

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

(866)691-4340 Access Code 6372794244

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors**

August 11, 2020

4:00 P.M

VIA TELECONFERENCE

**Or the most rapid means of communication available at the time
(866)691-4340 Access Code 6372794244**

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held July 28, 2020

Motion:

Second:

Action:

6. List of Demands on General Account

a. July 2020 Invoices

Motion:

Second:

Action:

7. District Counsel

8. Action Item

- a. Discussion, Consideration and Action that Stetson prepares the Districts Urban Water Management Plan**

Motion:

Second:

Action:

- b. Discussion, Consideration and Action that the Board of Directors declare two vehicles and direct staff to dispose.**

Motion:

Second:

Action:

- c. Discussion, Consideration and Action to vote on Ballot for LAFCO Independent Special District Alternate**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Water Well Report**

10. General Manager Report

11. Future Agenda Items

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12. Director Comments

13. Adjournment

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 28, 2020**

CALL TO ORDER	A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, July 28, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
ROLL CALL	The Board of Directors of the San Gabriel County Water District met at a regular meeting on July 28, 2020. Present at the District office were Carmen Corona, Casey Feilen, General Manager Jim Prior, Director Taylor, and Director DeLaTorre. On the phone were Directors Cammarano, Chan, and Cici, District Counsel Steven O'Neill, and Shawn Harkness from CV Strategies.
AGENDA	Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on July 28, 2020.
PUBLIC COMMENT	Cookie Cici wished everyone hello; urged the board to stay cool and wished Director Cammarano a happy birthday.
MINUTES	Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on June 23, 2020 and July 14, 2020.
DEMANDS	Upon motion by Director Taylor and seconded by Director DeLaTorre, the Board unanimously approved electronic funds transfer from general account to revolving account in amount of \$127,279.55.
DISTRICT COUNSEL	District counsel Steven O'Neill reported on the requirement for roll call voting, a recent ruling involving the Central Basin Water District, and Colin O'Neill's separation from the OMLO firm.
ACTION	On motion of Director Cici; seconded by Director Cammarano, the Board unanimously elected Charles DeLaTorre as Vice President.
INFORMATION	The Board received and filed 6/20 Banking and Investment report, and the Monthly Revenue and Expenditure report for March-June 2020.
GENERAL MANAGER COMMENTS	Mr. Prior reported on the upcoming ACWA Conference; engineering and architectural cost estimates for ADA compliance for the District office in the amount of \$21,000.00 ; Stetson Engineers proposal for the District's Urban Water Management Plan in amount of \$26,000.00; use of Doty Bros help AMI meter installation ; Certification of appreciation for Colin O'Neill; and introduced new employee Jennifer Wong. Mr Prior noted that Oscar Valenzuela would take over as billing clerk and Jennifer Wong

will be the office clerk.

**FUTURE
AGENDA
ITEMS**

Director Taylor mentioned that the following items should be placed on a future agenda: mid-year budget review; and consideration of consultant for preparation of District's Urban Water Management Plan

**DIRECTOR
COMMENTS**

Director Cammarano- reported on the San Gabriel Mission fire and the ongoing investigation and inquired whether any residents were having trouble making payments. Director Chan also commented on a possible cause of the fire. Director Cici thanked Carmen for help in filing his form 470.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	7/28/2020	\$ 445.90
Revolving Reimbursement	7/31/2020	\$ 27,536.16
Total Amount to be Reimbursed:		\$ 27,982.06

Revolving Account

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank number = {=} 3

il Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/20	07/07/2020	11979	10142	Arroyo Real Estate Investment LLC	102000	980.69- V
07/20	07/02/2020	12162	10098	Petty Cash Reimbursement	102000	285.71
07/20	07/07/2020	12163	10142	Arroyo Real Estate Investment LLC	102000	980.69
07/20	07/07/2020	12164	13911	Kaxport Cleaning Service, Inc.	102000	120.00
07/20	07/07/2020	12165	10082	Ramirez Pediatric Dental Corp.	102000	395.00
07/20	07/07/2020	12166	13375	Robin Su, DDS	102000	432.00
07/20	07/07/2020	12167	13494	Roy H. Chang, DDS	102000	297.00
07/20	07/07/2020	12168	13206	Stephen W. Bowen, DMD	102000	350.00
07/20	07/08/2020	12169	11940	Lincoln National Life Insurance Co.	102000	2,530.00
07/20	07/08/2020	12170	10122	ACWA / JPIA	102000	7,107.89
07/20	07/13/2020	12171	13594	Scott A. Santoro, DMD	102000	1,500.00
07/20	07/14/2020	12172	12674	U.S. Bank	102000	1,032.42
07/20	07/14/2020	12173	13529	Eric Chan	102000	92.35
07/20	07/16/2020	12174	13492	CUSI	102000	1,500.00
07/20	07/16/2020	12175	13376	Martinez & Zermeno, APDC	102000	290.00
07/20	07/16/2020	12176	13206	Stephen W. Bowen, DMD	102000	108.50
07/20	07/20/2020	12177	10187	846 E. Valley Blvd., LLC	102000	2,742.27
07/20	07/21/2020	12178	10098	Petty Cash Reimbursement	102000	234.91
07/20	07/22/2020	12179	13605	Jim Jenkins	102000	60.00
07/20	07/22/2020	12180	11940	Lincoln National Life Insurance Co.	102000	2,530.00
07/20	07/22/2020	12181	13376	Martinez & Zermeno, APDC	102000	2,424.00
07/20	07/22/2020	12182	10019	Robert C. Lee DDS MS Inc.	102000	340.00
07/20	07/22/2020	12183	13206	Stephen W. Bowen, DMD	102000	360.00
07/20	07/28/2020	12184	13529	Eric Chan	102000	92.35
07/20	07/30/2020	12185	10189	Binh Duong	102000	698.73
07/20	07/30/2020	12186	13300	Brian W. Snaer, DDS	102000	323.00
07/20	07/30/2020	12187	10188	Van Chu	102000	193.03
07/20	07/30/2020	12188	10065	Tipping Development, Inc.	102000	1,497.00
Grand Totals:						27,536.16

M = Manual Check, V = Void Check



August 11, 2020

To: Board of Directors
From: General Manager
Subject: 2020 Urban Water Management Plan

Every five years the District must do an Urban Water Management Plan (UWMP) for the Department of Water Resources. Stetson Engineers has done our last two, 2010 and 2015. Stetson has kept the cost the same since our 2015 UWMP. Stetsons cost will be \$26,500, half will be paid this year and the remainder will be paid next year. Stetson will have it completed in May of 2021.

RECOMMENDATION:

It is staffs recommendation to award Stetson Engineers to build our Urban Water Management Plan.



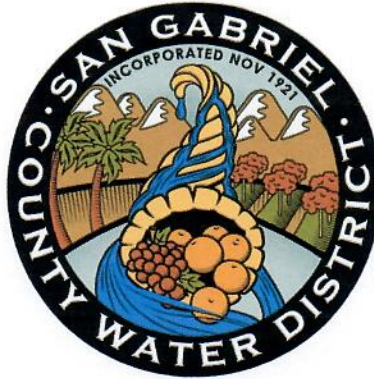
August 11, 2020

To: The Board of Directors
From: General Manager
Subject: Declare Surplus and Dispose a Vehicle

Recommendation:

The Board of Directors declare surplus the vehicle listed below and direct staff to dispose.

2010 Chevrolet 1500 Pickup Unit# 123	Mileage:	42,995
2011 Chevrolet 1500 Pickup Unit# 124	Mileage:	107,964



August 11, 2020

To: Board of Directors
From: General Manager
Subject: Ballot for LAFCO independent Special District Alternate.

Included in your Board packet is a ballot to vote for a LAFCO independent Special District Alternate. The only candidate that I know is Mr. Mel Matthews. I have known Mr. Matthew for several years, and he is very passionate about all things water. He is our ACWA representative for PWAG and has never missed a meeting. Mr. Matthews would be a good choice in my opinion.

Thank you



Water Levels as of July 31, 2020

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>JULY 2019</u>	<u>JULY 2020</u>
Baldwin Park Key Well	197.5	204.4

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of July 28, 2020, combined storage was 43,732 acre-feet (53 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2019</u>	<u>2019</u>	<u>2020</u>	<u>2020</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	299	378	301	381	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	395	303	414	471
Well #11	230	262	228	NM	483
Well #12	230.5	254	228	254	380
Well #14	200	286	193	280	381
Well #15	380	421	376	416	650