

SPECIAL NOTICE

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the San Gabriel County Water District will hold its meeting via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below and entering the passcode.

(866)691-4340 Access Code 6372794244

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing: carmen@sgcwd.com in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 287-0341, or email carmen@sgcwd.com

**San Gabriel County Water District
Regular Meeting of the Board of Directors**

June 9, 2020

4:00 P.M

VIA TELECONFERENCE

Or the most rapid means of communication available at the time

(866)691-4340 Access Code 6372794244

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held May 26, 2020

Motion:

Second:

Action:

6. List of Demands on General Account

a. May 2020 Invoices

Motion:

Second:

Action:

- 7. District Counsel**
- 8. Action Item**
- 9. Miscellaneous Information Items**
 - a. Water Well Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:
Second:
Action:

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.
If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MAY 26, 2020**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, May 26, 2020, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m., available to the public via teleconference.
- ROLL CALL** President Taylor was physically present at the District's office; Directors Cammarano, Chan, Cici, and DeLaTorre each appeared via teleconference; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were physically present at the District's office. District Counsel, Colin O'Neill, appeared via teleconference.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on May 26, 2020.
- PUBLIC COMMENT** Ms Cici, participating telephonically, conveyed well wishes to the Board and Staff, and commented that she enjoyed the Memorial Day weekend.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on May 12, 2020.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve an electronic funds transfer from the General Account to the Revolving Account in the amount of \$64,506.65
- DISTRICT COUNSEL** N/A
- ACTION** None.
- INFORMATION** The April 2020 Banking and Investment Report was received and filed.
- Director Cammarano reported that she has recently seen residents watering their lawns, and commented that it seemed like good news for the purposes of District revenue.
- Director Chan inquired as to the year-to-year comparison on expenditures, and the General Manager advised that it was a variety of factors, including the lack of any capital improvement projects, due, in part, to the coronavirus pandemic.
- Director Taylor commented on the year-to-year comparison on water sales.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that all staff was to return the next week, abandoning the "A/B" stagger, but that their return to physical presence at the office would also be on a staggered basis, with certain staff starting and ending their workdays at different times, in order to minimize contact.

The General Manager reported that a customer has requested a new meter for a third house on her lot. Staff investigation revealed that she actually has three houses on two lots, and staff will advise her about the next steps she must take. This will include what she has been told previously: that she must hire a plumber to split the water lines.

**FUTURE
AGENDA
ITEMS**

N/A

**DIRECTOR
COMMENTS**

Director Cammarano inquired as to the process for acquiring and filing election papers, and whether the COVID shutdown has affected candidates' ability to physically access County facilities for this purpose. Staff advised that they would look into the matter.

Director Cammarano reported that an acquaintance had "googled" Cammarano, and was surprised to learn how much her reported income was, and Director Cammarano inquired how she might correct that information. She was informed that the figure included benefits, which satisfied Director Cammarano's concerns

Director Taylor inquired of the Board when they would like to resume physical meetings with all present. By consensus, it was tentatively decided that July 14, would be the target date for all Directors to return to the District offices for a regular meeting, with the understanding that this date might have to be adjusted.

Director Chan inquired generally about staff and their families' health, considering the current circumstances. The General Manager reported that everyone was safe and healthy.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

Revolving Account

Report Criteria:
 Report type: Summary
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = {=} 3

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
|----------------------|------------------|--------------|---------------|-------------------------------------|------------------|------------------|
| 05/20 | 05/12/2020 | 12134 | 13529 | Eric Chan | 102000 | 92.35 |
| 05/20 | 05/12/2020 | 12135 | 11940 | Lincoln National Life Insurance Co. | 102000 | 3,480.00 |
| 05/20 | 05/13/2020 | 12136 | 10161 | AppleOne Employment Services | 102000 | 1,892.25 |
| 05/20 | 05/13/2020 | 12137 | 10176 | John Weissend | 102000 | 99.55 |
| 05/20 | 05/13/2020 | 12138 | 12674 | U.S. Bank | 102000 | 2,062.86 |
| 05/20 | 05/15/2020 | 12139 | 10161 | AppleOne Employment Services | 102000 | 724.76 |
| 05/20 | 05/26/2020 | 12140 | 13529 | Eric Chan | 102000 | 92.35 |
| 05/20 | 05/27/2020 | 12141 | 10243 | American Water Works Association | 102000 | 286.00 |
| 05/20 | 05/27/2020 | 12142 | 11940 | Lincoln National Life Insurance Co. | 102000 | 3,480.00 |
| 05/20 | 05/29/2020 | 12143 | 10178 | Brian Choi Dental Inc. | 102000 | 170.00 |
| 05/20 | 05/29/2020 | 12144 | 10179 | Kelly Quach | 102000 | 1,907.74 |
| 05/20 | 05/29/2020 | 12145 | 10180 | Los Angeles Buddhist Union | 102000 | 1,783.40 |
| Grand Totals: | | | | | | 16,071.26 |

EFT-From the General Account for the Revolving Reimbursement

| | Date Paid | Amount Paid |
|-----------------------------|---------------------------------------|---------------------|
| Board of Director's Payroll | 5/26/2020 | \$ 445.90 |
| Payroll | 5/27/2020 | \$ 64,505.81 |
| Revolving Reimbursement | 5/31/2020 | \$ 16,071.26 |
| | Total Amount to be Reimbursed: | \$ 81,022.97 |



Water Levels as of May 31, 2020

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

| | <u>MAY 2019</u> | <u>MAY 2020</u> |
|-----------------------|-----------------|-----------------|
| Baldwin Park Key Well | 195.5 | 204.7 |

Reservoir Storage in the San Gabriel Canyon:

| | |
|------------------------|------------------|
| Cogswell Reservoir | 11,136 acre-feet |
| San Gabriel Reservoir | 43,646 acre-feet |
| Morris Reservoir | 28,696 acre-feet |
| Total Storage Capacity | 83,478 acre-feet |

As of May 26, 2020, combined storage was 70,918 acre-feet (85 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

| | <u>2019</u> | <u>2019</u> | <u>2020</u> | <u>2020</u> | |
|-------------------------------|-------------|-------------|-------------|-------------|------------|
| | STATIC | PUMPING | STATIC | PUMPING | PUMP DEPTH |
| <u>Raymond Basin</u> | | | | | |
| Well #16 | 267 | 364 | 300 | 378 | 423 |
| <u>Main San Gabriel Basin</u> | | | | | |
| Well #9 | NM | 393.5 | NM | 408 | 471 |
| Well #11 | 232 | 267.5 | 228 | NM | 483 |
| Well #12 | 227 | 250 | 226 | 245.5 | 380 |
| Well #14 | 190.5 | 272 | 187.5 | 273 | 381 |
| Well #15 | 377 | 416 | 373 | 413 | 650 |