

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON JANUARY 23, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, January 23, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on January 23, 2018.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on January 9, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check number 19288 from the General Account in the amount of \$60,022.25 for the Revolving reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding the OPARC program, concluding that it appeared not to meet the District's current needs.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to award a Professional Services Agreement to Civiltech Engineering in an amount unchanged from the previous several years.
- Upon a motion by Chan, and seconded by Director Cammarano, the Board voted unanimously to award a contract for a new computer software system to Caselle in the amount of \$102,263.00.
- Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to authorize the purchase of a new Ford F-150 truck from National Auto Fleet Group for a price of \$27,157.63. Upon request by Director Taylor, the general manager will confirm whether the vehicle will be equipped with air-conditioning and a radio.

**INFORMATION**

The December, 2017 Revenue and Expenditure Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that ACWA/JPIA had awarded the District its "President's Special Recognition Award" in recognition of the District's outstanding loss ratio.

The General Manager reported that the supplier sent the District the wrong analyzer for the Well 11 blending plan, and the District was waiting for the correct one to arrive.

The General Manager reported that staff was taking water samples from Well 16. The early samples came in with higher levels than hoped, but subsequent samples show the levels trending downward. Staff is optimistic, but if the levels do not come down to acceptable levels, there is the option of raising the newly installed packer.

The General Manager reported that the ACWA Spring Conference will be held May 5-8 in Sacramento, and he will pass along further information concerning the offered programs as he receives it.

The General Manager reported that the widow of former General Manager Chuck Shaw would be receiving a check for \$2,000 from the District in accordance with Mr. Shaw's benefits package.

The General Manager reported that this coming Thursday marks the beginning of his term as President of the Southern California Water Utilities Association.

**FUTURE  
AGENDA  
ITEMS**

Discussion regarding an increase in the District's emergency reserve.

A Resolution by the Board of Directors honoring the legacy of the late Charles Shaw, former District General Manager

**DIRECTOR  
COMMENTS**

Director Cammarano asked the General Manager whether the District had been invited to the City of San Gabriel's annual Lunar New Year celebration. The General Manager reported that he had not been contacted about it, and that he would inquire with the City about the District's participation in the event.

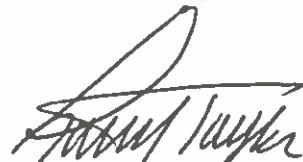
Director Cici inquired whether the District was going to be doing newsletters this year, and the General Manager replied that it was.

Director Chan reported on his attendance at the most recent ACWA conference, expressing dismay that at one forum he attended it was

conceded that certain bond issuances described as water-related were going to use the proceeds raised for expenditures not related to water issues, and were only described as water-related because market research shows that voters are more accepting of bond initiatives related to water.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting, in the memory of former District General Manager Chuck Shaw.



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President



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Secretary

[SEAL]

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Date: 1/23/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13100B - GENERAL ACCOUNT</b>					<b>13100</b>
19288	01/23/18	P	12031	REVOLVING REIMBURSEMENT	\$60,022.25
<b>BANK 13100B REGISTER TOTAL:</b>					<b>\$60,022.25</b>
<b>GRAND TOTAL :</b>					<b>\$60,022.25</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT  
\*\* Denotes broken check sequence.