

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

1(669)900-9128 US (San Jose)

Meeting ID: 813 0845 1147

Passcode: 746798

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors**

April 13, 2021

4:00 P.M.

VIA TELECONFERENCE

Or the most rapid means of communication available at the time

1(669)900-9128 ID: 813 0845 1147 Passcode: 746798

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director DeLaTorre | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director Chan | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held March 23, 2021

Motion:

Second:

Action:

6. List of Demands on General Account

a. March 2021 Invoices

Motion:

Second:

Action:

Regular Meeting of the Board of Directors

April 13, 2021

Page -2-

7. District Counsel

8. Action Item

9. Miscellaneous Information Items

a. Water Well Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MARCH 23, 2021**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, March 23, 2021, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** The Board of Directors of the San Gabriel County Water District convened a regular meeting on March 23, 2021.
- Present at the District office were Director Taylor, General Manager James Prior, Casey Feilen and Carmen Corona. On the phone were Directors DeLaTorre, Cammarano, Chan, and Cici. Also on the phone were District Counsel O'Neill, and member of the public Cookie Cici.
- AGENDA** Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on March 23, 2021; passed 5-0.
- PUBLIC COMMENT** Cookie Cici hoped everyone is doing well and getting their vaccinations.
- MINUTES** Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on March 9, 2021. Motion passed 5-0.
- DEMANDS** Director DeLaTorre motioned for authorization of an electronic funds transfer from the general account to the revolving account in the amount of \$136,287.93. The Motion was seconded by Director Chan and passed 5-0.
- DISTRICT COUNSEL** District counsel reported on status bill Assembly Bill 119. Also, preparation of a letter to District employees for getting vaccinated and vaccination protocols implemented by other agencies.
- ACTION** None
- MISC INFORMATION** The Board reviewed the February 2021 Banking Intervention Report. Director Taylor commented that water sales were down \$57,000, cash receipts were up \$30,000 and that disbursements had risen due to the installation of AMI meters.
- GENERAL MANAGER COMMENTS** The General Manager reported that 61% of the AMI meters have been installed and that he expects completion by August.

He also reported that the building renovations had passed inspection and that he planned to have ethics and harassment training in June 2021.

**FUTURE
AGENDA
ITEMS**

None

**DIRECTOR
COMMENTS**

Director Cammarano thanks Carmen for clearing up any confusion concerning the ethics training offered by OMLO.

Director Chan inquired about the health of the employees and noted that the ACWA conference still had no sessions on its website.

Director Taylor commented on articles in Source Aqua Flow Magazine concerning meter replacements.

CLOSED SESSION

District Counsel reported that the board met in closed session pursuant to government code section 54956.9 to discuss one item of potential litigation and that instructions was given to staff and no formal action was taken.

ADJOURNMENT

Upon motion by Director Taylor and seconded by Director Cici, the Board voted unanimously to adjourn the meeting at 4:50 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Board of Director's Payroll	3/23/2021	\$ 445.90
Payroll	3/31/2021	\$ 67,815.18
Revolving Reimbursement	3/31/2021	\$ 34,169.38
	Total Amount to be Reimbursed:	\$ 102,430.46

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = {=} 3

Revolving Account

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/21	03/03/2021	12384	11940	Lincoln National Life Insurance Co.	102000	2,725.00
03/21	03/09/2021	12385	10086	Barsoum Dental	102000	139.00
03/21	03/09/2021	12386	10236	Daniel Hwang	102000	31.87
03/21	03/09/2021	12387	10019	Robert C. Lee DDS MS Inc.	102000	991.00
03/21	03/09/2021	12388	12674	U.S. Bank	102000	4,867.78
03/21	03/09/2021	12389	13529	Eric Chan	102000	92.35
03/21	03/16/2021	12390	10098	Petty Cash Reimbursement	102000	182.12
03/21	03/17/2021	12391	11940	Lincoln National Life Insurance Co.	102000	2,725.00
03/21	03/17/2021	12392	10238	Daniel Hwang	102000	48.09
03/21	03/17/2021	12393	13308	Dmitry Tubis, DDS	102000	1,580.00
03/21	03/17/2021	12394	13774	Great Smiles Dental	102000	155.00
03/21	03/17/2021	12395	10237	Hing Lan Cheung	102000	15.45
03/21	03/17/2021	12396	13350	L. Andrew Mutch, DDS	102000	719.00
03/21	03/19/2021	12397	10240	Aimee Taraporewalla	102000	200.00
03/21	03/19/2021	12398	13376	Martinez & Zermeno, APDC	102000	1,500.00
03/21	03/19/2021	12399	10019	Robert C. Lee DDS MS Inc.	102000	374.00
03/21	03/23/2021	12400	13529	Eric Chan	102000	92.35
03/21	03/23/2021	12401	10246	Aileen Matsuura	102000	144.84
03/21	03/23/2021	12402	10178	Brian Choi Dental Inc.	102000	327.00
03/21	03/23/2021	12403	10247	Cenco Auto Body Inc	102000	9,566.51
03/21	03/23/2021	12404	13477	The Hartford	102000	1,090.00
03/21	03/29/2021	12405	12435	George Atliano	102000	25.00
03/21	03/29/2021	12406	10241	Truman Trinh	102000	17.84
03/21	03/31/2021	12407	11940	Lincoln National Life Insurance Co.	102000	2,725.00
03/21	03/31/2021	12408	10244	Ellen Duong	102000	677.96
03/21	03/31/2021	12409	10249	Fidel Pinedo	102000	857.97
03/21	03/31/2021	12410	10251	Janice Kasal	102000	180.69
03/21	03/31/2021	12411	10248	Jian Wei Deng	102000	944.83
03/21	03/31/2021	12412	10250	Tiffany Vong	102000	293.00
03/21	03/31/2021	12413	10242	Yangling Jia	102000	844.73
03/21	03/31/2021	12414	10252	Jian Wang or Haiyan Zhou	102000	36.00

Grand Totals: 34,169.38



Water Levels as of March, 2021

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>MARCH 2020</u>	<u>MARCH 2021</u>
Baldwin Park Key Well	208.0	196.7

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of March 30, 2021 combined storage was 13,300 acre-feet (16 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2020</u>	<u>2020</u>	<u>2021</u>	<u>2021</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	300.5	382	303	380	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	399.5	298.5	NM	471
Well #11	229	NM	231	342	483
Well #12	219	243	229	251	380
Well #14	178.5	265	189	278	381
Well #15	373	411	377	415	650