

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON FEBRUARY 13, 2018**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 13, 2018, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, and Cici; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously, 4-0, to adopt the agenda for this regular meeting of the Board of Directors held on February 13, 2018.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously, 4-0, to approve the minutes of the regular meeting of the Board of Directors held on January 23, 2018.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously, 4-0, to approve the payment of check numbers 11407 through 11448 from the Revolving Account in the aggregate amount of \$48,103.41 for the January, 2018 invoices, and check numbers 19289 through 19351 from the General Account in the aggregate amount of \$632,417.68 for the January, 2018 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Ms. Cici notified the Board of the annual San Gabriel Women's Foundation Luncheon on March 15, 2018, and encouraged all present to attend.
- DISTRICT COUNSEL** District counsel reported that he will be working with the General Manager to revise the District's Personnel Manual to address some recent changes in the law.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously, 4-0, to adopt Resolution No. 01-18-499, expressing regret at the passing of former General Manager Charles, "Chuck," E. Shaw, and honoring his legacy and service to the District.
- Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously, 4-0, to award a contract to Western Fence Co. in the amount of \$65,900.00 to install wrought iron fencing around the perimeter of District grounds.

**INFORMATION**

The January, 2018, Banking and Investment Report was received and filed.

The January, 2018, Water Well Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager replied to Director Taylor's previous inquiry, reporting that the newly purchased work truck does have air-conditioning and a radio.

The General Manager reported that the water samples from Well No. 16 were better than they had been, and are now within acceptable limits. The reason for the previous samples' lesser quality was that the newly installed packer had not been holding, and has now been secured properly.

The General Manager reported that staff was still trying to get the SCADA system working for Well No.11.

The General Manager reported that, after a brief, informal investigation, the District was the only agency he could find that offers a survivor's benefit to retired employees and officers.

The General Manager presented a report on the state of the District's emergency reserves and information relating to a possible increase to the reserves for the Board's future consideration.

The General Manger reported that staff is planning to implement the new computer software system after the upcoming audit, with implementation expected to begin in April, 2018.

**FUTURE  
AGENDA  
ITEMS**

LAFCO election vote for representative.

**DIRECTOR  
COMMENTS**

Director Cammarano shared some current newspaper articles concerning the State's ongoing drought concerns. Among the subjects she raised were the change in scope to the Bay Delta Tunnel project, reduced from two tunnels to one.

Director Cammarano requested that the District's next newsletter provide information concerning the District's efforts in collecting water, perhaps with accompanying graphic representation to reinforce the message.

Director Cammarano expressed her interest in attending the Spring ACWA conference in Sacramento.

Director Chan inquired what was the proper procedure for initiating the Board's consideration of a change in the District's payroll processor. Staff

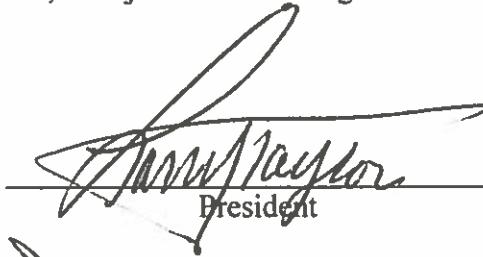
advised that he could simply notify staff of his desire to do so, but that it would better to wait until the new computer software is installed.

Director Taylor commented on the proposal generated by CV Strategies, offering that certain aspects seemed useful, while others seemed inappropriate because, rather than selling a product, the District is providing a service.

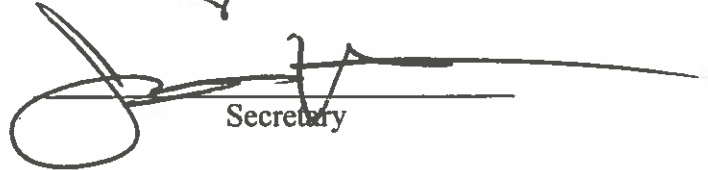
Director Taylor also provided staff with a recent article from an AWWA newsletter that he thought might be useful for operations.

## ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously, 4-0, to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Dates: 1/1/2018 to 1/31/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13200 - REVOLVING ACCOUNT</b>					<b>13200</b>
11407	01/10/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,052.71
11408	01/11/18	P	10243	A.W.W.A. - CA-NV SECTION	\$100.00
11409	01/11/18	P	10057	DR FRANK CHO DDS	\$1,085.00
11410	01/11/18	P	13376	MARTINEZ & ZERMENO 11 APDC	\$2,195.00
11411	01/11/18	P	10058	QINGYAO LU	\$389.33
11412	01/11/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$100.00
11413	01/11/18	P	13206	STEPHEN W. BOWEN, D.M.D.	\$239.00
11414	01/11/18	P	12674	U.S. BANK	\$2,952.93
11415	01/17/18	P	13730	GOOD LOOKING EMBROIDERY	\$199.39
11416	01/18/18	P	10122	ACWA / JPIA	\$6,837.86
11417	01/18/18	P	13308	DMITRY TUBIS, D.D.S.	\$185.00
11418	01/18/18	P	13752	FREDERICK JOHNSON, D.D.S.	\$626.00
11419	01/18/18	P	13387	GEORGINA BABOL-BANEZ, DMD	\$686.00
11420	01/18/18	P	13337	KEVIN J. SNAER, D.D.S.	\$452.00
11421	01/18/18	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11422	01/18/18	P	13206	STEPHEN W. BOWEN, D.M.D.	\$220.00
11423	01/18/18	P	13458	VANESSA HO, D.D.S.	\$99.00
11424	01/23/18	P	13529	ERIC CHAN	\$92.35
11425	01/24/18	P	13465	ANTHONY MAAS	\$153.25
11426	01/24/18	P	13387	GEORGINA BABOL-BANEZ, DMD	\$814.00
11427	01/24/18	P	13487	KENNETH R. STROUD, D.D.S.	\$1,163.00
11428	01/24/18	P	13350	L. ANDREW MUTCH, D.D.S.	\$1,420.00
11429	01/24/18	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,052.71
11430	01/24/18	P	13785	THOMAS C. NELSON D.D.S.	\$600.00
11431	01/25/18	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
11432	01/30/18	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$90.00
11433	01/31/18	P	10063	ARROYO DEVELOPMENT LLC	\$8,081.19
11434	01/31/18	P	10069	ART DOMINGUEZ	\$46.02
11435	01/31/18	P	13308	DMITRY TUBIS, D.D.S.	\$115.00
11436	01/31/18	P	10062	HARRY H. JOH CONSTRUCTION INC.	\$1,495.60
11437	01/31/18	P	10065	HOA NGUY	\$428.42
11438	01/31/18	P	13605	JIM JENKINS	\$80.00
11439	01/31/18	P	10066	KATHLEEN MUELLER	\$49.07
11440	01/31/18	P	10064	KE HUA NGUYEN	\$292.29
11441	01/31/18	P	13487	KENNETH R. STROUD, D.D.S.	\$1,500.00
11442	01/31/18	P	13692	PAWLEY ORTHODONTICS	\$2,888.25
11443	01/31/18	P	10068	SEAN HUGHES	\$897.82
11444	01/31/18	P	13678	SEQUEL CONTRACTORS, INC.	\$1,467.40
11445	01/31/18	P	10070	STEVE LAM	\$380.82
11446	01/31/18	P	13755	DAVID A. TABATA, D.D.S.	\$1,500.00
11447	01/31/18	P	13375	ROBIN SU, D.D.S.	\$1,597.00
11448	01/31/18	P	13285	SWRCB-DWOCF	\$90.00
<b>BANK 13200 REGISTER TOTAL:</b>					<b>\$48,103.41</b>
<b>GRAND TOTAL :</b>					<b>\$48,103.41</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
 \*\* Denotes broken check sequence.

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Date: 2/13/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13100B - GENERAL ACCOUNT</b>					<b>13100</b>
19289	02/13/18	P	10077	ACWA/JPIA	\$48,399.17
19290	02/13/18	P	11645	AIRGAS USA, LLC	\$402.60
19291	02/13/18	P	13751	ALSCO	\$304.12
19292	02/13/18	P	10048	AT&T	\$209.02
19293	02/13/18	P	12143	AT&T	\$39.68
19294	02/13/18	P	13694	CALIFORNIA AMERICAN WATER	\$231.73
19295	02/13/18	P	10061	CASELLE, INC.	\$50,713.00
19296	02/13/18	P	13335	CHEVRON AND TEXACO	\$168.31
19297	02/13/18	P	11364	CITY OF SAN GABRIEL	\$40,797.44
19298	02/13/18	P	13243	CONNOR AIR CONDITIONING	\$140.00
19299	02/13/18	P	13303	CORE & MAIN	\$23,425.77
19300	02/13/18	P	13470	COVERALL NORTH AMERICA, INC.	\$255.00
19301	02/13/18	P	10060	CV STRATEGIES	\$2,652.89
19302	02/13/18	P	13472	DMV RENEWAL	\$10.00
19303	02/13/18	P	11486	DOTY BROS. EQUIPMENT CO.	\$6,653.14
19304	02/13/18	P	12959	E.C.C., INC.	\$5,600.00
19305	02/13/18	P	12192	FEDERAL EXPRESS	\$20.13
19306	02/13/18	P	13434	FERGUSON ENTERPRISES INC. 1350	\$3,201.34
19307	02/13/18	P	12494	GORDON TERMITE CONTROL INC.	\$45.00
19308	02/13/18	P	12675	GRAINGER	\$146.97
19309	02/13/18	P	12956	HACH COMPANY	\$6,087.67
19310	02/13/18	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
19311	02/13/18	P	12202	HOME DEPOT CREDIT SERVICES	\$93.28
19312	02/13/18	P	13231	HOSE-MAN, INC.	\$32.16
19313	02/13/18	P	13524	INFOSEND	\$1,481.61
19314	02/13/18	P	12499	INTERSTATE BATTERIES	\$29.49
19315	02/13/18	P	12169	JHM SUPPLY	\$186.43
19316	02/13/18	P	13727	KAR-TECH	\$415.00
19317	02/13/18	P	10059	LA PUENTE VALLEY COUNTY	\$181,545.00
19318	02/13/18	P	12492	LAGERLOF,SENECAL, GOSNEY	\$887.45
19319	02/13/18	P	13658	LANDCARE USA, LLC	\$1,800.00
19320	02/13/18	P	10046	LAYNE CHRISTENSEN COMPANY	\$75,630.70
19321	02/13/18	P	13141	MCMaster-CARR SUPPLY COMPANY	\$219.78
19322	02/13/18	P	13201	MISSION FENCE & PATIO BUILDERS	\$2,565.00
19323	02/13/18	P	10013	MISSION SUPER HARDWARE	\$69.54
19324	02/13/18	P	13510	NOBEL SYSTEMS	\$12,000.00
19325	02/13/18	P	13386	OFFICE DEPOT	\$990.08
19326	02/13/18	V	2/13/18 13386		
19327	02/13/18	P	10081	OLIVAREZ MADRUGA LEMIEUX	\$3,500.00
19328	02/13/18	P	12363	PEP BOYS - REMITTANCE DEPARTME	\$20.78
19329	02/13/18	P	10098	PETTY CASH REIMBURSEMENT	\$85.83
19330	02/13/18	P	12876	PLATINUM CONSULTING GROUP	\$2,312.50
19331	02/13/18	P	12878	PLUMBING WHOLESALE OUTLET, INC	\$33.17
19332	02/13/18	P	13151	POLLARDWATER	\$209.90
19333	02/13/18	P	11820	REPUBLIC SERVICES	\$151.75
19334	02/13/18	P	13333	RESERVE ACCOUNT	\$300.00
19335	02/13/18	P	12031	REVOLVING REIMBURSEMENT	\$107,846.09
19336	02/13/18	P	12478	SC FUELS (FUELMAN)	\$1,899.90
19337	02/13/18	P	13321	SIGNIUS COMMUNICATIONS	\$293.54
19338	02/13/18	P	13485	SONSRAY MACHINERY, LLC	\$219.34
19339	02/13/18	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$36,124.51
19340	02/13/18	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$169.15
19341	02/13/18	P	10028	SWCA, INC	\$1,831.50
19342	02/13/18	P	11757	THE PROCESSORS	\$114.71
19343	02/13/18	P	10073	THORSON MOTOR CENTER	\$1,854.71
19344	02/13/18	P	10071	TIRE CENTRAL	\$750.00

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San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Date: 2/13/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
19345	02/13/18	P	13610	TPX COMMUNICATIONS	\$901.01
19346	02/13/18	P	12045	UNDERGROUND SERVICE ALERT	\$132.10
19347	02/13/18	P	12897	VERIZON WIRELESS - LA	\$358.22
19348	02/13/18	P	12727	WATERLINE TECHNOLOGIES, INC.	\$2,043.30
19349	02/13/18	P	13221	WESTERN FENCE CO.	\$225.00
19350	02/13/18	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$2,287.85
19351	02/13/18	P	10447	XEROX CORP	\$179.32

BANK 13100B REGISTER TOTAL: \$632,417.68

GRAND TOTAL : \$632,417.68