

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JANUARY 8, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, January 8, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on January 8, 2019.
- PUBLIC COMMENT** Ms. Cici reported that the annual San Gabriel Women’s Foundation holiday luncheon was a great success and that she was pleased to see staff in attendance.
- Sean Harkness, of C.V. Strategies, was in attendance and wanted to introduce himself to the Board, as he would be assuming a larger role on the District’s account.
- Kevin Smead, of Stetson Engineering, gave a presentation regarding water availability assessments, along with background and the current state of the Main San Gabriel Basin.
- MINUTES** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on December 11, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 19892 through 19944 from the General Account in the aggregate amount of \$379,902.39, and check numbers 11722 through 11753 from the Revolving Account in the aggregate amount of \$19,537.04, for the December, 2018 invoices.
- DISTRICT COUNSEL** None.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to approve the lease of 250 acre-feet of production rights from La Puente Valley County Water District at a discounted rate of \$758.94 a/f, for a total amount of \$189,735.00, representing a savings of \$18,765.00.

Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the purchase of three work trucks for a total amount of \$86,744.29.

INFORMATION

The December, 2018 Banking and Investment Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the new Cassell software implementation was underway.

The General Manager inquired if any directors wished to attend the Washington D.C. ACWA conference. Little interest was expressed, but directors did express an interest in the May ACWA conference in Monterey.

The General Manager provided a handout and agenda for the annual AGWA conference in February for the directors' consideration.

The General Manager reported that the Emergency Preparedness Coordinator had planned a webinar on safety solutions and training. Director Taylor added that at some point in the future he would like a presentation from the Emergency Preparedness Coordinator.

The General Manager reported that staff was in the process of establishing the total San Gabriel tax amounts paid to date by non-residents.

**FUTURE
AGENDA
ITEMS**

- District Holidays Policy

**DIRECTOR
COMMENTS**

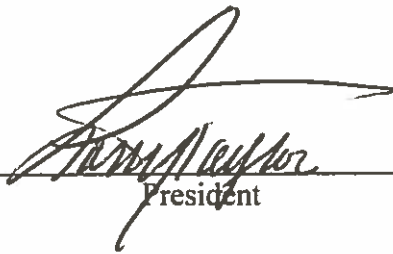
Director Cici inquired as to the District's life insurance policy for Directors, and District Counsel advised that he would look into the matter.

The Directors discussed the District's Holiday policy, with Director Cammarano expressing her desire that it be modified to reduce the number.

Director Cici stated that he thought District employees who save money for the District should be recognized in some way, such as in the newsletter.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 1/8/2019

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19892	01/08/19	P	13751	ALSCO	\$265.56
19893	01/08/19	P	12481	ARMORCAST PRODUCTS CO.	\$5,970.95
19894	01/08/19	P	10048	AT&T	\$223.19
19895	01/08/19	P	13694	CALIFORNIA AMERICAN WATER	\$164.39
19896	01/08/19	P	13335	CHEVRON AND TEXACO	\$189.17
19897	01/08/19	P	11364	CITY OF SAN GABRIEL	\$38,596.34
19898	01/08/19	P	11770	CLINICAL LABORATORY OF SAN BER	\$755.00
19899	01/08/19	P	13208	CUSTOM RIMS & TIRES	\$555.93
19900	01/08/19	P	10060	CV STRATEGIES	\$2,595.39
19901	01/08/19	P	11486	DOTY BROS. EQUIPMENT CO.	\$11,355.74
19902	01/08/19	P	12959	E.C.C., INC.	\$11,000.00
19903	01/08/19	P	13369	FAST EDDIE'S TRUCKING	\$9,692.00
19904	01/08/19	P	12192	FEDERAL EXPRESS	\$41.74
19905	01/08/19	P	12494	GORDON TERMITE CONTROL INC.	\$50.00
19906	01/08/19	P	12956	HACH COMPANY	\$2,200.86
19907	01/08/19	P	12805	HI-WAY SAFETY, INC.	\$875.61
19908	01/08/19	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$3,113.75
19909	01/08/19	P	12202	HOME DEPOT CREDIT SERVICES	\$1,606.31
19910	01/08/19	P	13524	INFOSEND	\$4,143.18
19911	01/08/19	P	12499	INTERSTATE BATTERIES	\$24.10
19912	01/08/19	P	12169	JHM SUPPLY	\$321.07
19913	01/08/19	P	13381	KEVIN'S SMOG, INC.	\$80.00
19914	01/08/19	P	13679	KORALEEN ENTERPRISES	\$260.33
19915	01/08/19	P	13658	LANDCARE USA, LLC	\$1,800.00
19916	01/08/19	P	13141	MCMaster-CARR SUPPLY COMPANY	\$138.34
19917	01/08/19	P	13201	MISSION FENCE & PATIO BUILDERS	\$19,340.00
19918	01/08/19	P	10013	MISSION SUPER HARDWARE	\$48.19
19919	01/08/19	P	13459	MUTUAL OF OMAHA	\$511.35
19920	01/08/19	P	13329	NORTHERN SAFETY CO., INC.	\$687.69
19921	01/08/19	P	13386	OFFICE DEPOT	\$793.28
19922	01/08/19	P	12363	PEP BOYS - REMITTANCE DEPARTME	\$98.54
19923	01/08/19	P	10098	PETTY CASH REIMBURSEMENT	\$56.66
19924	01/08/19	P	13319	PITNEY BOWES	\$220.10
19925	01/08/19	P	12876	PLATINUM CONSULTING GROUP	\$18,428.27
19926	01/08/19	P	13151	POLLARDWATER	\$1,041.75
19927	01/08/19	P	13153	PR DIAMOND PRODUCTS, INC.	\$760.00
19928	01/08/19	P	12031	REVOLVING REIMBURSEMENT	\$152,887.59
19929	01/08/19	P	10820	S & J SUPPLY COMPANY	\$3,402.93
19930	01/08/19	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$7,111.48
19931	01/08/19	P	12478	SC FUELS (FUELMAN)	\$1,771.40
19932	01/08/19	P	13321	SIGNIUS COMMUNICATIONS	\$349.30
19933	01/08/19	P	11411	SOUTH COAST A.Q.M.D.	\$945.37
19934	01/08/19	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$33,959.95
19935	01/08/19	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$178.24
19936	01/08/19	P	13285	SWRCB ACCOUNTING OFFICE	\$28,446.00
19937	01/08/19	P	13223	TERRY'S MINUTEMAN VALVE	\$2,119.40
19938	01/08/19	P	11757	THE PROCESSORS	\$755.56
19939	01/08/19	P	13610	TPX COMMUNICATIONS	\$942.97
19940	01/08/19	P	12045	UNDERGROUND SERVICE ALERT	\$69.40
19941	01/08/19	P	12897	VERIZON WIRELESS - LA	\$255.21
19942	01/08/19	P	12727	WATERLINE TECHNOLOGIES, INC.	\$3,376.62
19943	01/08/19	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$5,088.24
19944	01/08/19	P	10447	XEROX CORP	\$237.95

BANK 13100B REGISTER TOTAL: \$379,902.39

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 1/8/2019

<u>Check No.</u>	<u>Date</u>	<u>Status</u>	<u>Vendor ID</u>	<u>Payee Name</u>	<u>Amount</u>
GRAND TOTAL :					<u>\$379,902.39</u>

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San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 12/1/2018 to 12/31/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount	
BANK ID: 13200 - REVOLVING ACCOUNT					13200	
11722	12/05/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$101.98	
11723	12/05/18	P	13505	MEGAN PRIOR-PFEIFER	\$600.00	
11724	12/05/18	P	10144	RACHEL LESLIE	\$128.87	
11725	12/11/18	P	13529	ERIC CHAN	\$92.35	
11726	12/12/18	P	10094	FRANCHISE TAX BOARD	\$42.44	
11727	12/12/18	P	10057	DR FRANK CHO DDS	\$1,200.00	
11728	12/12/18	P	10146	GREGORY ARDARY	\$690.00	
11729	12/12/18	P	13277	HILTON HOTEL	\$1,864.92	
11730	12/12/18	P	13296	JEFFREY C. MURPHY, D.D.S.	\$209.00	
11731	12/12/18	P	12296	JOHN K. SUDICK , DDS	\$301.00	
11732	12/12/18	P	13367	KENT W. WILSON, D.D.S.	\$97.00	
11733	12/12/18	P	13350	L. ANDREW MUTCH, D.D.S.	\$161.00	
11734	12/12/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00	
11735	12/12/18	P	13190	PATRICK ROWLAND	\$200.00	
11736	12/12/18	P	10147	SAN GABRIEL WOMEN'S FOUNDATION	\$105.00	
11737	12/12/18	P	12674	U.S. BANK	\$4,906.52	
11738	12/12/18	P	13754	WEST COAST DENTAL GROUP	\$1,198.00	
11739	12/13/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$120.00	
11739	12/13/18	V	12/13/18	10423	SCWUA - % BRIAN BOWCOCK	(\$120.00)
11740	12/13/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$140.00	
11741	12/13/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$35.00	
11742	12/19/18	P	13300	BRIAN W. SNAER, D.D.S.	\$211.00	
11743	12/19/18	P	13594	SCOTT A. SANTORO, DMD	\$400.00	
11744	12/19/18	P	13285	SWRCB-DWOC	\$105.00	
11745	12/20/18	P	13300	BRIAN W. SNAER, D.D.S.	\$711.00	
11746	12/20/18	P	13163	CARLOS CARDONA	\$200.00	
11747	12/20/18	P	13367	KENT W. WILSON, D.D.S.	\$203.00	
11748	12/20/18	P	13494	ROY H. CHANG, D.D.S.	\$297.00	
11749	12/20/18	P	13605	JIM JENKINS	\$200.00	
11750	12/26/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00	
11751	12/28/18	P	13529	ERIC CHAN	\$639.96	
11752	12/28/18	P	13337	KEVIN J. SNAER, D.D.S.	\$255.00	
11753	12/28/18	P	13754	WEST COAST DENTAL GROUP	\$152.00	
BANK 13200 REGISTER TOTAL:					\$19,537.04	
GRAND TOTAL :					\$19,537.04	

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