

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

(866)691-4340 Access Code 6372794244

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors
July 28, 2020
4:00 P.M**

VIA TELECONFERENCE

**Or the most rapid means of communication available at the time.
(866) 691-4340 Access Code # 6372794244**

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

**5 Minutes of a Regular Meeting of the Board of Directors held June 23, 2020
Minutes of a Regular Meeting of the Board of Directors held July 14, 2020**

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

7. District Counsel

8. Action Items

- a. Consider vote for new Vice-President**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Receive and File: June 2020 Banking and Investment Report**

- b. Receive and File: March Monthly Revenue & Expenditure Report
April Monthly Revenue & Expenditure Report
May Monthly Revenue & Expenditure Report
June Monthly Revenue & Expenditure Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JUNE 23, 2020**

CALL TO ORDER	A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, June 23, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
ROLL CALL	President Taylor was physically present at the District's office; Directors Chan, Cammarano, Cici, and DeLaTorre each appeared via teleconference; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were physically present at the District's office. District Counsel, Steven O'Neill, appeared via teleconference.
AGENDA	Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on June 23, 2020.
PUBLIC COMMENT	Ms. Cici, participating telephonically, conveyed Happy Father's Day and Happy 4 th of July.
MINUTES	Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on June 9, 2020.
DEMANDS	Upon motion by Director Chan, seconded by Director DeLaTorre, the board unanimously approved electronic funds transfer from general account to revolving account in amount of \$64,786.90.
DISTRICT COUNSEL	District Counsel reported on SB 625 and PRA request.
ACTION	Upon Motion by Director Chan, seconded by Director Cici, the board considered and unanimously approved a letter to customers regarding reimbursement of overcharges due to clerical error.
INFORMATION	Board received and filed May 2020 Banking and Investment report. Director Taylor noted significant decrease in water sales for last month, but that overall the District was up 7%. Director Chan noted expenditures down due to reduction in capital projects.
GENERAL MANAGER COMMENTS	The General Manager reported on the audit books will be delivered next week; new truck delivered; in process of getting Rosemead permits for ADA improvements; noted retirement of Louise Dirian, long time District billing clerk.

**FUTURE
AGENDA
ITEMS**

Resolution for Louise Dirian

**DIRECTOR
COMMENTS**

Director Cammarano reported that she noticed serious flooding on W. Broadway; Assistant General Manager Feilen responded it was a break in a Cal Am Water line; the board discussed status of Father Serra statue at the mission. Director Cici inquired about District Counsel Colin O'Neill

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 14, 2020**

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, July 14, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.

ROLL CALL President Taylor, Director Cammarano and Director DeLaTorre were physically present at the District's office; Directors Chan and Cici each appeared via teleconference; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were physically present at the District's office. District Counsel, Colin O'Neill, appeared via teleconference.

AGENDA Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on July 14, 2020.

PUBLIC COMMENT Ms. Cici, participating telephonically, wished everyone well.

MINUTES Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on June 23, 2020.

DEMANDS Upon motion by Director Chan, seconded by Director DeLaTorre, the board unanimously approved paying demands with check numbers 20817 through 20873, in the amount \$765,020.92 and an electronic fund transfer from the general account to the Revolving Account, numbers 12146 through 12161 in the amount of \$79,119.69. Also included is voided check number 11905 in the amount of \$866.46.

DISTRICT COUNSEL N/A

ACTION Upon Motion by Director Cammarano, seconded by Director Cici, discussion took place which consisted of each Board Member speaking on how they felt about the motion and guidance from District Counsel. The Board voted to remove Director Chan as Vice-President. Directors Cammarano, Cici, Taylor and DeLaTorre voted for removal and Director Chan voted against removal. Attached is a statement from Director Chan.

Upon Motion by Director Cammarano and seconded by Director DeLaTorre the Board voted unanimously to adopt resolution number 07-20-510 to honor the retirement of Louise Dirian.

INFORMATION

Board received and filed 2019 Audited Financial Statement
January and February 2020 monthly revenue and expenditure reports were received and filed.
June 2020 water well report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that due to rising covid-19 cases he will be putting staff on split shifts to create social distancing.
Plans to expand the Board room were put on hold due to unforeseen expenses but ADA improvements will continue.

**FUTURE
AGENDA
ITEMS**

Midyear budget review first meeting in August.
Consider vote for new Vice-President

**DIRECTOR
COMMENTS**

Director Cici asked Director Chan if he could provide the statement he read regarding the vote to remove him as Board Vice-President as part of the minutes of this meeting. Director Chan agreed to put the statement as part of the minutes for the meeting. Director Taylor agreed that this was a good suggestion. Director Cammarano stated that the fire at the Mission was now being investigated by the Federal Government. 14 fire companies fought the fire with the majority of the artifacts being saved, including the Altar that was built in 1790. Director Chan asked staff if the water system was damaged during the fire, General Manager responded that there was no damage to the system.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

Re: Action Item 8.a. on the July 14, 2020 Board Meeting Agenda: Consider removal and replacement of Vice President of the Board of Directors

Statement of Opposition, by Eric L. Chan, V.P. of San Gabriel County Water District Board of Directors

This item we have before us stems from a single Constituent complaint about some of the content of my PERSONAL Social Media account. It bears no relevancy to my performance as a Board Member or as Vice President. Some members have decided to inject politics into an apolitical position. Quite frankly, I was surprised and saddened by their decision to take such action.

First and foremost, I wish to make it clear that it NEVER IS my intention to offend anyone. Most of you who know me know that I sometimes use my quirky sense of humor to express certain opinions and make certain points. It does NOT mean that I take serious Social issues lightly. Unfortunately, some people may sometimes MISUNDERSTAND my sarcasm and humor. No matter WHAT accusations are made against me, the People know that I am NOT a Racist.

This Board does not get to twist my words and claim racism for their political expediency. I am aware that some here have a political legacy in this town and want to carry the water for others in power. This is neither the place nor the way to accomplish your goals.

Also, be assured that the irony of this Agenda Item is NOT lost on me. . . It seems that we now have several WHITE Board Members ganging up on the ONLY Asian Board member and accusing ME of "Racism". So I question their true motivation. . . And, are THEY the REAL Racists here? I also find that it is USUALLY those CLAIMING to be the MOST "tolerant and open-minded" who are the FIRST to be INTOLERANT and BULLYING of ANY opinions THEY don't agree with.

This action is CLEARLY nothing more than a Political Prosecution! Let me remind you that we were NOT elected to play Politics on this Board. We are elected to oversee and ensure the proper and efficient production, delivery, and service of Water to our Customers. Public meetings of public business are NOT the proper time or place to play these Political games. That time would be during the next Election Cycle.

HERE, on this Board, I am committed, (and, so should YOU all be!), to helping guide the Management of our Water District for the benefit of ALL our Ratepaying Constituents, FAIRLY and JUDICIOUSLY, to the best of my ability. That is the Oath I took, and the task I am fully-committed to fulfilling EVERY DAY!

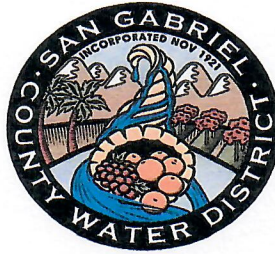
One more point. . . Even IF someone MAY have been offended, or objected to any of my personal remarks, it seems to me that the extreme action of my REMOVAL as this Board's Vice

President is disproportionately harsh and unfair, in light of any perceived "offense" that I may have committed.

For the reasons outlined above, I respectfully request that you vote NO on the issue of my removal as Vice President of this Board. Thank you.

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Payroll	7/8/2020	\$ 63,094.16
Board of Director's Payroll	7/14/2020	\$ 445.90
Payroll	7/22/2020	\$ 63,739.49
Total Amount to be Reimbursed:		\$ 127,279.55



SAN GABRIEL COUNTY WATER DISTRICT
BANKING & INVESTMENT REPORT
June 2020

Cash & Investments

LAIF Investment	\$	11,280,008	
LAIF Interest Rate		1.22%	change
Time-Value Investment	\$	1,602,877	
Citizens Bank - General	\$	3,506,601	
Citizens Bank - Revolving	\$	120,880	
Citizens-Bank - Safety Lunches	\$	41,218	
Xpress Bill Pay Holding (Online)	\$	107,746	
Citizens Bank - General/Revolving & Other	\$	3,776,446	

**I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

Date: 7/28/2020

 Treasurer

	<u>Jun-19</u>	<u>YTD Jun-19</u>	<u>Jun-20</u>	<u>YTD Jun-20</u>
Cash Receipts	\$ 856,409	\$ 4,600,956	\$ 678,879	\$ 4,794,581
Disbursements	\$ 361,311	\$ 3,978,682	\$ 1,014,280	\$ 3,281,591
Water Sales	\$ 800,364	\$ 4,284,365	\$ 690,218	\$ 4,181,539
		Meter Charges \$ 273,982		
		Water Charges \$ 416,236		
		Total \$ 690,218		

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

March 2020

Year-To-Date Percent

25%

Description	Budget	Receipts & Expenditures Mar-20	Total YTD	Balance	YTD %
Total Revenues	\$ 9,379,869	\$ 721,901	\$ 2,240,691	\$ (7,139,178)	24%
Operational Expense					
Production & Supply	2,890,180	56,567	396,545	(2,493,635)	14%
Transmission & Distribution	598,815	27,538	115,739	(483,076)	19%
Customer Service	374,646	23,460	74,423	(300,223)	20%
General & Administrative	3,944,301	183,712	503,097	(3,441,204)	13%
GASB 45	420,000	-	-	(420,000)	0%
Total Operational Expense	8,227,942	291,277	1,089,805	(7,138,137)	13%
Gain/(Loss) before Capital	1,151,927	430,623	1,150,886	(1,041)	100%
Capital Expenditures	1,148,000	5,398	37,501	(1,110,499)	3%
Gain/(Loss)	\$ 3,927	\$ 425,226	\$ 1,113,384	\$ 1,109,457	

	Use of Funds
Fund Balance Start of Year	\$ 16,468,998
Add Back YTD Depreciation	-
YTD Gain/(Loss)	1,113,384
Ending Fund Balance	\$ 17,582,382

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

April 2020

Year-To-Date Percent

33%

Description	Budget	Receipts & Expenditures Apr-20	Total YTD	Balance	YTD %
Total Revenues	\$ 9,379,869	\$ 747,870	\$ 2,988,560	\$ (6,391,309)	32%
Operational Expense					
Production & Supply	2,890,180	104,115	500,660	(2,389,520)	17%
Transmission & Distribution	598,815	45,320	161,060	(437,755)	27%
Customer Service	374,646	39,069	113,492	(261,154)	30%
General & Administrative	3,944,301	223,565	726,663	(3,217,638)	18%
GASB 45	420,000	-	-	(420,000)	0%
Total Operational Expense	8,227,942	412,070	1,501,875	(6,726,067)	18%
Gain/(Loss) before Capital	1,151,927	335,800	1,486,686	334,759	129%
Capital Expenditures	1,148,000	21,694	59,195	(1,088,805)	5%
Gain/(Loss)	\$ 3,927	\$ 314,106	\$ 1,427,490	\$ 1,423,563	

	Use of Funds
Fund Balance Start of Year	\$ 16,468,998
Add Back YTD Depreciation	-
YTD Gain/(Loss)	1,427,490
Ending Fund Balance	\$ 17,896,488

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

**May 2020
Year-To-Date Percent
42%**

Description	Budget	Receipts & Expenditures May-20	Total YTD	Balance	YTD %
Total Revenues	\$ 9,379,869	\$ 673,896	\$ 3,662,456	\$ (5,717,413)	39%
Operational Expense					
Production & Supply	2,890,180	153,785	654,445	(2,235,735)	23%
Transmission & Distribution	598,815	33,086	194,146	(404,669)	32%
Customer Service	374,646	27,553	141,045	(233,601)	38%
General & Administrative	3,944,301	156,795	883,458	(3,060,843)	22%
GASB 45	420,000	420,000	420,000	-	100%
Total Operational Expense	8,227,942	791,220	2,293,095	(5,934,847)	28%
Gain/(Loss) before Capital	1,151,927	(117,324)	1,369,362	217,435	119%
Capital Expenditures	1,148,000	88,145	147,340	(1,000,660)	13%
Gain/(Loss)	\$ 3,927	\$ (205,468)	\$ 1,222,022	\$ 1,218,095	
Use of Funds					
Fund Balance Start of Year	\$ 16,468,998				
Add Back YTD Depreciation	-				
YTD Gain/(Loss)	1,222,022				
Ending Fund Balance	\$ 17,691,020				

**SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION**

June 2020

Year-To-Date Percent

50%

Description	Budget	Receipts & Expenditures Jun-20	Total YTD	Balance	YTD %
Total Revenues	\$ 9,379,869	\$ 706,474	\$ 4,368,930	\$ (5,010,939)	47%
Operational Expense					
Production & Supply	2,890,180	303,964	958,409	(1,931,771)	33%
Transmission & Distribution	598,815	65,012	259,159	(339,656)	43%
Customer Service	374,646	26,608	167,654	(206,992)	45%
General & Administrative	3,944,301	377,142	1,260,600	(2,683,701)	32%
GASB 45	420,000	-	420,000	-	100%
Total Operational Expense	8,227,942	772,727	3,065,821	(5,162,121)	37%
Gain/(Loss) before Capital	1,151,927	(66,253)	1,303,109	151,182	113%
Capital Expenditures	1,148,000	105,477	252,817	(895,183)	22%
Gain/(Loss)	\$ 3,927	\$ (171,730)	\$ 1,050,292	\$ 1,046,365	

	Use of Funds
Fund Balance Start of Year	\$ 16,468,998
Add Back YTD Depreciation	-
YTD Gain/(Loss)	1,050,292
Ending Fund Balance	\$ 17,519,290