

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**January 09, 2018**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Special Meeting of the Board of Directors held December 12, 2017**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. December 2017 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

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**8. Action Item**

- a. Consider Award of Contract to Doty Bros. To install the Pine St/Broadway Pipeline Project.**

**Motion:**

**Second:**

**Action:**

- b. Lease Water Rights**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

- a. Receive and File the December 2017 Banking and Investment Report**

- b. Water Well Report**

- c. Well 16 Update**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON DECEMBER 12, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, December 12, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to adopt the agenda for this special meeting of the Board of Directors held on December 12, 2017.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to approve the special and regular minutes of the board of directors held on November 28, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 19171 through 19223 from the General Account in the aggregate amount of \$427,280.07, and check numbers 11336 through 11356 from the Revolving Account in the aggregate amount of \$15,700.56 for the November, 2017, invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Ms. "Cookie" Cici shared a story about the power of Christmas, and wished all in attendance a warm and safe holiday.
- DISTRICT COUNSEL** District counsel reported regarding recent communication with OPARC, an organization that provides employment opportunities for disabled adults. The organization has responded to district counsel's inquiries regarding certain questions and concerns, but district counsel requires further investigation on specific outstanding aspects of the contemplated engagement.
- District counsel reported, in response to an inquiry by Director Cici, concerning the City of San Gabriel's recent election consolidation. District counsel explained that the City consolidated its elections pursuant to a law promulgated by SB 415, which takes effect January 1, 2018, whereas the District consolidated its elections pursuant to AB 1535. District counsel reported that the two statutory schemes have differences which can lead to

different results, but both share the objective of increasing voter turnout and reducing the costs of local agencies' elections.

## **ACTION**

Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted 4-1 to adjust water rates pursuant to Resolution No. 02-15-483. The "yes" votes were those of Directors Cici, Cammarano, Taylor and DeLaTorre, and the "no" vote was that of Director Chan.

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adopt Resolution No. 12-17-497 – the 2018 District Budget.

Upon motion by Director Cici, and seconded by Director Cammarano, the Board voted unanimously to adopt Resolution No. 12-17-498 – Authorized Positions and Compensation.

## **INFORMATION**

The November, 2017 Banking and Investment Report was received and filed.

The November, 2017 Water Well Report was received and filed.

## **GENERAL MANAGER COMMENTS**

The General Manager reported his recommendation that the District lease the rights to 250 acre-feet of water from La Puente Valley County Water District, at a cost of \$726.18/acre-foot, a discount from the normal \$798/acre-foot price charged by Upper San Gabriel Valley Municipal Water District. The Board agreed to consider it as a future action item.

The General Manager reported that a District employee had recently attended conservation training, and had used the information he learned to present a program to a local elementary school. Future such outreach programs are anticipated.

The General Manager reported that the packers had been installed in Well 16, the results came back, and all levels are within acceptable limits.

## **FUTURE AGENDA ITEMS**

Consideration of purchase of water rights from La Puente Valley County Water District.

## **DIRECTOR COMMENTS**

Director Chan reported on his attendance at the recent ACWA conference. He recounted the various specific programs he attended, shared details of the substance, and reported that he found the entire program generally informative and worthwhile.

Director DeLaTorre reported that he also attended the ACWA conference, and attended most of the same presentations as Director Chan, also finding them informative and useful.

Director Chan inquired of the General Manager whether the water used to fight the recent wildfires would place customers into a higher billing tier. The General Manager advised that water that comes out of fire hydrants is not metered, and would not affect the pricing of customers.

Director Cammarano thanked the entire District staff for their hard and excellent work this year, singling out Finance and Administration Manager Corona for her diligent efforts.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

San Gabriel County Water District  
Invoice Register (By Invoice Number)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
12/11/17SICK.CASH.OUT	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/01/17	12/01/17		INVOICE 12/11/17SICK.CASH.OUT TOTAL:	\$11,516.73 <b>\$11,516.73</b>
12/12/17BOARD.PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/12/17	12/12/17		INVOICE 12/12/17BOARD.PR TOTAL:	\$445.90 <b>\$445.90</b>
12/13/17PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/13/17	12/13/17		INVOICE 12/13/17PR TOTAL:	\$56,445.37 <b>\$56,445.37</b>
12/27/17PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	12/27/17	12/27/17		INVOICE 12/27/17PR TOTAL:	\$57,226.02 <b>\$57,226.02</b>
					REPORT TOTAL:	<b>\$125,634.02</b>

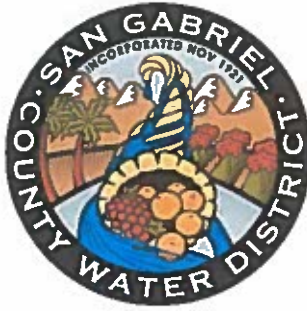
San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Dates: 12/1/2017 to 12/31/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13200 - REVOLVING ACCOUNT</b>					<b>13200</b>
11357	12/01/17	P	12435	GEORGE ATILANO	\$1,218.75
11358	12/01/17	P	13161	CASEY FEILEN	\$2,236.60
11359	12/01/17	P	13190	PATRICK ROWLAND	\$1,145.28
11360	12/04/17	P	10030	CLIFFORD & CRUZ INC.	\$1,482.00
11361	12/04/17	P	13367	KENT W. WILSON, D.D.S.	\$1,200.00
11362	12/04/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11363	12/04/17	P	13747	SULLY-MILLER CONTRACTING CO.	\$1,482.00
11364	12/04/17	P	10029	TOMMY CHAN	\$602.64
11365	12/05/17	P	10032	DOLLY C. LEONG	\$196.60
11366	12/07/17	P	10033	JEFF & RUTH SNEED	\$19.65
11367	12/07/17	P	10035	JOHN MINH NGO	\$84.78
11368	12/07/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11369	12/07/17	P	10036	MING SHIAN LIU	\$51.56
11370	12/07/17	P	10039	PATRICK A. LUK	\$39.28
11371	12/07/17	P	10037	PING HSIEH	\$107.07
11372	12/07/17	P	10042	SHI CHENG	\$15.59
11373	12/07/17	P	10040	STANLEY LEONG	\$46.02
11374	12/07/17	P	12674	U.S. BANK	\$1,655.16
11375	12/07/17	P	10043	YING YE YANG	\$229.56
11376	12/07/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$150.00
11377	12/12/17	P	13529	ERIC CHAN	\$92.35
11378	12/13/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,052.71
11379	12/19/17	P	13387	GEORGINA BABOL-BANEZ, DMD	\$255.00
11380	12/19/17	P	12296	JOHN K. SUDICK , DDS	\$452.00
11381	12/19/17	P	13367	KENT W. WILSON, D.D.S.	\$250.00
11382	12/19/17	P	13337	KEVIN J. SNAER, D.D.S.	\$350.00
11383	12/19/17	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$196.00
11384	12/19/17	P	13693	MEHRTAJ DABIRI, D.D.S.	\$3,000.00
11385	12/19/17	P	13322	VICKEN MARGANIAN, D.D.S.	\$150.00
11386	12/26/17	P	13277	HILTON HOTEL	\$120.23
11387	12/26/17	P	10047	HOWARD LIANG	\$1,225.00
11388	12/26/17	P	12296	JOHN K. SUDICK , DDS	\$225.00
11389	12/26/17	P	13487	KENNETH R. STROUD, D.D.S.	\$674.00
11390	12/26/17	P	13350	L. ANDREW MUTCH, D.D.S.	\$238.00
11391	12/26/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,052.71
11392	12/26/17	P	13494	ROY H. CHANG, D.D.S.	\$284.00
11393	12/26/17	P	10045	SIMON K. CHOYEE D.D.S.	\$158.00
11394	12/26/17	P	13911	KAXPORT CLEANING SERVICE INC	\$120.00
11395	12/27/17	P	13163	CARLOS CARDONA	\$150.00
11396	12/27/17	P	13283	JARED DiBENEDETTO	\$150.00
11397	12/27/17	P	13605	JIM JENKINS	\$500.00
11398	12/27/17	P	13350	L. ANDREW MUTCH, D.D.S.	\$205.00
11399	12/28/17	P	10051	AMERICAN INTEGRATED SERVICES	\$986.05
11400	12/28/17	P	10049	B SQUARED PARTNERS LLC	\$123.82
11401	12/28/17	P	10050	DEMO UNLIMITED	\$1,500.00
11402	12/28/17	P	13768	UTILITY SYS SCIENCE & SOFTWARE	\$1,497.20
11403	12/31/17	P	13451	CUEMA	\$60.00
11404	12/31/17	P	13296	JEFFREY C. MURPHY, D.D.S.	\$894.00
11405	12/31/17	P	10052	OSCAR VALENZUELA	\$1,500.00
11406	12/31/17	P	13529	ERIC CHAN	\$386.47
<b>BANK 13200 REGISTER TOTAL:</b>					<b>\$34,410.08</b>

**GRAND TOTAL : \$34,410.08**

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application; "E" - EFT  
 \*\* Denotes broken check sequence.



January 9, 2018

To: Board of Directors  
From: General Manager ✓  
Subject: Pine St./ Broadway Pipeline Project

The City of San Gabriel is doing street improvements on Pine St. at the end of February. San Gabriel County Water District currently has 4" steel on Broadway and on Pine St. Those mains were installed in 1925 and 1929. We would like to replace the existing water mains with 8" ductile iron. The following Contractors were given bid packages.

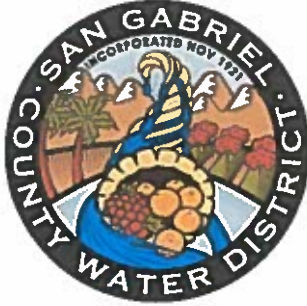
Brkich Const	\$297,000.00
Doty Bros	\$174,166.00
McKinney Const	No Bid
W.A. Rasic	No Bid

Present for the bid opening were James Prior, Casey Feilen, Carlos Cardona and Anthony Agobian.

**Recommendation:**

It is staff's recommendation that we choose Doty Bros. Construction to install the Pine St./Broadway Pipeline Project.





January 9, 2018

To: Board of Directors

From: General Manager ✓

Subject: Lease Water Rights

La Puente Valley County Water District has 250 acre-feet of production rights that are available for lease. The water rate for untreated water is \$798.00, we can get it at a rate of \$726.18 which would be a savings of \$17,955.00. With current conditions looking like another dry year it would be in the District's best interest to lease these rights.

**Recommendation:**

It is staff's recommendation that we lease 250 acre-feet of production rights from La Puente Valley County Water District.



SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account December 31, 2017

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$997,795.49
Amount of Investment	\$5,622,502.88
LAIF Interest Rate	1.18%
Citizens Bank - General Account	\$3,783,420.32

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 01/09/18

  
Treasurer

<u>December 2016</u>	<u>YTD December 2016</u>	<u>December 2017</u>	<u>YTD December 2017</u>
<u>Cash Receipts</u>			
\$631,479.47	\$8,464,335.60	\$1,015,979.14	\$9,334,193.83
<u>Disbursements</u>			
\$309,781.30	\$7,924,423.17	\$427,280.07	\$7,542,556.51
<u>Water Sales</u>			
\$591,214.71	\$7,071,756.48	\$630,997.38	\$7,982,914.14



Water Levels as of December 31, 2017

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>DECEMBER 2016</u>	<u>DECEMBER 2017</u>
Baldwin Park Key Well	179.8	181.5

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of December 18, 2017 combined storage was 21,738 acre-feet (26 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	N/A	N/A	238	NM	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	435.5	NM	396	462
Well #11	217	offline	222	offline	460
Well #12	231.5	253.5	233	256	360
Well #14	198.5	279.5	204.5	276.5	360
Well #15	386	426	393	431	660