

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON OCTOBER 9, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, October 9, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on October 9, 2018.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on September 25, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check numbers 19729 through 19784 from the General Account in the aggregate amount of \$1,169,710.23, and check numbers 11631 through 11652 from the Revolving Account in the aggregate amount of \$16,937.82 for the September, 2018 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding the legality of requiring customers' social security numbers as a condition of service.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to invest \$500,000 into 2-year Time Value instruments with Morgan Stanley at a 2.9% interest rate.
- INFORMATION** The September, 2018 Banking and Investment Report was received and filed.
- The September, 2018 Water Well Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that the recent MWD Weymouth facility tour was informative and remarked that it is an impressive operation.
- The General Manager reported that the District's new software provider, Casell, had encountered a delay. Casell informed the District

that the system cannot be implemented until the District provides certain material, a requirement not previously disclosed by Casell. The system is not expected to be implemented until January, 2019, but Casell has agreed to pay for the District's continued use of its existing system until the new one is in place.

The General Manger reported that Assistant General Manager Feilen will be conducting the next meeting in the General Manager's absence.

The General Manager reported that the cost of water to the District is increasing to \$800 per acre-foot, and will certainly reach \$1,000 per acre-foot in the not too distant future. The Board agreed that District customers should be made aware of these developments, and the general manager noted some of those efforts. The Board also asked for a report on how much traffic the District's website receives to determine how useful a vehicle it might be for providing information to customers.

**FUTURE
AGENDA
ITEMS**

Possible consideration of award of contract for the upgrade of service connections in connection with a City project, depending on notice from the City.

**DIRECTOR
COMMENTS**

Director Chan reported that he was very appreciative of the opportunity to tour the MWD Weymouth facility and recounted various aspects with which he was impressed. Director Chan shared his thoughts on recent and pending legislation, noting that he appreciates ACWA's efforts on that front.

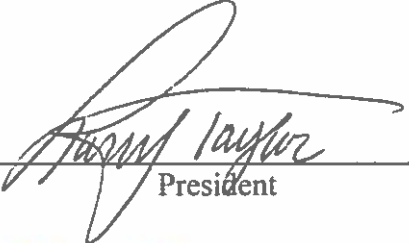
Director DeLaTorre also reported that he was glad to have taken the Weymouth tour, remarking that he was impressed by the length of tenure of employees at the facility.

Director Taylor recommended and made available an article on workforce training strategies.

Director Taylor inquired as to the status of an item recently discussed by the Board concerning customers' use of credit cards to pay their bills. Staff reminded that the various problems identified might be solved by the new software, and that the matter had been tabled until the new software is implemented.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

ASSISTANT GENERAL MANAGER

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 10/9/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19729	10/09/18	P	10122	ACWA / JPIA	\$36,801.00
19730	10/09/18	P	10077	ACWA/JPIA	\$47,993.57
19731	10/09/18	P	13751	ALSCO	\$262.09
19732	10/09/18	P	10048	AT&T	\$232.60
19733	10/09/18	P	12993	BYRD INDUSTRIAL ELECTRONICS	\$1,019.40
19734	10/09/18	P	13694	CALIFORNIA AMERICAN WATER	\$220.60
19735	10/09/18	P	11364	CITY OF SAN GABRIEL	\$54,538.78
19736	10/09/18	P	11770	CLINICAL LABORATORY OF SAN BER	\$1,526.00
19737	10/09/18	P	13243	CONNOR AIR CONDITIONING	\$185.00
19738	10/09/18	P	13470	COVERALL NORTH AMERICA, INC.	\$255.00
19739	10/09/18	P	13145	CUMMINS CAL PACIFIC, LLC	\$725.00
19740	10/09/18	P	10060	CV STRATEGIES	\$904.14
19741	10/09/18	P	11486	DOTY BROS. EQUIPMENT CO.	\$23,705.46
19742	10/09/18	P	12959	E.C.C., INC.	\$18,256.00
19743	10/09/18	P	13369	FAST EDDIE'S TRUCKING	\$370.00
19744	10/09/18	P	12192	FEDERAL EXPRESS	\$336.09
19745	10/09/18	P	13434	FERGUSON ENTERPRISES INC. 1350	\$105.83
19746	10/09/18	P	10120	FRAIJO BROTHERS INC	\$8,356.80
19747	10/09/18	P	12494	GORDON TERMITE CONTROL INC.	\$50.00
19748	10/09/18	P	13304	GREAT WESTERN TERMITE CONTROL	\$70.00
19749	10/09/18	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
19750	10/09/18	P	12202	HOME DEPOT CREDIT SERVICES	\$100.81
19751	10/09/18	P	13539	HYDROTEX	\$1,080.75
19752	10/09/18	P	13524	INFOSEND	\$1,245.22
19753	10/09/18	P	12499	INTERSTATE BATTERIES	\$16.43
19754	10/09/18	P	12169	JHM SUPPLY	\$82.52
19755	10/09/18	P	13727	KAR-TECH	\$258.00
19756	10/09/18	P	12492	LAGERLOF,SENECAL, GOSNEY	\$1,085.09
19757	10/09/18	P	13111	MCCALL'S METER SALES & SERVICE	\$4,318.83
19758	10/09/18	P	13782	MCKINNEY CONSTRUCTION CO., INC	\$231,012.90
19759	10/09/18	P	10013	MISSION SUPER HARDWARE	\$88.98
19760	10/09/18	P	13459	MUTUAL OF OMAHA	\$506.87
19761	10/09/18	P	13329	NORTHERN SAFETY CO., INC.	\$149.00
19762	10/09/18	P	13386	OFFICE DEPOT	\$442.58
19763	10/09/18	P	10081	OLIVAREZ MADRUGA LEMIEUX	\$3,675.00
19764	10/09/18	P	10098	PETTY CASH REIMBURSEMENT	\$76.81
19765	10/09/18	P	13319	PITNEY BOWES	\$220.10
19766	10/09/18	P	12876	PLATINUM CONSULTING GROUP	\$18,573.45
19767	10/09/18	P	11820	REPUBLIC SERVICES	\$164.60
19768	10/09/18	P	12031	REVOLVING REIMBURSEMENT	\$17,383.72
19769	10/09/18	P	11968	ROBERT BRKICH CONSTRUCTION	\$623,073.82
19770	10/09/18	P	12478	SC FUELS (FUELMAN)	\$2,018.21
19771	10/09/18	P	13321	SIGNIUS COMMUNICATIONS	\$377.63
19772	10/09/18	P	13432	SKY BLUEPRINT & SUPPLIES, INC.	\$21.85
19773	10/09/18	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$43,875.60
19774	10/09/18	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$44.91
19775	10/09/18	P	13183	STETSON ENGINEERS, INC.	\$372.00
19776	10/09/18	P	13223	TERRY'S MINUTEMAN VALVE	\$971.20
19777	10/09/18	P	11757	THE PROCESSORS	\$473.50
19778	10/09/18	P	10073	THORSON MOTOR CENTER	\$704.75
19779	10/09/18	P	12045	UNDERGROUND SERVICE ALERT	\$151.90
19780	10/09/18	P	13178	USA BLUE BOOK	\$155.54
19781	10/09/18	P	12897	VERIZON WIRELESS - LA	\$178.84
19782	10/09/18	P	12727	WATERLINE TECHNOLOGIES, INC.	\$1,713.62
19783	10/09/18	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$17,786.64
19784	10/09/18	P	10447	XEROX CORP	\$270.20

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 10/9/2018

<u>Check No.</u>	<u>Date</u>	<u>Status</u>	<u>Vendor ID</u>	<u>Payee Name</u>	<u>Amount</u>
BANK 13100B REGISTER TOTAL:					\$1,169,710.23
GRAND TOTAL :					<u>\$1,169,710.23</u>

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San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 9/1/2018 to 9/30/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11631	09/04/18	P	10086	BARSOUM DENTAL	\$99.00
11632	09/04/18	P	13300	BRIAN W. SNAER, D.D.S.	\$303.00
11633	09/04/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00
11634	09/04/18	P	13376	MARTINEZ & ZERMENO 11 APDC	\$1,200.00
11635	09/04/18	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11636	09/05/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11637	09/10/18	P	13127	JIM PRIOR	\$668.24
11638	09/11/18	P	13529	ERIC CHAN	\$92.35
11639	09/12/18	P	13191	MARK ALLEN WONG, DDS, INC	\$1,500.00
11640	09/12/18	P	13785	THOMAS C. NELSON D.D.S.	\$120.00
11641	09/12/18	P	12674	U.S. BANK	\$3,742.15
11642	09/19/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11643	09/19/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00
11644	09/19/18	P	10126	READY ARTWORK	\$2,500.00
11645	09/20/18	P	13594	LAWRENCE PERKINS, D.D.S.	\$460.00
11646	09/20/18	P	13458	VANESSA HO, D.D.S.	\$269.00
11647	09/25/18	P	13529	ERIC CHAN	\$92.35
11648	09/25/18	P	13189	CARMEN CORONA	\$239.40
11649	09/26/18	P	10128	IRVINE GARDEN	\$72.67
11650	09/26/18	P	10127	YAN GAN	\$879.66
11651	09/28/18	P	10129	ROWLAND WATER DISTRICT	\$150.00
11652	09/28/18	P	13285	SWRCB-DWOCF	\$60.00
BANK 13200 REGISTER TOTAL:					\$16,937.82
GRAND TOTAL :					\$16,937.82

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