

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**February 26, 2019**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held January 22, 2019  
Minutes of a Regular Meeting of the Board of Directors held February 12, 2019**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on the General Account**

**a. Revolving/Payroll Account Reimbursement**

**Motion:**  
**Second:**  
**Action:**

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- 7. District Counsel**
  
- 8. Action Items**
  
- 9. Miscellaneous Information Items**
  - a. Receive and File January 2019 Banking and Investment Report**
  
- 10. General Manager Report**
  
- 11. Future Agenda Items**
  
- 12. Director Comments**
  
- 13. Adjournment:**
  - Motion:**
  - Second:**
  - Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON JANUARY 22, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, January 22, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on January 22, 2019.
- PUBLIC COMMENT** Ms. Cici advised that the annual Women’s Luncheon will be taking place March 31, 2019.
- Director Chavez of Upper San Gabriel Valley Municipal Water District was in attendance and reported on Upper District’s election results.
- MINUTES** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on January 8, 2019.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 19945 from the Revolving Account in the amount of \$63,297.63 for account reimbursement.
- DISTRICT COUNSEL** District counsel reported regarding the District’s life insurance coverage policy.
- ACTION** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to renew the District’s contract with Civiltec Engineering Inc.
- INFORMATION** The January 2019 Water Well Report was received and filed.
- The General Manager informed the Board that the District had received ACWA/JPIA’s President’s Special Recognition Award, reflecting outstanding workplace performance.
- GENERAL MANAGER COMMENTS** The General Manager reported that the District has essentially wrapped up its investigation into San Gabriel City taxes levied on District customers.

The General Manager reported on the total accumulated rainfall thus far this season.

The General Manager reported that he was working with Azusa to secure water rights at a rate of 92% of normal cost.

The General Manager reported that the new software system was partly implemented, on track to be fully operational shortly.

The General Manager inquired as the Directors' interest in attending American Groundwater Trust conference. Directors advised that they would get back to him.

A discussion was held concerning possible revisions to the District's Holidays schedule. Direction was given to bring the matter back to the Board as an action item.

**FUTURE  
AGENDA  
ITEMS**

Consideration of revision to the District's Holiday schedule.

**DIRECTOR  
COMMENTS**

Director Cammarano expressed her relief about the current rain, but stressed the importance of remaining on message that the drought is by no means over.

Director Chan inquired as to whether the Form-700 filing was due January 31, and was informed that only Director Taylor's was due by that date, the remaining Director' all being due April 1.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON FEBRUARY 12, 2019**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 12, 2019, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 12, 2019.
- PUBLIC COMMENT** Ms. Cici informed the Board about the upcoming San Gabriel Women's Foundation annual Luncheon.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 19946 through 20004 from the General Account in the aggregate amount of \$633,282.25, and check numbers 11754 through 11784 from the Revolving Account in the amount of \$224,019.31 for the January, 2019 invoices.
- DISTRICT COUNSEL** District counsel reported regarding developments concerning the San Gabriel City Tax refund issue.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to eliminate election days from the list of District holidays.
- Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to authorize the General Manager to re-invest the District's Time Value assets in a 3-year Goldman Sachs CD at a rate of 2.85%.
- INFORMATION** The January 2019 Water Well Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager suggested that the monthly Banking & Investment report be presented at the second meeting of each month because it would allow for a more thorough report. The Board concurred with this change.
- The General Manager inquired as to Directors' interest in attending the upcoming ACWA conference in Monterey, and the Directors indicated they would get back to him.

The General Manager suggested the Board consider authorizing a one-sheet informational handout about the District, and provided an example. The Board was receptive to the idea.

**FUTURE  
AGENDA  
ITEMS**

None.

**DIRECTOR  
COMMENTS**

Director Cammarano shared news that Dan Arrighi had recently received the highest honor bestowed by the Boy Scouts.

Director Cammarano reminded the Board about the upcoming San Gabriel Lunar New Year festival.

Director Cici expressed his approval of the recently published District newsletter, adding that he found it thorough and helpful, and suggesting that it should be provided to the City Council.

Director Chan advised that Upper District General Manager Tom Love would be speaking at the San Gabriel Rotary Club on water issues.

Director Chan shared that Governor Newsome said in his State of the State address that he disfavors the two tunnel solution of the California Water Fix.

Director Taylor shared an article he found encouraging about the water situation in California.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

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President

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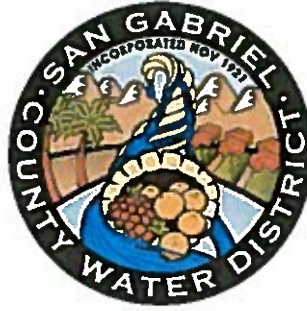
Secretary

[SEAL]

Report Criteria:

Report type: Summary  
Check.Type = {<>} "Adjustment"  
Bank.Bank number = {=} 1

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/19	02/26/2019	20005	12031	Revolving Reimbursement	102000	124,825.01
Grand Totals:						124,825.01



SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account January 31, 2019

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$1,503,413.66
Amount of Investment	\$8,289,700.62
LAIF Interest Rate	2.36%
Citizens Bank - General Account	\$3,287,179.75

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 02/26/19

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Treasurer

<u>January 2018</u>	<u>YTD January 2018</u>	<u>January 2019</u>	<u>YTD January 2019</u>
<u>Cash Receipts</u>			
\$688,270.29	\$688,270.29	\$734,318.11	\$734,318.11
<u>Disbursements</u>			
\$524,809.88	\$524,809.88	\$443,200.02	\$443,200.02
<u>Water Sales</u>			
\$700,844.18	\$700,844.18	\$664,146.81	\$664,146.81