

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON DECEMBER 12, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, December 12, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to adopt the agenda for this special meeting of the Board of Directors held on December 12, 2017.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to approve the special and regular minutes of the board of directors held on November 28, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 19171 through 19223 from the General Account in the aggregate amount of \$427,280.07, and check numbers 11336 through 11356 from the Revolving Account in the aggregate amount of \$15,700.56 for the November, 2017, invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Ms. “Cookie” Cici shared a story about the power of Christmas, and wished all in attendance a warm and safe holiday.
- DISTRICT COUNSEL** District counsel reported regarding recent communication with OPARC, an organization that provides employment opportunities for disabled adults. The organization has responded to district counsel’s inquiries regarding certain questions and concerns, but district counsel requires further investigation on specific outstanding aspects of the contemplated engagement.
- District counsel reported, in response to an inquiry by Director Cici, concerning the City of San Gabriel’s recent election consolidation. District counsel explained that the City consolidated its elections pursuant to a law promulgated by SB 415, which takes effect January 1, 2018, whereas the District consolidated its elections pursuant to AB 1535. District counsel reported that the two statutory schemes have differences which can lead to

different results, but both share the objective of increasing voter turnout and reducing the costs of local agencies' elections.

ACTION

Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted 4-1 to adjust water rates pursuant to Resolution No. 02-15-483. The "yes" votes were those of Directors Cici, Cammarano, Taylor and DeLaTorre, and the "no" vote was that of Director Chan.

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adopt Resolution No. 12-17-497 – the 2018 District Budget.

Upon motion by Director Cici, and seconded by Director Cammarano, the Board voted unanimously to adopt Resolution No. 12-17-498 – Authorized Positions and Compensation.

INFORMATION

The November, 2017 Banking and Investment Report was received and filed.

The November, 2017 Water Well Report was received and filed.

GENERAL MANAGER COMMENTS

The General Manager reported his recommendation that the District lease the rights to 250 acre-feet of water from La Puente Valley County Water District, at a cost of \$726.18/acre-foot, a discount from the normal \$798/acre-foot price charged by Upper San Gabriel Valley Municipal Water District. The Board agreed to consider it as a future action item.

The General Manager reported that a District employee had recently attended conservation training, and had used the information he learned to present a program to a local elementary school. Future such outreach programs are anticipated.

The General Manager reported that the packers had been installed in Well 16, the results came back, and all levels are within acceptable limits.

FUTURE AGENDA ITEMS

Consideration of purchase of water rights from La Puente Valley County Water District.

DIRECTOR COMMENTS

Director Chan reported on his attendance at the recent ACWA conference. He recounted the various specific programs he attended, shared details of the substance, and reported that he found the entire program generally informative and worthwhile.

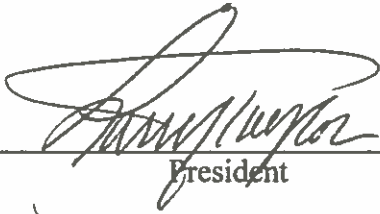
Director DeLaTorre reported that he also attended the ACWA conference, and attended most of the same presentations as Director Chan, also finding them informative and useful.

Director Chan inquired of the General Manager whether the water used to fight the recent wildfires would place customers into a higher billing tier. The General Manager advised that water that comes out of fire hydrants is not metered, and would not affect the pricing of customers.

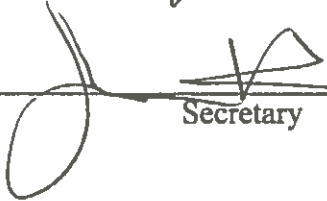
Director Cammarano thanked the entire District staff for their hard and excellent work this year, singling out Finance and Administration Manager Corona for her diligent efforts.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 12/12/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19171	12/12/17	P	10077	ACWA/JPIA	\$48,354.24
19172	12/12/17	P	13342	AIRGAS SAFETY	\$215.93
19173	12/12/17	P	13751	ALSCO	\$226.28
19174	12/12/17	P	10031	AM CONSERVATION GROUP, INC.	\$425.37
19175	12/12/17	P	10048	AT&T	\$208.64
19176	12/12/17	P	12143	AT&T	\$39.20
19177	12/12/17	P	13694	CALIFORNIA AMERICAN WATER	\$89.03
19178	12/12/17	P	13335	CHEVRON AND TEXACO	\$162.46
19179	12/12/17	P	11364	CITY OF SAN GABRIEL	\$46,634.26
19180	12/12/17	P	13649	CITY OF SAN GABRIEL	\$555.00
19181	12/12/17	P	11770	CLINICAL LABORATORY OF SAN BER	\$907.50
19182	12/12/17	P	13470	COVERALL NORTH AMERICA, INC.	\$255.00
19183	12/12/17	P	13208	CUSTOM RIMS & TIRES	\$618.35
19184	12/12/17	P	10027	DEDICATED CONCRETE CUTTING CO	\$855.00
19185	12/12/17	P	11486	DOTY BROS. EQUIPMENT CO.	\$6,232.18
19186	12/12/17	P	13369	FAST EDDIE'S TRUCKING	\$371.00
19187	12/12/17	P	12494	GORDON TERMITE CONTROL INC.	\$45.00
19188	12/12/17	P	12675	GRAINGER	\$228.91
19189	12/12/17	P	12956	HACH COMPANY	\$20,726.74
19190	12/12/17	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,425.00
19191	12/12/17	P	12202	HOME DEPOT CREDIT SERVICES	\$193.19
19192	12/12/17	P	13210	HOWARD RIDLEY COMPANY, INC.	\$4,701.73
19193	12/12/17	P	13539	HYDROTEX	\$1,103.89
19194	12/12/17	P	13204	INDUSTRIAL PIPE & STEEL CO.	\$394.08
19195	12/12/17	P	13524	INFOSEND	\$2,768.01
19196	12/12/17	P	12169	JHM SUPPLY	\$179.66
19197	12/12/17	P	13727	KAR-TECH	\$660.00
19198	12/12/17	P	13658	LANDCARE USA, LLC	\$1,800.00
19199	12/12/17	P	13141	MCMaster-CARR SUPPLY COMPANY	\$341.02
19200	12/12/17	P	10013	MISSION SUPER HARDWARE	\$101.54
19201	12/12/17	P	13459	MUTUAL OF OMAHA	\$494.76
19202	12/12/17	P	13386	OFFICE DEPOT	\$1,216.71
19203	12/12/17	P	10081	OLIVAREZ MADRUGA LEMIEUX	\$3,500.00
19204	12/12/17	P	10098	PETTY CASH REIMBURSEMENT	\$107.50
19205	12/12/17	P	12876	PLATINUM CONSULTING GROUP	\$1,747.50
19206	12/12/17	P	11820	REPUBLIC SERVICES	\$151.75
19207	12/12/17	P	12031	REVOLVING REIMBURSEMENT	\$72,270.51
19208	12/12/17	P	11968	ROBERT BRKICH CONSTRUCTION	\$149,459.59
19209	12/12/17	P	13294	SAFE-ENTRY	\$84.82
19210	12/12/17	P	13673	SC FUELS	\$1,582.38
19211	12/12/17	P	12478	SC FUELS (FUELMAN)	\$1,788.50
19212	12/12/17	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$39,047.12
19213	12/12/17	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$44.38
19214	12/12/17	P	13285	STATE WATER RESOURCES	\$500.00
19215	12/12/17	P	13183	STETSON ENGINEERS, INC.	\$4,000.00
19216	12/12/17	P	10028	SWCA, INC	\$1,153.75
19217	12/12/17	P	11757	THE PROCESSORS	\$114.71
19218	12/12/17	P	13610	TPX COMMUNICATIONS	\$901.00
19219	12/12/17	P	12045	UNDERGROUND SERVICE ALERT	\$156.85
19220	12/12/17	P	12727	WATERLINE TECHNOLOGIES, INC.	\$4,655.50
19221	12/12/17	V	12/12/17 12727		
19222	12/12/17	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$3,324.75
19223	12/12/17	P	10447	XEROX CORP	\$159.78

BANK 13100B REGISTER TOTAL: \$427,280.07

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 12/12/2017

<u>Check No.</u>	<u>Date</u>	<u>Status</u>	<u>Vendor ID</u>	<u>Payee Name</u>	<u>Amount</u>
GRAND TOTAL :					<u>\$427,280.07</u>

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San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 11/1/2017 to 11/30/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11336	11/02/17	P	13264	LOS ANGELES COUNTY FIRE DEPT	\$314.00
11337	11/14/17	P	13529	ERIC CHAN	\$92.35
11338	11/14/17	P	13440	LARRY TAYLOR	\$92.35
11339	11/15/17	P	10026	ARROW ENDONTICS	\$125.00
11340	11/15/17	P	13605	JIM JENKINS	\$150.00
11341	11/15/17	P	13350	L. ANDREW MUTCH, D.D.S.	\$692.00
11342	11/15/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11343	11/15/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11344	11/15/17	P	13285	SWRCB-DWOCF	\$60.00
11345	11/15/17	P	12674	U.S. BANK	\$3,110.27
11346	11/16/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
11347	11/16/17	P	12296	JOHN K. SUDICK, DDS	\$199.00
11348	11/16/17	P	13223	TERRY'S MINUTEMAN VALVE	\$630.00
11349	11/28/17	P	13529	ERIC CHAN	\$92.35
11350	11/28/17	P	13440	LARRY TAYLOR	\$92.35
11351	11/29/17	P	13300	BRIAN W. SNAER, D.D.S.	\$541.00
11352	11/29/17	P	13387	GEORGINA BABOL-BANEZ, DMD	\$1,286.00
11353	11/29/17	P	13277	HILTON HOTEL	\$1,803.47
11354	11/29/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$3,052.71
11355	11/29/17	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$625.00
11356	11/29/17	P	13190	PATRICK ROWLAND	\$150.00
BANK 13200 REGISTER TOTAL:					\$15,700.56
GRAND TOTAL :					\$15,700.56

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