

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

July 24, 2018

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

**5. Minutes of a Regular Meeting of the Board of Directors held July 10, 2018
Minutes of a Special Meeting of the Board of Directors held July 12, 2018**

Motion:

Second:

Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:

Second:

Action:

7. District Counsel

**Regular Meeting of the Board of Directors
July 24, 2018
Page -2-**

8. Action Items

9. Miscellaneous Information Items

- a. Receive and File: June 2018 Monthly Revenue and Expenditure Report**
- b. Water Well Report**
- c. Credit Card Fee**
- d. Mid – Year Budget Review**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 10, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, July 10, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on July 10, 2018, as amended to reflect that Item # 6 (“List of Demands”) would only consist of demands on the Revolving Account, and not those on the General Account, due to a temporary technical problem with the District’s computer system.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on June 26, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 11553 through 11583 from the Revolving Account in the aggregate amount of \$18,849.54 for the June, 2018 Invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Director Chavez of the Upper San Gabriel Municipal Water District was in attendance. He reported that he had been at the MWD’s second vote of the California Water Fix tunnel project vote, which was necessitated by accusations of impropriety. He left before the final vote, but expected the outcome to be the same one of approval as the first vote. Director Chavez further reported that Upper District’s sponsored MWD tour of the Colorado River is taking place September 14 – 16, and encouraged anyone interested to contact Upper District to sign up.
- DISTRICT COUNSEL** District counsel reported regarding the rules pertaining to mass mailings, including recent changes in the laws.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to declare District work truck No. 19 as surplus and to approve its sale for no less than \$4,500.
- INFORMATION** The June, 2018 Banking and Investment Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that he had provided the County Registrar's Election Notice for this year.

The General Manager reported that he had prepared a matrix showing the various options as to requiring customers who elect to pay by credit card to pay a processing fee. The Board discussed the various options, and agreed that consideration of the idea should be a future agenda item.

**FUTURE
AGENDA
ITEMS**

Consideration of adding credit card processing fees to customers' bills in an amount to be determined.

**DIRECTOR
COMMENTS**

Director Cammarano reported on the latest developments in the H20-4-LA matter before the County Board of Supervisors. She advised that the vote had been postponed yet again, tentatively to July 17, but not confirmed. She also shared various newspaper clippings critical of the proposed program.

Director Cammarano expressed her appreciation at being able to attend the Annual Employees' Safety Luncheon, adding that it was very enjoyable.

Director Chan inquired of Director Cammarano as to whether the H20-4-LA was supposed to be on the agenda for today's Board of Supervisors meeting, and Director Cammarano confirmed that it had been, but was moved because of some uncertainty surrounding the project.

Director Taylor asked General Manager Prior about his meeting with the City, and the General Manager replied that it was scheduled for the following day with the City Manager.

Director Chan sought clarification of the current problem with the District's computer server, and the General Manager replied that it was being fixed, and should be operational shortly with no problems foreseen.

ADJOURNMENT

Upon motion by Director DeLaTorre, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 12, 2018**

- CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was held on Thursday, July 12, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 2:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona were present, and District Counsel Colin O'Neill attended telephonically.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 19572 through 19622 from the General Account in the aggregate amount of \$434,412.83 for the June, 2018 Invoices.
- ADJOURNMENT** Upon motion by Director Cici, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 7/24/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19623	07/24/18	P	12031	REVOLVING REIMBURSEMENT	\$61,545.99
BANK 13100B REGISTER TOTAL:					\$61,545.99
GRAND TOTAL :					\$61,545.99

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
** Denotes broken check sequence.

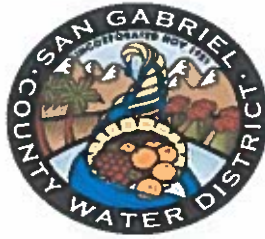
REVENUE AND EXPENDITURE DISTRIBUTION

Calendar Year 2018

Month of June

Projected YTD Percent - 50%

Description	Budget	Receipts and Expenditures For The Month	Total Year to Date	Balance	YTD %
Total Revenue	8,412,054	785,070	4,523,501	3,888,553	54%
Production	1,788,934	67,418	540,866	1,248,068	30%
Transmission & Distribution	566,772	40,101	221,176	345,596	39%
Customer Service	342,960	23,621	149,056	193,904	43%
General & Administrative	3,449,290	391,642	1,808,236	1,641,054	52%
Payment on Long Term Debt	0	0	0	0	0%
GASB 45	420,000	0	420,000	0	100%
ACE Project	0	0	0	0	0%
Total Operational Expense	6,567,956	522,782	3,139,333	3,428,623	48%
Revenue Total	8,412,054	785,070	4,523,501	3,888,553	54%
Less Operational Expense	6,567,956	522,782	3,139,333	3,428,623	48%
Gain/Loss	1,844,098	262,288	1,384,167	459,931	75%
Capital Expenditures	2,085,500	16,098	436,826	1,648,674	21%
		246,189	947,342		
		Use of Funds			
Fund Balance Start of Month		9,446,654			
Add Back Depreciation		94,443			
Overall Gain/Loss		246,189			
Total		9,787,287			



Water Levels as of June 30, 2018

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>JUNE 2017</u>	<u>JUNE 2018</u>
Baldwin Park Key Well	180.0	179.0

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of June 25, 2018 combined storage was 24,283 acre-feet (29 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2017</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	242.5	311	243	374	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	439	NM	398	462
Well #11	222	offline	243	offline	460
Well #12	234	256	235.5	259	360
Well #14	210	279	208	285.5	360
Well #15	392	432	389	429	660