

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 11, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 11, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously, 4 – 0, to adopt the agenda for this regular meeting of the Board of Directors held on September 11, 2018.
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously, 4 – 0, to approve the minutes of the regular meeting of the board of directors held on August 28, 2018.
- DEMANDS** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously, 4 – 0, to approve the payment of check numbers 19682 through 19727 from the General Account in the aggregate amount of \$786,612.55, and check numbers 11612 through 11630 from the Revolving Account in the aggregate amount of \$24,561.84 for the August, 2018 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Ms. Cici commented that she attended the Trench dedication ceremony, which she found to be very exciting. Ms. Cici further expressed her condolences to those who lost loved ones in the World Trade Center tragedy seventeen years ago on this date.
- DISTRICT COUNSEL** District counsel reported generally on the sufficiency of the District's standard public works contract.
- ACTION** None.
- INFORMATION** The August, 2018 Banking and Investment Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that a portion of Pine Street is to be paved later this year, and he would like to install a new pipeline along that stretch before the City paves it. He suggested that it might be an appropriate project for Fraijo Brothers, because it is a smaller job and will give the District an

opportunity to assess the competence of the company for possible work on future projects

The General Manager reported that Ready Artwork was preparing to create the District's public outreach video.

The General Manager reported that staff is enrolled for NIMS & SIMS training.

The General Manager reported that is almost time to reinvest the District's Time Value Investment assets, and that preliminary investigation indicates that the District could lock in a rate of 2.8% for a two-year term

The General Manager reported that he had contacted the County, confirming that the District will not have an election in November because nobody has challenged the incumbents facing re-election.

The General Manager reported that the new contract for the District's auditors, Egan & Egan, will be brought as a future agenda item.

The General Manger proposed an event for District employees designed for team-building and employee morale. He will bring specific proposals for the Board's future consideration.

The General Manager reported that he found a recent leadership conference very useful and informative. This sentiment was echoed by Assistant General Manager Feilen and Finance and Administration Manager Corona, who also both attended the conference.

**FUTURE
AGENDA
ITEMS**

- Time Value Investment direction.
- Contract for auditors Egan & Egan.
- Contract for Pine Street pipeline.
- Annual employee recognition luncheon arrangements. (Date & Location)


**DIRECTOR
COMMENTS**

Director Cammarano commented that she had also attended the Trench dedication ceremony, and agreed with Ms. Cici that it was very exciting and gratifying, especially after the many years the project has been the works. Director Cammarano shared a brief history of the project, and pointed out that the project came in under budget and ahead of schedule, noting that Walsh Construction deserved a lot of credit.

Director Chan inquired as to the implementation of the District's new accounting software, and Finance and Administration Manager Corona provided a status update.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously, 4 – 0, to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 9/11/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19682	09/11/18	P	10077	ACWA/JPIA	\$49,482.29
19683	09/11/18	P	11645	AIRGAS USA, LLC	\$157.73
19684	09/11/18	P	13751	ALSCO	\$248.61
19685	09/11/18	P	10078	ALTERNATIVE HOSE INC.	\$50.21
19686	09/11/18	P	10048	AT&T	\$7.03
19687	09/11/18	P	13335	CHEVRON AND TEXACO	\$103.23
19688	09/11/18	P	11364	CITY OF SAN GABRIEL	\$44,201.96
19689	09/11/18	P	11770	CLINICAL LABORATORY OF SAN BER	\$930.00
19690	09/11/18	P	13470	COVERALL NORTH AMERICA, INC.	\$255.00
19691	09/11/18	P	13492	CUSI	\$5,702.00
19692	09/11/18	P	11486	DOTY BROS. EQUIPMENT CO.	\$7,097.90
19693	09/11/18	P	10121	DOUGLAS DOOR REPAIR CO., INC.	\$467.90
19694	09/11/18	P	13257	DUNN-EDWARDS CORPORATION	\$240.38
19695	09/11/18	P	13358	EGAN & EGAN	\$9,500.00
19696	09/11/18	P	13434	FERGUSON ENTERPRISES INC. 1350	\$124.05
19697	09/11/18	P	12494	GORDON TERMITE CONTROL INC.	\$50.00
19698	09/11/18	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
19699	09/11/18	P	12202	HOME DEPOT CREDIT SERVICES	\$408.69
19700	09/11/18	P	13524	INFOSEND	\$1,654.63
19701	09/11/18	P	12169	JHM SUPPLY	\$41.84
19702	09/11/18	P	12492	LAGERLOF,SENECAL, GOSNEY	\$1,004.53
19703	09/11/18	P	13658	LANDCARE USA, LLC	\$1,800.00
19704	09/11/18	P	13264	LOS ANGELES COUNTY FIRE DEPT	\$1,295.00
19705	09/11/18	P	10258	MAIN SAN GABRIEL BASIN WATERMA	\$517,858.30
19706	09/11/18	P	13141	MCMASTER-CARR SUPPLY COMPANY	\$170.94
19707	09/11/18	P	10013	MISSION SUPER HARDWARE	\$82.86
19708	09/11/18	P	13459	MUTUAL OF OMAHA	\$506.87
19709	09/11/18	P	13386	OFFICE DEPOT	\$683.31
19710	09/11/18	P	10081	OLIVAREZ MADRUGA LEMIEUX	\$3,500.00
19711	09/11/18	P	10098	PETTY CASH REIMBURSEMENT	\$102.01
19712	09/11/18	P	13319	PITNEY BOWES	\$93.06
19713	09/11/18	P	12876	PLATINUM CONSULTING GROUP	\$15,973.25
19714	09/11/18	P	12878	PLUMBING WHOLESALE OUTLET, INC	\$295.07
19715	09/11/18	P	11820	REPUBLIC SERVICES	\$164.60
19716	09/11/18	P	13333	RESERVE ACCOUNT	\$300.00
19717	09/11/18	P	12031	REVOLVING REIMBURSEMENT	\$25,007.74
19718	09/11/18	P	12051	SAN GABRIEL BASIN W.Q.A.	\$26,979.00
19719	09/11/18	P	12478	SC FUELS (FUELMAN)	\$2,449.05
19720	09/11/18	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$53,143.57
19721	09/11/18	P	13486	STAR MAINTENANCE SUPPLY	\$173.01
19722	09/11/18	P	11757	THE PROCESSORS	\$601.24
19723	09/11/18	P	13610	TPX COMMUNICATIONS	\$901.25
19724	09/11/18	P	12045	UNDERGROUND SERVICE ALERT	\$161.80
19725	09/11/18	P	12727	WATERLINE TECHNOLOGIES, INC.	\$2,703.42
19726	09/11/18	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$8,632.97
19727	09/11/18	P	10447	XEROX CORP	\$181.25
BANK 13100B REGISTER TOTAL:					\$786,612.55
GRAND TOTAL :					\$786,612.55

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 8/1/2018 to 8/30/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11612	08/09/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,745.00
11613	08/09/18	P	13376	MARTINEZ & ZERMENO 11 APDC	\$1,656.00
11614	08/09/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11615	08/14/18	P	13529	ERIC CHAN	\$92.35
11616	08/14/18	P	13594	LAWRENCE PERKINS, D.D.S.	\$160.00
11617	08/14/18	P	12674	U.S. BANK	\$3,734.85
11618	08/20/18	P	10057	DR FRANK CHO DDS	\$150.00
11619	08/20/18	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11620	08/20/18	P	13285	SWRCB-DWOCP	\$60.00
11621	08/21/18	P	12959	E.C.C., INC.	\$7,426.00
11622	08/21/18	P	13750	CalPERS	\$700.00
11623	08/22/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00
11624	08/24/18	P	13308	DMITRY TUBIS, D.D.S.	\$337.00
11625	08/28/18	P	13529	ERIC CHAN	\$92.35
11626	08/29/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11627	08/30/18	P	13189	CARMEN CORONA	\$1,699.66
11628	08/30/18	P	10123	MON WAH LAU	\$2,157.83
11629	08/30/18	P	10125	RICHARD CHENG	\$181.93
11630	08/30/18	P	10124	THOMAS WONG	\$923.87
BANK 13200 REGISTER TOTAL:					\$24,561.84
GRAND TOTAL :					\$24,561.84

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.