

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JUNE 25, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, June 25, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on June 25, 2019.
- PUBLIC COMMENT** Ms. Cici provided a summary of the San Gabriel Women's Foundation awards ceremony.
- MINUTES** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on June 11, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check number 20218 from the General Account in the amount of \$62,256.46 for the Revolving Account reimbursement..
- DISTRICT COUNSEL** District counsel provided a brief status report on the City of San Gabriel tax issue.
- ACTION** N/A.
- INFORMATION** The May, 2019 Banking and Investment Report was received and filed.
The January, 2019 Monthly Revenue and Expenditure Report was received and filed.
The February, 2019 Monthly Revenue and Expenditure Report was received and filed.
The March, 2019 Monthly Revenue and Expenditure Report was received and filed.
The April, 2019 Monthly Revenue and Expenditure Report was received and filed.
The May, 2019 Monthly Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported on his recent communication with the San Gabriel City Manager concerning the resolution of the tax issue.

The General Manager provided details regarding the contemplated ACWA / JPIA Employee Assistance Program, advising that the cost would be \$2.35 per person, per month, for a total cost of \$47.00 per month to the District.

The General Manager reported that, going forward, he recommended that the district no longer issue a paper check for the Revolving Account reimbursement, suggesting that an electronic transfer would be preferable. The Board concurred.

The General Manager reported that the Directors' audit books would be available at the next meeting.

The General Manager provided an update on the implementation of the new financial software, adding that he felt it would be a significant improvement.

The General Manager reported on a recent PWAG emergency/crisis training session, offering that it was very helpful and illuminating.

**FUTURE
AGENDA
ITEMS**

Consideration of implementation of ACWA / JPIA Employee Assistance Program.

**DIRECTOR
COMMENTS**

Director Cammarano reported that she received positive feedback concerning the District's participation in the recent San Gabriel public works day. She strongly encouraged a similar presence at the upcoming National Night Out event.

Director Cammarano shared a Sierra Club flyer demonstrating the amount of water required to produce certain foods, suggesting that the information might be worthwhile to share with District customers through the newsletter.

Director Cici inquired about the District's new truck, and the General Manager informed that it was a big help.

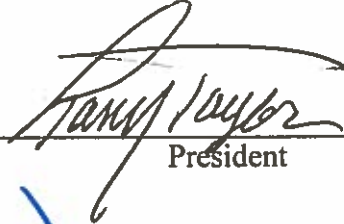
Director Chan inquired about the Carrum surgery insurance coverage mentioned at the last meeting, asking about the advantages and disadvantages. Finance and Administration Manager Corona advised that does not increase the cost to the District, and that it simply an extension of the existing ACWA / JPIA coverage.

Director Taylor inquired as to the District's fire hydrant maintenance program and the General Manager provided an overview.

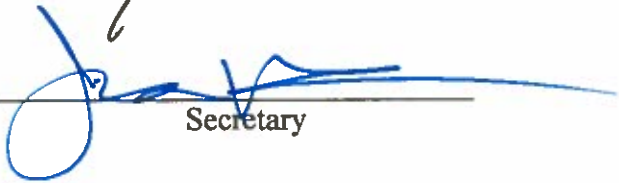
Director Chan inquired about a residential fire sprinkler inspection fee he had heard about in the City of Pasadena. Staff was not certain, but speculated that it might be the result of a remodel, or perhaps related to a backflow prevention device.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

Report Criteria:

Report type: Summary
Check.Type = (<>) "Adjustment"
Bank.Bank number = (=) 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/19	06/25/2019	20218	12031	Revolving Reimbursement	102000	62,256.46
Grand Totals:						<u>62,256.46</u>