

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON OCTOBER 23, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, October 23, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Cici, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on October 23, 2018.
- MINUTES** Upon motion by Director Chan and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on October 9, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 19785 from the General Account in the amount of \$123,180.32 for the Revolving Reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Director Chavez of Upper San Gabriel Valley Municipal Water District was present and commented that the Upper District's annual WaterFest was a successful event, despite the somewhat inclement weather.
- Director Chavez also reported that Upper District Director Urias had decided not to seek reelection and that there were three candidates in the upcoming election seeking his seat.
- DISTRICT COUNSEL** District counsel reported regarding the District's tuition reimbursement program, sharing with the Board examples of other agencies' tuition/education policies for the Boards information.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to award a contract for the replacement of 37 services on Bilton Way to Doty Brothers Construction in the amount of \$44,580.
- INFORMATION** The September 2018 Monthly Revenue and Expenditure Report was received and filed.

**ASSISTANT
GENERAL
MANAGER
COMMENTS**

The General Manager was absent from the meeting, and the assistant General Manager reported on the following:

- Phase 3 of the Pipeline Replacement project being performed by Brkich Construction was expected to complete its last tie-in in the coming days, leaving only paving work to be done.
- Phase 4 of the Pipeline project, being performed by Doty Brothers, was expected to be fully completed by the end of the week.
- The Assistant General Manager reported that District staff had a telephone call with Casell concerning the timeframe for implementation of the new billing system, and was informed that the current estimated time by which it would be on-line is early January, 2019.
- A report on the amount of traffic received by the District's website would be available at the next Board meeting.
- The Budget would be available for review at the next Board meeting.
- The District's outreach video was nearing completion, with only a few finishing touches left to be completed.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

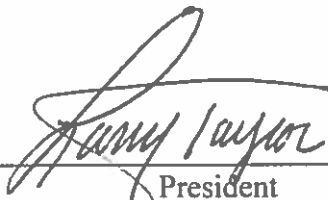
Director Taylor requested an estimate of the costs of the 37 services to be used in the Bilton Way project. The assistant general manager advised that figure would be forthcoming.

Director Taylor inquired of Finance and Administration Manager Corona concerning her recent attendance at the Casell training seminar. She advised that it was very useful and informative, with classes regarding accounting procedures, running of reports, and generally becoming familiar with the new software soon to be implemented.

ADJOURNMENT

Upon motion by Director DeLaTorre, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.





President



Secretary

[SEAL]



San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 10/23/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19785	10/23/18	P	12031	REVOLVING REIMBURSEMENT	\$123,180.32
BANK 13100B REGISTER TOTAL:					\$123,180.32
GRAND TOTAL :					\$123,180.32

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
** Denotes broken check sequence.