

## **SPECIAL NOTICE**

### **Teleconference Accessibility**

*Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.*

**(866)691-4340 Access Code 6372794244**

*Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: [carmen@sgcwd.com](mailto:carmen@sgcwd.com) in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.*

*If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email [carmen@sgcwd.com](mailto:carmen@sgcwd.com)*

**San Gabriel County Water District  
Regular Meeting of the Board of Directors**

**May 12, 2020**

**4:00 P.M**

**VIA TELECONFERENCE**

**Or the most rapid means of communication available at the time**

**(866)691-4340 Access Code 6372794244**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                    |       |
|--------------------|-------|
| Director Taylor    | _____ |
| Director Chan      | _____ |
| Director Cammarano | _____ |
| Director Cici      | _____ |
| Director DeLaTorre | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**

**Second:**

**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held April 28, 2020**

**Motion:**

**Second:**

**Action:**

**6. List of Demands on General Account**

**a. April 2020 Invoices**

**Motion:**

**Second:**

**Action:**

**7. District Counsel**

**8. Action Item**

- a. Discussion, Consideration and Action that Claris Strategy build San Gabriel County Water Districts AWIA compliance plan**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

- a. Water Well Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON APRIL 28, 2020**

**CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, April 28, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.

**ROLL CALL** President Taylor was physically present at the District's office; Directors Cammarano, Chan, Cici, and DeLaTorre each appeared via teleconference; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were physically present at the District's office. District Counsel, Colin O'Neill, appeared via teleconference.

**AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on April 28, 2020.

**PUBLIC COMMENT** Ms Cici, participating telephonically, conveyed well wishes to the Board and Staff, urging all to remain safe and hoping for a return to normalcy.

**MINUTES** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on April 14, 2020.

**DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve an electronic funds transfer from the General Account to the Revolving Account in the amount of \$129,310.17.

**DISTRICT COUNSEL** N/A

**ACTION** None.

**INFORMATION** The March 2020 Banking and Investment Report was received and filed.

**GENERAL MANAGER COMMENTS** The General Manager reported that Well 11 was expected to begin pumping very soon, perhaps as early as the following week.

The General Manager reported that the District was close to finalizing a deal for the preparation of its Emergency Response Plan, in compliance with the American Water Infrastructure Act.

**FUTURE AGENDA ITEMS** - Consideration of a contract for the preparation of the District's required Emergency Response Plan.

**DIRECTOR  
COMMENTS**

Director Cammarano commented that she was pleased with the recent District newsletter, finding it very informative.

Director Chan inquired generally as to how the District's operations were going given the recent shutdown, and the General Manager reported that there were no issues and that operations were running smoothly.

**ADJOURNMENT**

Upon motion by Director Taylor, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

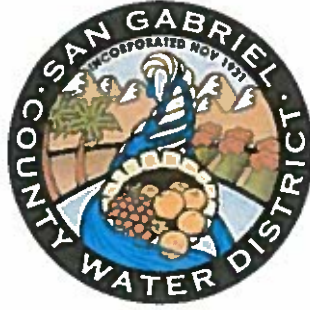
# Revolving Account

Report Criteria:  
Report type: Summary  
Check.Type = {<>} "Adjustment"  
Bank.Bank number = (=) 3

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/20	04/01/2020	12116	11940	Lincoln National Life Insurance Co.	102000	3,480.00
04/20	04/02/2020	12117	12674	U.S. Bank	102000	1,384.07
04/20	04/06/2020	12118	10161	AppleOne Employment Services	102000	854.51
04/20	04/13/2020	12119	10098	Petty Cash Reimbursement	102000	258.82
04/20	04/14/2020	12120	13529	Eric Chan	102000	92.35
04/20	04/16/2020	12121	10161	AppleOne Employment Services	102000	1,037.74
04/20	04/16/2020	12122	11940	Lincoln National Life Insurance Co.	102000	3,480.00
04/20	04/16/2020	12123	10145	May Chong Louie-Au	102000	175.00
04/20	04/17/2020	12124	10161	AppleOne Employment Services	102000	3,425.51
04/20	04/22/2020	12125	10243	American Water Works Association	102000	286.00
04/20	04/22/2020	12126	10112	Purchase Power	102000	150.00
04/20	04/28/2020	12127	10122	ACWA / JPIA	102000	6,070.37
04/20	04/28/2020	12128	13529	Eric Chan	102000	92.35
04/20	04/28/2020	12129	11940	Lincoln National Life Insurance Co.	102000	3,480.00
04/20	04/30/2020	12130	10173	Crown Mario LLC	102000	1,968.50
04/20	04/30/2020	12131	10174	East Pasadena Water Company	102000	20,000.00
04/20	04/30/2020	12132	13296	Jeffrey C. Murphy, DDS	102000	1,012.00
04/20	04/30/2020	12133	10098	Petty Cash Reimbursement	102000	208.61
<b>Grand Totals:</b>						<b>47,455.83</b>

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Board of Director's Payroll	4/28/2020	\$ 445.90
Payroll	4/29/2020	\$ 64,143.47
Revolving Reimbursement	4/30/2020	\$ 47,455.83
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 112,045.20</b>



May 12, 2020

To: Board of Directors

From: General Manager

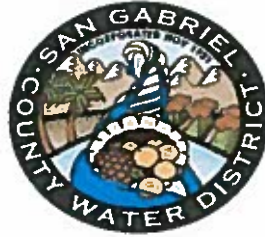
Subject: San Gabriel County Water District AWIA compliance

The America's Water Infrastructure Act (AWIA) became law in October of 2018, it requires a utility of our size to conduct a Risk and Resilience assessment of our water system. We also need to update our current Emergency Response Plan and we have until June 30, 2021. Staff would like to get this completed sooner than later and we are getting a group deal going through PWAG. This will get us in compliance before the required date and then we will be compliant for the next five years.

**Recommendation:**

It is staff's recommendation that Claris Strategy build San Gabriel County Water Districts AWIA compliance plan.





**Water Levels as of April 30, 2020**

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>APRIL 2019</u>	<u>APRIL 2020</u>
Baldwin Park Key Well	195.1	205.7

**Reservoir Storage in the San Gabriel Canyon:**

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	28,696 acre-feet
Total Storage Capacity	83,478 acre-feet

As of May 5, 2020, combined storage was 66,842 acre-feet (80 percent of capacity)

**San Gabriel County Water District**

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2019</u>	<u>2019</u>	<u>2020</u>	<u>2020</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	274	369	301	381	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	403.5	NM	404	471
Well #11	230	274.5	225	NM	483
Well #12	227.5	252	220.5	241.5	380
Well #14	197.5	281	171	266	381
Well #15	387	427	372	412	650