

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

July 10, 2018

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held June 26, 2018

Motion:
Second:
Action:

6. List of Demands on General Account

a. June 2018 Invoices

Motion:
Second:
Action:

7. District Counsel

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8. Action Item

a. Declare surplus and Dispose a Vehicle

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Receive and File the June 2018 Banking and Investment Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JUNE 26, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, June 26, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on June 26, 2018.
- MINUTES** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on June 12, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check number 19571 from the General Account in the amount of \$60,799.57 for the Revolving Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Director Ed Chavez of the Upper San Gabriel Valley Municipal Water District was in attendance and reported on Upper District’s recent awards ceremony for its annual art contest, “Water is Wise,” participated in by local students from kindergarten through high school. Director Chavez reported that it was a great success and a good way to bring the community together through awareness of water related issues.
- DISTRICT COUNSEL** None.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to approve “One-time safety performance awards in recognition of outstanding safety record and cost savings to the District.”
- INFORMATION** The April 2018 Monthly Revenue and Expenditure Report was received and filed.
- The May 2018 Monthly Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the annual employee safety luncheon would take place the following day, June 27, at noon.

The General Manager reported that those interested in being candidates for the upcoming November election must file their candidacy paperwork between July 16 and August 10.

The General Manager reported that in researching the possibility of credit card auto-pay, he discovered that the District is currently paying more than \$18,000 per year in credit card processing fees.

The General Manager reported that he has scheduled a meeting with the San Gabriel City Manager to discuss concerns about the City's paving requirements. He advised that he will also inquire about the recently approved Accessory Dwelling Units legislation, and what sort of response the city has received from residents.

The General Manager reported that, through the efforts of Director DeLaTorre, Southwest Airlines has tentatively agreed to reimburse fares that were inadvertently double-booked for Directors' travel to the recent ACWA conference in Sacramento.

The General Manager reported that, per recent discussions with others in the water purveyor community, the County's Water Resilience Plan is apparently considering taking action to impose a tax before there is an actual plan on what to do with the revenues generated thereby.

In response to a previous inquiry from Director Taylor, the General Manager reported that if all the local development projects now under consideration do eventually come to fruition, it would require an additional 600 acre-feet per year.

The general manager reported that a customer complained that his water turned some landscaping rocks from white to brown.

**FUTURE
AGENDA
ITEMS**

Consideration of adding a surcharge to the bills of customers who elect to pay their bills with credit cards.

**DIRECTOR
COMMENTS**

Director Cammarano reported that she greatly appreciated the recently completed Water Quality Report, and thought it was very well executed.

Director Cammarano reported on new information she had learned concerning the County's H20-4-LA program, including that it was coming up for a vote before the Board of Supervisors on July 10, at which time the

Board would decide whether to place the measure on the November ballot. Director Cammarano expressed concern that, as presently crafted, the measure would not exclude non-profits from any tax imposed unless the non-profit sought and received a variance. She additionally cautioned that there did not appear to be a clear plan in place at present.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 6/1/2018 to 6/30/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11553	06/12/18	P	13300	BRIAN W. SNAER, D.D.S.	\$211.00
11554	06/12/18	P	13529	ERIC CHAN	\$1,001.07
11555	06/12/18	P	13752	FREDERICK JOHNSON, D.D.S.	\$520.00
11556	06/12/18	P	13296	JEFFREY C. MURPHY, D.D.S.	\$251.00
11557	06/12/18	P	12296	JOHN K. SUDICK, DDS	\$1,300.00
11558	06/12/18	P	13337	KEVIN J. SNAER, D.D.S.	\$446.00
11559	06/12/18	P	13350	L. ANDREW MUTCH, D.D.S.	\$1,096.00
11560	06/12/18	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11561	06/13/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11562	06/13/18	P	13529	ERIC CHAN	\$92.35
11563	06/13/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,745.00
11564	06/14/18	P	10243	AMERICAN WATER WORKS	\$269.00
11565	06/14/18	P	12674	U.S. BANK	\$2,434.93
11566	06/19/18	P	13308	DMITRY TUBIS, D.D.S.	\$337.00
11567	06/19/18	P	13494	ROY H. CHANG, D.D.S.	\$155.00
11568	06/19/18	P	13206	STEPHEN W. BOWEN, D.M.D.	\$111.75
11569	06/19/18	P	13730	GOOD LOOKING EMBROIDERY	\$36.96
11570	06/26/18	P	10105	GOEI PROFESSIONAL CORPORATION	\$122.00
11571	06/26/18	P	13494	ROY H. CHANG, D.D.S.	\$215.00
11572	06/26/18	P	13529	ERIC CHAN	\$92.35
11573	06/26/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11574	06/26/18	P	13528	CHARLES N. DELATORRE	\$966.07
11575	06/27/18	P	10243	AMERICAN WATER WORKS	\$269.00
11576	06/27/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,845.00
11577	06/29/18	P	10107	HARDY & HARPER, INC.	\$1,409.60
11578	06/29/18	P	10106	JIAN WEI LAM	\$40.81
11579	06/29/18	P	10108	HONGYAN HE	\$58.37
11580	06/29/18	P	10109	XIU WEN KUANG	\$84.28
11581	06/29/18	P	10105	GOEI PROFESSIONAL CORPORATION	\$1,141.00
11582	06/29/18	P	13237	PHILIP B. MALDONADO, D.D.S.	\$99.00
11583	06/29/18	P	13206	STEPHEN W. BOWEN, D.M.D.	\$100.00
BANK 13200 REGISTER TOTAL:					\$18,849.54
GRAND TOTAL :					\$18,849.54

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
Invoice Register (By Invoice Number)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
6/26/18.BOARDPR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING ACI	06/26/18	06/26/18		INVOICE 6/26/18.BOARDPR TOTAL:	\$445.90 \$445.90
6/27/18.PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING ACI	06/27/18	06/27/18		INVOICE 6/27/18.PR TOTAL:	\$60,164.90 \$60,164.90
					REPORT TOTAL:	\$60,610.80



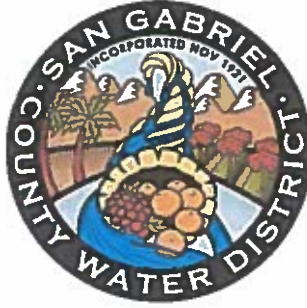
July 10, 2018

To: The Board of Directors
From: General Manager ✓
Subject: Declare Surplus and Dispose a Vehicle

Recommendation:

The Board of Directors declare surplus the vehicle listed below and direct staff to dispose.

2006 Chevrolet 1500 Pickup Mile: 86,428



SAN GABRIEL COUNTY WATER DISTRICT
Bank Account June 30, 2018

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$1,000,591.31
Amount of Investment	\$7,162,912.98
LAIIF Interest Rate	1.75%
Citizens Bank - General Account	\$3,600,192.19

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 7/10/18



 Treasurer

<u>June 2017</u>	<u>YTD June 2017</u>	<u>June 2018</u>	<u>YTD June 2018</u>
<u>Cash Receipts</u>			
\$750,554.45	\$4,084,721.04	\$839,562.51	\$4,661,885.81
<u>Disbursements</u>			
\$702,082.64	\$3,527,235.52	\$497,019.39	\$3,475,621.66
<u>Water Sales</u>			
\$732,600.23	\$3,663,835.03	\$763,140.54	\$4,213,564.57

invest