

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

August 14, 2018

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held July 24, 2018

Motion:

Second:

Action:

6. List of Demands on General Account

a. July 2018 Invoices

Motion:

Second:

Action:

7. District Counsel

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- 8. Action Item**
- 9. Miscellaneous Information Items**
 - a. Receive and File the July 2018 Banking and Investment Report**
 - b. Water Well Report**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:

Second:

Action:

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.
If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JULY 24, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, July 24, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on July 24, 2018.
- MINUTES** Upon motion by Director Cici and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on July 10, 2018, and the minutes of the special meeting of the Board of Directors held on July 12, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 19623 from the General Account in the amount of \$61,545.99 for the Revolving/Payroll Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Ms. Cici cautioned against using outdoor US mailboxes, based on a recent unnerving experience she had wherein certain mail she had deposited was found lying in the street, apparently the result of "fishing" for mail from the outdoor mailboxes.
- Director Chavez of the Upper San Gabriel Valley Municipal Water District was in attendance and provided the Directors with copies of calendars featuring the winning entries of the Upper District recent annual student art contest.
- DISTRICT COUNSEL** None.
- ACTION** None.
- INFORMATION** The June, 2018 Monthly Revenue and Expenditure Report was received and filed.
- The June, 2018 Water Well Report was received and filed.

Finance and Administration Manager Corona provided a brief report on the fees charged by the District's credit card processing companies, as well as the process by which it is accomplished. The Directors had various questions and Ms. Corona advised that we look further into the matter and provide answers at a later date.

The Board performed the District's mid-year budget review, conducting a line-item analysis, with specific entries remarked upon and discussed as warranted. Director Taylor requested a further investigation into what appeared to be some anomalies with regard to salary amounts.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the District has been receiving numerous inquiries concerning the newly adopted law permitting Accessory Dwelling Units. He reported that, among the changes attendant to this new development would be that all residences that wished to add an Accessory Dwelling Unit to their property would be required to install a one-inch meter, if they don't already have one, because the City is requiring fire sprinklers for any Accessory Dwelling Units.

The General Manager reported that the developer of 300 E. Valley Blvd., which is planned to become a four-story mixed-use building will be coming in with his check for the water availability assessment.

The General Manager reported that several conference were coming up – ACWA, and the Water Forum, and that he would provide more information when it becomes available to determine the Directors' interest in attending.

The General Manager reported that his meeting with City staff concerning a potential dispute regarding the District's obligation to pave where it has excavated was not as fruitful as had been hoped, but that discussions are ongoing.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Director Cammarano reported on the County Board of Supervisors' recent vote on the H20-4-LA measure. The item passed, 4-1, and will be on the November ballot. The measure will propose a parcel tax, with non-profits exempted. Director Cammarano provided a summary of the proceedings at the vote, and voiced her general dislike of the proposed measure.

Director Chan added that he was proud of Supervisor Barger for being lone dissenting vote.

Director Taylor recommended an article he recently read in the AWWA newsletter on Social Justice and Water Rates.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 7/1/2018 to 7/31/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11584	07/10/18	P	13529	ERIC CHAN	\$92.35
11585	07/10/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11586	07/11/18	P	10122	ACWA / JPIA	\$6,888.50
11587	07/11/18	P	12435	GEORGE ATILANO	\$200.00
11588	07/11/18	P	13911	KAXPORT CLEANING SERVICE INC	\$120.00
11589	07/11/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,845.00
11590	07/12/18	P	13529	ERIC CHAN	\$92.35
11591	07/13/18	P	12674	U.S. BANK	\$6,283.17
11592	07/13/18	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11593	07/19/18	P	12984	COUNTY OF LOS ANGELES	\$2,403.01
11594	07/24/18	P	13529	ERIC CHAN	\$92.35
11595	07/25/18	P	10094	FRANCHISE TAX BOARD	\$50.00
11596	07/25/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,745.00
11597	07/25/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
11598	07/26/18	P	13350	L. ANDREW MUTCH, D.D.S.	\$218.00
11599	07/26/18	P	13745	MONICA PENA	\$1,615.80
11600	07/26/18	P	13375	ROBIN SU, D.D.S.	\$284.00
11601	07/26/18	P	13458	VANESSA HO, D.D.S.	\$648.00
11602	07/26/18	P	13217	ANTHONY PISCOPO	\$200.00
11603	07/31/18	P	10114	CALIFORNIA PAVING & GRADING CO	\$1,312.60
11604	07/31/18	P	10110	EVAN CHANG	\$1,440.44
11605	07/31/18	P	10116	GODDIS INC.	\$72.67
11606	07/31/18	P	10113	NSA CONSTRUCTION GROUP, INC.	\$1,492.20
11607	07/31/18	P	10115	PROFESSIONAL ELECTRICAL	\$1,446.60
11608	07/31/18	P	10112	UNI BUILDERS INC.	\$770.67
11609	07/31/18	P	10067	WALSH CONSTRUCTION COMPANY	\$1,996.00
11610	07/31/18	P	13163	CARLOS CARDONA	\$1,479.14
11611	07/31/18	P	12435	GEORGE ATILANO	\$733.99
BANK 13200 REGISTER TOTAL:					\$35,961.84
GRAND TOTAL :					\$35,961.84

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
7.24.18BOARDPR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING ACI	07/24/18	07/24/18			\$445.90
					INVOICE 7.24.18BOARDPR TOTAL:	\$445.90
7.25.18PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING ACI	07/25/18	07/25/18			\$60,299.74
					INVOICE 7.25.18PR TOTAL:	\$60,299.74
7.26.18PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING ACI	07/26/18	07/26/18			\$243.48
					INVOICE 7.26.18PR TOTAL:	\$243.48
					REPORT TOTAL:	\$60,989.12



SAN GABRIEL COUNTY WATER DISTRICT
Bank Account July 31, 2018

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$1,000,942.61
Amount of Investment	\$8,196,903.56
LAIF Interest Rate	1.94%
Citizens Bank - General Account	\$3,074,248.46

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 8/14/18



Treasurer

<u>July 2017</u>	<u>YTD July 2017</u>	<u>July 2018</u>	<u>YTD July 2018</u>
<u>Cash Receipts</u>			
\$827,904.67	\$4,912,625.71	\$970,144.74	\$5,632,030.55
<u>Disbursements</u>			
\$1,018,624.53	\$4,545,860.05	\$495,958.82	\$3,971,580.48
<u>Water Sales</u>			
\$746,063.80	\$4,409,898.83	\$841,262.51	\$5,054,827.08



Water Levels as of July 31, 2018

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>JULY 2017</u>	<u>JULY 2018</u>
Baldwin Park Key Well	177.8	176.7

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of July 14, 2018 combined storage was 22,735 acre-feet (27 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2017</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	245.5	288.5	298	378	423
<u>Main San Gabriel Basin</u>					
Well #9	309.5	443	311	396	462
Well #11	222	offline	247	offline	460
Well #12	235	259	239.5	262	360
Well #14	213	286	206	288.5	360
Well #15	395	429	389	430	660