

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

November 27, 2018

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

5. Minutes of a Regular Meeting of the Board of Directors held November 13, 2018

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

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8. Action Items

a. Discussion, Consideration and Action on Possible Water Rate Adjustment

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Receive and File: October 2018 Monthly Revenue and Expenditure Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjourn to Closed Session

**a. Public Employee Performance Review (§5497)
Title: General Manager**

14. Reconvene in Open Session

a. Report of Action, if any, Taken in Closed Session

15. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 13, 2018**

| | |
|---|--|
| CALL TO ORDER | A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, November 13, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m. |
| ROLL CALL | President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Keith Lemieux were present. |
| AGENDA | Upon motion by Director De La Torre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on November 13, 2018. |
| MINUTES | Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on October 23, 2018. |
| DEMANDS | Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously approved payment of check numbers 19786-19841 from the General Account in the amount of \$639,853.37 and check numbers 11653-11690 in the amount of \$32,986.38 for the Revolving Reimbursement. |
| EXPENSES | None. |
| PUBLIC COMMENT | The public described an appreciation lunch held by Kiwanis for police and fire. |
| DISTRICT COUNSEL | None. |
| ACTION | Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to receive the 2019 Proposed Budget and Schedule a Special Meeting of the Board of Directors for a Budget Workshop at 2:00 p.m. on November 27, 2018 |
| INFORMATION | The October 2018 Banking and Investment Report was received and filed Water Well Report |
| ASSISTANT GENERAL MANAGER COMMENTS | The General Manager discussed the newsletter. The General Manager gave a report on website analytics. |

**FUTURE
AGENDA
ITEMS**

Special Meeting of the Board of Directors for a Budget Workshop.

**DIRECTOR
COMMENTS**

None.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 11/27/2018

| Check No. | Date | Status | Vendor ID | Payee Name | Amount |
|--|----------|--------|-----------|-------------------------|--------------------|
| BANK ID: 13100B - GENERAL ACCOUNT | | | | | 13100 |
| 19842 | 11/27/18 | P | 12031 | REVOLVING REIMBURSEMENT | \$62,027.20 |
| BANK 13100B REGISTER TOTAL: | | | | | \$62,027.20 |
| GRAND TOTAL : | | | | | \$62,027.20 |

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
** Denotes broken check sequence.



November 27, 2018

To: Board of Directors

From: General Manager

Subject: Discussion, Consideration and Action on Possible Water Rate Adjustment, Effective January 1, 2019, with all Proposed Adjustments within the Parameters of the Previously Approved Rate Structure

In February 2015, the Board approved the Water Rate Study Report. Through the District's Prop. 218 process, Resolution No. 02-15-483 was approved setting forth proposed adjustments in the District's water rates and charges through 2019.

The January 1, 2019, proposed rate adjustment includes an increase in tier I (30 units or fewer) commodity rate; increases in tier II commodity rate, meter charge, and fire service meters.

District customers will see approximately a 9 percent increase in their water bill.

The proposed rate increase is based on cost of service.

| Water Commodity Rate | Current Rates | Proposed Rates |
|---------------------------|---------------|----------------|
| | 2018 | 2019 |
| Tier 1 (0 - 30 hcf) | \$1.87 | \$2.04 |
| Tier 2 (31 and above hcf) | \$3.55 | \$3.87 |

| Water Service Meters | Reservoir Fee Includ. Currents Rates | Proposed Rates |
|----------------------|---|----------------|
| | 2018 | 2019 |
| Meter Size | | |
| 5/8 inch | 40.18 | 43.80 |
| 3/4 inch | 40.18 | 43.80 |
| 1 inch | 58.41 | 63.67 |
| 1 1/2 inch | 103.96 | 113.32 |
| 2 inch | 158.61 | 172.89 |
| 3 inch | 331.67 | 361.53 |
| 4 inch | 586.71 | 639.52 |
| 6 inch | 1,288.09 | 1,404.02 |

| Fire Service Meters | Current Rates | Proposed Rates |
|----------------------------|----------------------|-----------------------|
| Meter Size | 2018 | 2019 |
| 2 inch | 37.29 | 40.65 |
| 3 inch | 55.92 | 60.96 |
| 4 inch | 74.55 | 81.26 |
| 6 inch | 111.82 | 121.89 |
| 8 inch | 149.08 | 162.50 |
| 10 inch | 186.35 | 203.13 |

Recommendation:

The Board of Directors approve the District's Proposed Water Rates and Charges, as shown in the tables above, effective January 1, 2019.

REVENUE AND EXPENDITURE DISTRIBUTION

Calendar Year 2018

Month of October

Projected YTD Percent - 82%

| Description | Budget | Receipts and Expenditures For The Month | Total Year to Date | Balance | YTD % |
|-----------------------------|-----------|---|--------------------|-----------|-------|
| Total Revenue | 8,412,054 | 887,110 | 8,158,058 | 253,996 | 97% |
| Production | 1,788,934 | 98,673 | 1,367,950 | 420,984 | 76% |
| Transmission & Distribution | 566,772 | 56,796 | 383,185 | 183,587 | 68% |
| Customer Service | 342,960 | 38,885 | 265,061 | 77,899 | 77% |
| General & Administrative | 3,449,290 | 296,102 | 2,896,745 | 552,545 | 84% |
| GASB 45 | 420,000 | 0 | 420,000 | 0 | 100% |
| Total Operational Expense | 6,567,956 | 490,456 | 5,332,941 | 1,235,015 | 81% |
| Revenue Total | 8,412,054 | 887,110 | 8,158,058 | 253,996 | 97% |
| Less Operational Expense | 6,567,956 | 490,456 | 5,332,941 | 1,235,015 | 81% |
| Gain/Loss | 1,844,098 | 396,654 | 2,825,117 | (981,019) | 153% |
| Capital Expenditures | 2,085,500 | 200,266 | 1,484,687 | 600,813 | 71% |
| | | 196,388 | 1,340,430 | | |
| | | Use of Funds | | | |
| Fund Balance Start of Month | | 10,275,246 | | | |
| Add Back Depreciation | | 95,483 | | | |
| Overall Gain/Loss | | 196,388 | | | |
| Total | | 10,567,117 | | | |