

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**September 11, 2018**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held August 28, 2018**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. August 2018 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

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- 8. Action Item**
- 9. Miscellaneous Information Items**
  - a. Receive and File the August 2018 Banking and Investment Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

**Motion:**  
**Second:**  
**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770. If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON AUGUST 28, 2018**

**CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, August 28, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

**ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Keith Lemieux were present.

**AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on August 28, 2018.

**MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on August 14, 2018.

**DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 19681 from the General Account in the amount of \$124,288.52.

**PUBLIC COMMENT** None.

**DISTRICT COUNSEL** None.

**ACTION** Upon motion by Director Chan, and seconded by Director Cici, the Board failed to approve Award of Contract of Mainline Phase three to Fraijo Brothers.

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to approve the Award of Contract for Mainline Phase three to BrKich Const.

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to move forward with District video.

**INFORMATION** The July 2018 Monthly Revenue and Expenditure Report. Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager discussed the possibility of using interns. The General Manager provided an update on new legislation. The General Manager gave a report regarding credit card payment.

**FUTURE  
AGENDA  
ITEMS**

Director Cammarano asked for a future item to declare no election will take place.

**DIRECTOR  
COMMENTS**

Director Cammarano commented that the newsletter looks "very nice."

**ADJOURNMENT  
TO CLOSED  
SESSION**

Discuss Performance Evaluation Pursuant to Government Code section 54957 Title: District Counsel.

**RECONVENE IN  
OPEN SESSION**

District Counsel reported approval of a new contract. This included an increase of retainer to \$3,675 and annual CPI adjustment based on the amount determined by the Board for all staff.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

San Gabriel County Water District  
Invoice Register (By Invoice Number)

| Invoice Number / Line Description | Vendor Name / Expense Account                                    | Invoice Date | Posting Date | Terms Code | Purchase Order / Job            | Amount          |
|-----------------------------------|--|--------------|--------------|------------|---------------------------------|-----------------|
| 8/28/18.BOARD.PR<br>12031         | REVOLVING REIMBURSEMENT<br>13200 - CITIZENS BANK - REVOLVING ACI | 08/28/18     | 08/28/18     |            | INVOICE 8/28/18.BOARD.PR TOTAL: | \$445.90        |
| REPORT TOTAL:                     |  |              |              |            |                                 | <u>\$445.90</u> |

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Dates: 8/1/2018 to 8/31/2018

| Check No.                                 | Date     | Status | Vendor ID | Payee Name                     | Amount             |
|---|----------|--------|-----------|--------------------------------|--------------------|
| <b>BANK ID: 13200 - REVOLVING ACCOUNT</b> |          |        |           |                                | <b>13200</b>       |
| 11612                                     | 08/09/18 | P      | 11940     | LINCOLN NATIONAL LIFE INS. CO. | \$2,745.00         |
| 11613                                     | 08/09/18 | P      | 13376     | MARTINEZ & ZERMENO 11 APDC     | \$1,656.00         |
| 11614                                     | 08/09/18 | P      | 10094     | FRANCHISE TAX BOARD            | \$50.00            |
| 11615                                     | 08/14/18 | P      | 13529     | ERIC CHAN                      | \$92.35            |
| 11616                                     | 08/14/18 | P      | 13594     | LAWRENCE PERKINS, D.D.S.       | \$160.00           |
| 11617                                     | 08/14/18 | P      | 12674     | U.S. BANK                      | \$3,734.85         |
| 11618                                     | 08/20/18 | P      | 10057     | DR FRANK CHO DDS               | \$150.00           |
| 11619                                     | 08/20/18 | P      | 13505     | MEGAN PRIOR-PFEIFER            | \$300.00           |
| 11620                                     | 08/20/18 | P      | 13285     | SWRCB-DWOCP                    | \$60.00            |
| 11621                                     | 08/21/18 | P      | 12959     | E.C.C., INC.                   | \$7,426.00         |
| 11622                                     | 08/21/18 | P      | 13750     | CalPERS                        | \$700.00           |
| 11623                                     | 08/22/18 | P      | 11940     | LINCOLN NATIONAL LIFE INS. CO. | \$2,045.00         |
| 11624                                     | 08/24/18 | P      | 13308     | DMITRY TUBIS, D.D.S.           | \$337.00           |
| 11625                                     | 08/28/18 | P      | 13529     | ERIC CHAN                      | \$92.35            |
| 11626                                     | 08/29/18 | P      | 10094     | FRANCHISE TAX BOARD            | \$50.00            |
| 11627                                     | 08/30/18 | P      | 13189     | CARMEN CORONA                  | \$1,699.66         |
| 11628                                     | 08/30/18 | P      | 10123     | MON WAH LAU                    | \$2,157.83         |
| 11629                                     | 08/30/18 | P      | 10125     | RICHARD CHENG                  | \$181.93           |
| 11630                                     | 08/30/18 | P      | 10124     | THOMAS WONG                    | \$923.87           |
| <b>BANK 13200 REGISTER TOTAL:</b>         |          |        |           |                                | <b>\$24,561.84</b> |
| <b>GRAND TOTAL :</b>                      |          |        |           |                                | <b>\$24,561.84</b> |

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT  
 \*\* Denotes broken check sequence.



SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account August 31, 2018

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

|                                 |                |
|---------------------------------|----------------|
| Time Value Investment           | \$1,002,429.70 |
| Amount of Investment            | \$8,196,903.56 |
| LAIIF Interest Rate             | 1.97%          |
| Citizens Bank - General Account | \$3,354,976.98 |

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 9/11/18

  
\_\_\_\_\_  
Treasurer

| <u>August 2017</u>   | <u>YTD August 2017</u> | <u>August 2018</u> | <u>YTD August 2018</u> |
|----------------------|------------------------|--------------------|------------------------|
| <u>Cash Receipts</u> |                        |                    |                        |
| \$764,821.22         | \$5,677,446.93         | \$1,072,378.08     | \$6,704,408.63         |
| <u>Disbursements</u> |                        |                    |                        |
| \$793,411.85         | \$5,339,271.90         | \$791,721.90       | \$4,763,302.38         |
| <u>Water Sales</u>   |                        |                    |                        |
| \$753,243.43         | \$5,163,142.26         | \$851,476.49       | \$5,906,303.57         |