

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON DECEMBER 11, 2018**

- CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, December 11, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 2:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- ELECTION OF OFFICERS** Upon motion by Director DeLaTorre and seconded by Director Cammarano, the Board voted unanimously to elect Director Taylor to the position of President of the Board of Directors.
- Upon motion by Director Cici and seconded by Director DeLaTorre, the Board voted unanimously to elect Director Chan to the position of Vice-President of the Board of Directors.
- Upon motion by Director Chan and seconded by Director Cammarano, the Board voted unanimously to elect General Manager Prior to the position of Secretary of the Board of Directors.
- Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted unanimously to elect Finance and Administration Manager Corona to the position of Treasurer of the Board of Directors.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this Special Meeting of the Board of Directors held on December 11, 2018.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the minutes of the Special Meeting of the Board of Directors held on November 27, 2018, as well as the minutes for the regular meeting of the Board of Directors held on November 27, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 19843 through 19891 from the General Account in the aggregate amount of \$407,227.77, and check numbers 11691 through 11721 \$20,264.65 from the Revolving Account for the November, 2018 invoices.
- EXPENSES** None.

PUBLIC COMMENT

Ms. Cici commented that the annual San Gabriel Women's Foundation Holiday Luncheon is taking place December 20, 2018, and distributed flyers with pertinent information.

DISTRICT COUNSEL

District counsel reported regarding the constitutionality of the second paragraph of the California oath of office.

ACTION

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 12-18-503, approving the District's budget for fiscal year commencing January 1, 2019.

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 12-18-504, establishing authorized District positions and compensation.

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to approve the general manager's contract.

INFORMATION

The November 2018 Banking and Investment Report was received and filed.

The November 2018 Water Well Report was received and filed.

GENERAL MANAGER COMMENTS

The General Manager reported that he received a complaint from Rosemead resident customer about a San Gabriel City tax that has been appearing on his bill. The General Manager and District counsel advised that an investigation would be conducted.

The General Manger advised that he wished to provide employees with a safety recognition award, which the Board authorized by concurrence.

FUTURE AGENDA ITEMS

- District Holiday schedule consideration.
- Verbiage for future budget resolution language.

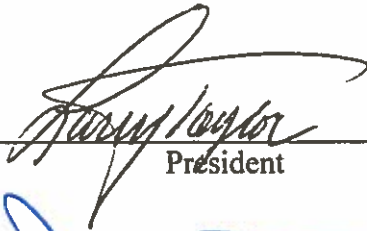
DIRECTOR COMMENTS

Director Chan reported on his experience at the recent ACWA conference in San Diego, and offered summaries of the programs he attended, including those concerning: Dept. of Water Resources presentation on California wildfires; State Water funding issues; a panel discussion on the new Governor's agenda; post-emergency communications issues; unfunded pension liabilities; the Bay-Delta controversy; Bureau of Reclamation presentation concerning a national re-organization; a panel discussion on safe & affordable drinking water; a Region 8 meeting; and an ACWA/JPIA presentation including approval of captive insurance program.

Director Taylor requested a report on the status of the District's Emergency Preparedness Coordinator.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 12/11/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19843	12/11/18	P	10136	ACP PUBLICATIONS & MARKETING	\$1,603.08
19844	12/11/18	P	10077	ACWA/JPIA	\$48,557.91
19845	12/11/18	P	10101	ADB ELECTRICAL	\$125.00
19846	12/11/18	P	11645	AIRGAS USA, LLC	\$375.97
19847	12/11/18	P	13751	ALSCO	\$242.29
19848	12/11/18	P	10048	AT&T	\$231.62
19849	12/11/18	P	12993	BYRD INDUSTRIAL ELECTRONICS	\$240.00
19850	12/11/18	P	10145	CALIFORNIA SCHOOL BOARDS ASSOC	\$1,875.00
19851	12/11/18	P	10061	CASELLE, INC.	\$8,000.00
19852	12/11/18	P	11364	CITY OF SAN GABRIEL	\$50,646.53
19853	12/11/18	P	12035	CIVILTEC ENGINEERING INC.	\$5,331.25
19854	12/11/18	P	13470	COVERALL NORTH AMERICA, INC.	\$255.00
19855	12/11/18	P	13492	CUSI	\$875.00
19856	12/11/18	P	11486	DOTY BROS. EQUIPMENT CO.	\$57,829.22
19857	12/11/18	P	13369	FAST EDDIE'S TRUCKING	\$1,917.00
19858	12/11/18	P	13434	FERGUSON ENTERPRISES INC. 1350	\$76.67
19859	12/11/18	P	12494	GORDON TERMITE CONTROL INC.	\$50.00
19860	12/11/18	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
19861	12/11/18	P	12202	HOME DEPOT CREDIT SERVICES	\$264.16
19862	12/11/18	P	13524	INFOSEND	\$2,794.39
19863	12/11/18	P	10143	INTERNATIONAL E-Z UP, INC.	\$1,452.47
19864	12/11/18	P	12169	JHM SUPPLY	\$47.75
19865	12/11/18	P	13658	LANDCARE USA, LLC	\$1,800.00
19866	12/11/18	P	13782	MCKINNEY CONSTRUCTION CO., INC	\$17,406.00
19867	12/11/18	P	13141	MCMASTER-CARR SUPPLY COMPANY	\$41.20
19868	12/11/18	P	10013	MISSION SUPER HARDWARE	\$13.12
19869	12/11/18	P	13459	MUTUAL OF OMAHA	\$508.17
19870	12/11/18	P	13386	OFFICE DEPOT	\$560.78
19871	12/11/18	P	10081	OLIVAREZ MADRUGA LEMIEUX	\$3,675.00
19872	12/11/18	P	12363	PEP BOYS - REMITTANCE DEPARTME	\$12.99
19873	12/11/18	P	10098	PETTY CASH REIMBURSEMENT	\$123.78
19874	12/11/18	P	13195	POWERS ELECTRIC PRODUCTS CO.	\$103.90
19875	12/11/18	P	11820	REPUBLIC SERVICES	\$164.60
19876	12/11/18	P	13333	RESERVE ACCOUNT	\$300.00
19877	12/11/18	P	12031	REVOLVING REIMBURSEMENT	\$82,053.26
19878	12/11/18	P	11968	ROBERT BRKICH CONSTRUCTION	\$19,757.16
19879	12/11/18	P	10820	S & J SUPPLY COMPANY	\$6,524.95
19880	12/11/18	P	12478	SC FUELS (FUELMAN)	\$1,704.35
19881	12/11/18	P	13321	SIGNIUS COMMUNICATIONS	\$291.97
19882	12/11/18	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$38,158.33
19883	12/11/18	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$44.79
19884	12/11/18	P	10142	STATE WATER RESOURCES	\$550.00
19885	12/11/18	P	11757	THE PROCESSORS	\$90.06
19886	12/11/18	P	13610	TPX COMMUNICATIONS	\$942.97
19887	12/11/18	P	12045	UNDERGROUND SERVICE ALERT	\$112.30
19888	12/11/18	P	10773	VINA ENGRAVING & TROPHIES	\$122.64
19889	12/11/18	P	12727	WATERLINE TECHNOLOGIES, INC.	\$2,536.44
19890	12/11/18	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$45,486.95
19891	12/11/18	P	10447	XEROX CORP	\$226.75
BANK 13100B REGISTER TOTAL:					\$407,227.77
GRAND TOTAL :					\$407,227.77

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 11/1/2018 to 11/30/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11691	11/13/18	P	13440	LARRY TAYLOR	\$92.35
11691	11/13/18	V 11/13/18	13440	LARRY TAYLOR	(\$92.35)
11692	11/13/18	P	13529	ERIC CHAN	\$92.35
11693	11/14/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11694	11/14/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00
11695	11/14/18	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11696	11/14/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
11697	11/16/18	P	13296	JEFFREY C. MURPHY, D.D.S.	\$114.00
11698	11/16/18	P	13594	LAWRENCE PERKINS, D.D.S.	\$160.00
11699	11/16/18	P	13701	MARY ANN EBBA, D.M.D.	\$425.00
11700	11/16/18	P	13457	ROBERT A. FOSS, D.D.S., INC.	\$408.00
11701	11/16/18	P	12674	U.S. BANK	\$2,703.43
11702	11/20/18	P	13296	JEFFREY C. MURPHY, D.D.S.	\$277.00
11703	11/20/18	P	13911	KAXPORT CLEANING SERVICE INC	\$120.00
11704	11/20/18	P	13350	L. ANDREW MUTCH, D.D.S.	\$75.00
11705	11/27/18	P	13283	JARED DiBENEDETTO	\$135.77
11706	11/27/18	P	13529	ERIC CHAN	\$92.35
11707	11/28/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,045.00
11708	11/28/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11709	11/28/18	P	13283	JARED DiBENEDETTO	\$64.23
11710	11/29/18	P	13285	SWRCB-DWOC	\$105.00
11711	11/29/18	P	13755	DAVID A. TABATA, D.D.S.	\$830.00
11712	11/29/18	P	10093	JUSTIN A SHUFFER DDS, INC.	\$203.00
11713	11/29/18	P	12209	PAUL M. REISCHL, D.D.S.	\$1,329.00
11714	11/30/18	P	12435	GEORGE ATILANO	\$1,097.24
11715	11/30/18	P	13163	CARLOS CARDONA	\$1,452.04
11716	11/30/18	P	13161	CASEY FEILEN	\$2,400.38
11717	11/30/18	P	10138	CATHY CHAO	\$1,051.06
11718	11/30/18	P	10141	EFRAIN LOPEZ	\$557.90
11719	11/30/18	P	10140	IRENE LAW	\$83.48
11720	11/30/18	P	10137	PROFESSIONAL ELECTRICAL	\$1,496.00
11721	11/30/18	P	10139	STELLA WAT	\$412.42
BANK 13200 REGISTER TOTAL:					\$20,264.65
GRAND TOTAL :					\$20,264.65

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
 ** Denotes broken check sequence.