

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 28, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, November 28, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cammarano, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on November 28, 2017.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on November 14, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 19170 from the General Account in the amount of \$116,138.61 for the Revolving Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding communications with the City of Rosemead concerning the District's construction of a fence around its property. The City was persuaded that otherwise applicable City ordinance that would prohibit the District's contemplated fence does not apply in this instance.
- District counsel reported on communications with OPARC, concerning a program that provides employment opportunities to disabled adults. Further discussions are anticipated to address certain concerns of District counsel.
- District counsel reported that he had written to a delinquent customer of the District, advising that the matter will be sent to collections if payment is not received by a date certain.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to formalize the previously approved rate increase at the next Board meeting.

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to award a contract to CV Strategies for Phases One and Two of the proposal, in an amount not to exceed \$10,000.

INFORMATION

The October 2017 Monthly Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the Wells Nos. 11 and 12 Blending Plan is constructed, and is awaiting just a nitrate analyzer to become fully functional.

The General Manager reported on a theft at the Well No. 16 the previous night. The contractor, Layne, had several tools stolen. Police were notified and investigators determined that two individuals were involved, both wearing Vans tennis shoes.

The General Manager reported that progress was good on the installation of the packer at Well No. 16.

The General Manager reported that he had discovered a person he believed to be homeless sleeping inside the Well No. 11 site at District Headquarters property.

The General Manager reported that District personnel had recently installed 350 feet of 6-inch mainline pipe.

**FUTURE
AGENDA
ITEMS**

Formal approval of the rate increase authorized in 2015.

**DIRECTOR
COMMENTS**

None.

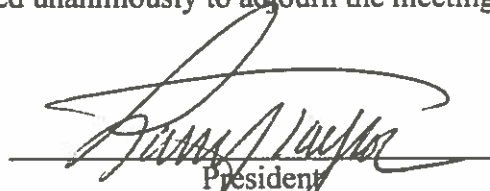
CLOSED SESSION

The Board adjourned to closed session pursuant to Government Code section 54957(b), for the annual performance review of the General Manager. No reportable action was taken.

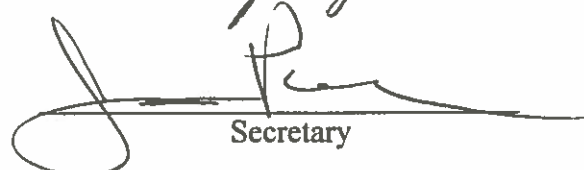
ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

[SEAL]



President



Secretary

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 11/28/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19170	11/28/17	P	12031	REVOLVING REIMBURSEMENT	\$116,138.61
BANK 13100B REGISTER TOTAL:					\$116,138.61
GRAND TOTAL :					\$116,138.61

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
** Denotes broken check sequence.