

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MARCH 26, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, March 26, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on March 26, 2019.
- PUBLIC COMMENT** Ms. Cici reported that the annual San Gabriel Women's Foundation luncheon was a great success and thanked staff and Directors for their attendance.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on March 12, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 20058 from the General Account in the amount of \$125,800.25 for the Revolving/Payroll Account reimbursement.
- DISTRICT COUNSEL** District counsel reported regarding the status of the San Gabriel City Water tax issue, and on continued analysis of the viability of a District internship program.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to adopt Resolution No. 3-19-505, as amended by interlineation to correct a clerical error, amending the District Personnel Manual as it relates to employee footwear allowance, increasing the annual allowance from \$150 to \$200.
- Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 3-19-506, amending the District Personnel Manual as it related to employee benefits, eliminating election days from the list of official District holidays.
- INFORMATION** The February 2019 Banking and Investment Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager distributed a memorandum on a possible District trust investment, to be considered at a future meeting.

The General Manager reported that at the April 23 meeting, a representative of Best Meter will be in attendance to explain the smart meter program and answer Directors' questions on the subject.

The General Manager reported that the District had received its expected shipment of dye tablets, and that he was considering preparing small water saving kits to be given to new District customers.

The General Manager reported that the District will be allowed to lease 750 acre-feet from the City of Azusa at 92% of the normal cost.

The General Manager reported that the emergency preparedness center is coming along, with some work yet to be completed for it to be fully functional.

The General Manager reported that the new Caselle software is fully implemented and in use.

**FUTURE
AGENDA
ITEMS**

- Discuss District investment policy.

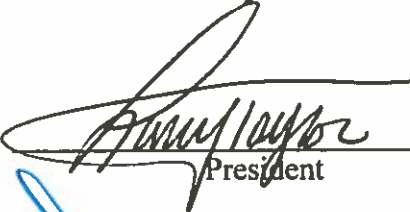
**DIRECTOR
COMMENTS**

Director Cammarano inquired as to the well levels, given the recent rains. The General Manager replied that Stetson Engineering says that if we don't get any more rain, the level is just a little above normal.

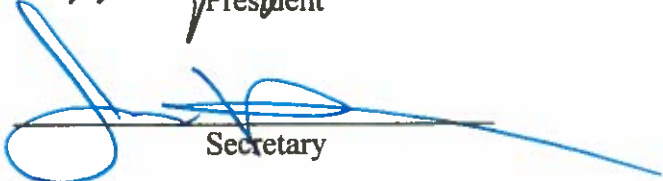
Director Taylor shared a letter received by a resident concerning the District's drought tolerant garden, and a discussion was held concerning an appropriate response and analysis of the resident's suggestions.

ADJOURNMENT

Upon motion by Director Cici, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"
Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/19	03/26/2019	20058	12031	Revolving Reimbursement	102000	125,800.25
Grand Totals:						<u>125,800.25</u>