 P.M

VIA TELECONFERENCE

Or the most rapid means of communication available at the time.

(866) 691-4340 Access Code # 6372794244

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held June 09, 2020

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

7. District Counsel

8. Action Items

a. Approve Waiver Letter

**Motion:
Second:
Action:**

9. Miscellaneous Information Items

a. Receive and File: May 2020 Banking and Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

**Motion:
Second:
Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JUNE 9, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, June 9, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** President Taylor and Director Cammarano were physically present at the District's office; Directors Chan, Cici, and DeLaTorre each appeared via teleconference; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were physically present at the District's office. District Counsel, Steven O'Neill, appeared via teleconference.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on June 9, 2020.
- PUBLIC COMMENT** Ms. Cici, participating telephonically, conveyed well wishes to the Board and Staff, and commented that she misses seeing all the Board and staff members.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on May 26, 2020.
- DEMANDS** Upon motion by Director Chan, seconded by Director DeLaTorre, the Board unanimously approved paying demands with check numbers 20774 through 20816, in the amount of \$877,615.35, and an electronic funds transfer from the General Account to the Revolving Account, numbers 12134 through 12145 in the amount of \$81,022.97.
- DISTRICT COUNSEL** District Counsel reported on SB 625.
- ACTION** None.
- INFORMATION** The General Manager reported on the status of Well 11 and stated that he expected it to be back in service by early July.
- GENERAL MANAGER COMMENTS** The General Manager reported on the status of the refund letter involving the City of San Gabriel, and noted this would be on the next regular meeting agenda. He also reported the District resolved an issue with a customer on Strathmore who had three individual meters. He also reported he was expecting to have a draft audit report by the end of the month.

**FUTURE
AGENDA
ITEMS**

N/A

**DIRECTOR
COMMENTS**

Director Cammarano reported that on 6/2/20 she received an email from a constituent named Michael Chang, concerning remarks posted online by Director Chan which Mr. Chang found racially insensitive and unacceptable. Director Cammarano reported that she responded to Mr. Chang stating that Mr. Chan's comments do not reflect the opinions of the District. Director Chan responded that he intended no disrespect, apologized if anyone was offended by his remarks, and that he intended there be no malice in his comments. Directors Taylor and DeLaTorre suggested Director Chan state, on his social media page, that no offense was intended.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	6/9/2020	\$ 445.90
Payroll	6/10/2020	\$ 64,341.00
	Total Amount to be Reimbursed:	\$ 64,786.90



**SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
May 2020**

Cash & Investments	
LAIF Investment	\$ 11,280,008
<i>LAIF Interest Rate</i>	<i>1.36%</i>
Time-Value Investment	\$ 1,599,423
Citizens Bank - General	\$ 3,855,853
Citizens Bank - Revolving	\$ 118,923
Citizens-Bank - Safety Lunches	\$ 41,555
Xpress Bill Pay Holding (Online)	<u>\$ 110,257</u>
Citizens Bank - General/Revolving & Other	\$ 4,126,587

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 6/23/2020



 Treasurer

	<u>May-19</u>	<u>YTD May-19</u>	<u>May-20</u>	<u>YTD May-20</u>
Cash Receipts	\$ 922,474	\$ 3,744,548	\$ 888,869	\$ 4,115,702
Disbursements	\$ 1,021,077	\$ 3,617,371	\$ 518,103	\$ 2,267,311
Water Sales	\$ 759,677	\$ 3,484,001	\$ 653,419	\$ 3,491,321
		<i>Meter Charges</i>	\$ 270,177	
		<i>Water Charges</i>	<u>\$ 383,241</u>	
		<i>Total</i>	\$ 653,419	