

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

June 12, 2018

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held May 22, 2018

Motion:
Second:
Action:

6. List of Demands on General Account

a. May 2018 Invoices

Motion:
Second:
Action:

7. District Counsel

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8. Action Item

9. Miscellaneous Information Items

a. Receive and File the May 2018 Banking and Investment Report

b. Water Well Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MAY 22, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, May 22, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on May 22, 2018.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the minutes of the special meeting of the board of directors held on May 7, 2018, as amended to correct President Taylor’s suggested revision to the newsletter to reflect that he had asked that the item clarify that storm runoff flows into the San Gabriel and Rio Hondo Rivers.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check number 19514 from the General Account in the amount of \$120,199.91 for the Revolving/Payroll Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Michael Holmes, the PWAG Emergency Preparedness Coordinator, was in attendance to introduce himself to the Board, and to provide information about his functions. Mr. Holmes provided a brief history of his own involvement with public agencies, and the formation and purpose of the PWAG group. He further explained that his role was to assist member agencies in preparing to recover from calamitous events, setting out the goals associated with the task.
- DISTRICT COUNSEL** District counsel reported that he was pleased to be able to see attending Directors at the recent ACWA conference.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adopt Resolution No. 05-18-501, amending the District’s Financial Reserve Policy.

Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously to award a contract for the San Marino Avenue Mainline Project to Brkich Construction in the amount of \$281,690.00

Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to open a separate bank account in which to deposit JPIA safety refunds.

Upon motion by Director Cici and seconded by Director Cammarano, the Board voted unanimously to open a separate bank account to receive credit card payments.

INFORMATION

The 2017 Audited Financial Statement and 2018 approved budget were received and filed.

The January 2018 Monthly Revenue and Expenditure Report was received and filed.

The February 2018 Monthly Revenue and Expenditure Report was received and filed.

The March 2018 Monthly Revenue and Expenditure Report was received and filed.

GENERAL MANAGER COMMENTS

The General Manager reported on some of his impressions from the recent ACWA conference, listing some of the programs he attended. While he felt that some presentations were more useful than others, on the whole, he found it to be useful and informative.

The General Manager reported that the bowling alley had been sold and will be a residential/retail mixed-use project that will require increased water service.

The General Manager reported on a meeting he had with an attorney representing the Hilton project developers, concerning an ongoing misunderstanding on the part of the developers as to how many meters are required for the project. District staff repeated the fact that each unit be individually metered.

The General Manager reported that the Title XXII testing of Well No. came back and was very good. The District's engineer is very optimistic, and the only remaining detail is the radiological report, which means the well could be online in the next week.

The General Manager reported that the Health Department asked for a new blending plan for Well 11 & 12, even though the blend is currently under the

MCL. The General Manager has enlisted the help of another engineer at the Health Department and is hopeful he will be able to help shepherd the current plan.

The General Manager reported that the electrical work had been completed on the Emergency Operations Center.

The General Manager reported that the District's new work truck had arrived.

**FUTURE
AGENDA
ITEMS**

District counsel was asked to provide a report on the Los Angeles County Board of Supervisors proposed implementation of a Water Resilience tax.

**DIRECTOR
COMMENTS**

Director Taylor inquired as to discrepancies between the 2017 Audited Financial Statement and 2018 approved budget, and Finance and Administration Manager Corona explained the reasons and methodology.

President Taylor expressed concern about the District's unfunded liabilities, and the General Manager was in agreement that the District would be well-served by paying down the principal.

Director Cici sought and received confirmation that the District logs customer complaints.

Director Cici inquired as to which basins the various water agencies in San Gabriel draw from, and the General Manager provided a breakdown.

Director Cammarano reported on her attendance at the ACWA conference, expressing her gratitude at being permitted to attend, noting MWD Chair Records' keynote speech was especially informative, and adding that one of the highlights for her was the presentation on NASA's Airborne Snow Observatory.

Director Chan reported on his attendance at the ACWA conference, also saying he was grateful for the opportunity. Director Chan shared his impressions of the various programs he attended, which included those concerning: investing in California's water future; reconciling human needs and wildlife concerns in the Bay Delta; the U.S. Interior Department's goals; California Water Plan Update; and Department of Water Resources Transformation.

Director DeLaTorre also reported that he found the ACWA conference useful and enjoyable.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

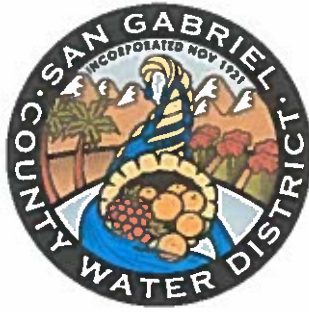
Check Dates: 5/1/2018 to 5/31/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11515	05/02/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11516	05/02/18	P	10243	AMERICAN WATER WORKS	\$269.00
11517	05/02/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,045.00
11518	05/03/18	P	12674	U.S. BANK	\$5,448.19
11519	05/04/18	P	10061	CASELLE, INC.	\$1.00
11519	05/04/18	V	5/4/18 10061	CASELLE, INC.	(\$1.00)
11520	05/07/18	P	13529	ERIC CHAN	\$92.35
11521	05/14/18	P	10093	JUSTIN A SHUFFER DDS, INC.	\$100.00
11522	05/14/18	P	10074	LAVADA POLLEY	\$1,500.00
11523	05/14/18	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11524	05/14/18	P	10335	ROGER W. ANDERSON , DDS	\$1,199.00
11525	05/15/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11526	05/15/18	P	13161	CASEY FEILEN	\$784.81
11527	05/15/18	P	13127	JIM PRIOR	\$1,229.31
11528	05/16/18	P	13300	BRIAN W. SNAER, D.D.S.	\$398.00
11529	05/16/18	P	12296	JOHN K. SUDICK , DDS	\$270.00
11530	05/16/18	P	13594	LAWRENCE PERKINS, D.D.S.	\$310.00
11531	05/16/18	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$784.00
11532	05/16/18	P	13429	MATT PEARSON	\$200.00
11533	05/16/18	P	13780	ROBERT GIRE	\$463.14
11534	05/16/18	P	13239	THREE VALLEYS MUNICIPAL WD	\$60.00
11535	05/16/18	P	13458	VANESSA HO, D.D.S.	\$164.00
11536	05/16/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,045.00
11537	05/17/18	P	13730	GOOD LOOKING EMBROIDERY	\$53.66
11538	05/18/18	P	13127	JIM PRIOR	\$109.49
11539	05/18/18	P	10097	NEW INSIGHT OPTOMETRIC CENTER	\$22.80
11540	05/21/18	P	13350	L. ANDREW MUTCH, D.D.S.	\$226.00
11541	05/21/18	P	13785	THOMAS C. NELSON D.D.S.	\$400.00
11542	05/22/18	P	13529	ERIC CHAN	\$92.35
11543	05/24/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$120.00
11544	05/29/18	P	13300	BRIAN W. SNAER, D.D.S.	\$398.00
11545	05/29/18	P	13912	GLENDALE SURGICAL ASSOCIATES	\$115.00
11546	05/29/18	P	12296	JOHN K. SUDICK , DDS	\$377.00
11547	05/29/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,045.00
11548	05/31/18	P	10103	KATEUSCH KIM	\$61.30
11549	05/31/18	P	13429	MATT PEARSON	\$562.39
11550	05/31/18	P	10104	THONG NGOV	\$342.72
11551	05/31/18	P	10102	ZE HAN RUAN	\$384.05
11552	05/31/18	P	10094	FRANCHISE TAX BOARD	\$50.00
BANK 13200 REGISTER TOTAL:					\$26,121.56
GRAND TOTAL :					\$26,121.56

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
Invoice Register (By Invoice Number)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
5/22/18.BOARD.PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING ACI	05/22/18	05/22/18		INVOICE 5/22/18.BOARD.PR TOTAL:	\$445.90 \$445.90
5/30/18PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING ACI	05/30/18	05/30/18		INVOICE 5/30/18PR TOTAL:	\$59,583.96 \$59,583.96
REPORT TOTAL:						\$60,029.86




SAN GABRIEL COUNTY WATER DISTRICT
Bank Account May 31, 2018

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$1,000,591.31
Amount of Investment	\$7,162,912.98
LAIF Interest Rate	1.71%
Citizens Bank - General Account	\$3,257,497.57

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 6/12/18



Treasurer

<u>May 2017</u>	<u>YTD May 2017</u>	<u>May 2018</u>	<u>YTD May 2018</u>
<u>Cash Receipts</u>			
\$675,420.46	\$3,334,166.59	\$884,846.72	\$3,822,323.30
<u>Disbursements</u>			
\$609,537.39	\$2,825,152.88	\$769,084.66	\$2,978,602.27
<u>Water Sales</u>			
\$638,535.43	\$2,931,234.80	\$704,770.80	\$3,450,424.03



Water Levels as of May 31, 2018

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>MAY 2017</u>	<u>MAY 2018</u>
Baldwin Park Key Well	181.5	180.9

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of May 29, 2018 combined storage was 25,384 acre-feet (30 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2017</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	239	N/A	243.5	325	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	437	NM	402.5	462
Well #11	222	offline	222	offline	460
Well #12	231	255.5	229.5	258.5	360
Well #14	200	277	203	284.5	360
Well #15	389	429	389	425	660