

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 14, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, November 14, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on November 14, 2017.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on October 24, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 19102 through 19169 from the General Account in the aggregate amount of \$370,857.87, and check numbers 11311 through 11335 from the Revolving Account in the aggregate amount of \$17,795.12 for the October, 2017 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding attempts to collect an outstanding bill on a former customer's delinquent account. The delinquent customer has sold the property, limiting the District's options. District counsel advised that he would send the customer a final notice before the matter is referred to a collection agency.
- ACTION** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to schedule the annual Budget Workshop as a Special Meeting immediately preceding the next Regular Meeting, on November 28, 2017. The Budget Workshop – Special Meeting will be set for 2:00 p.m., November 28, 2017, with the Regular Meeting to follow at 4:00p.m.
- Upon motion by Director Cici, and seconded by Director Chan, the Board voted unanimously to award the contract for the 2017 auditing services to Egan & Egan, CPA.

Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to award a contract to Layne Construction for the installation of a well packer assembly at Well No. 16.

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to award a contract to Western fence Co. for the installation of a wrought-iron fence around a portion of District offices.

INFORMATION

The October, 2017 Banking and Investment Report was received and filed.

The October, 2017 Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that, pursuant to the Board's request, CV Strategies had provided a detailed proposal for its outreach services, broken into three phases. The company's representative, Ms. Gilhuly, was present to answer any questions the Board might have.

The General Manager reported that the status of Well No. 11 was encouraging.

The General Manager reported that the District was in the process of acquiring a permit from the Fire Department for Well No. 16.

The General Manager reported concerning a program called "OPARC," which provides disabled adults with employment opportunities in the community beyond those to which they might otherwise be exposed.

Several neighboring water agencies are involved in the program, and the Board instructed district counsel to inquire as to several issues of concern, expressing a cautious optimism about the program.

The General Manager thanked Upper District Director Chavez, who was present as a member of the public, for his hospitality in sponsoring the previous weekend's tour of the Hoover Dam and Colorado River Aqueduct.

**FUTURE
AGENDA
ITEMS**

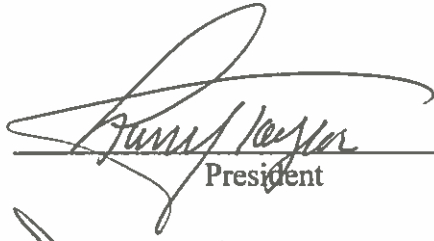
Consideration of award of contract to CV Strategies for branding and outreach services – preliminarily to consist of Phases 1 and/or 2 of the proposed comprehensive plan.

**DIRECTOR
COMMENTS**

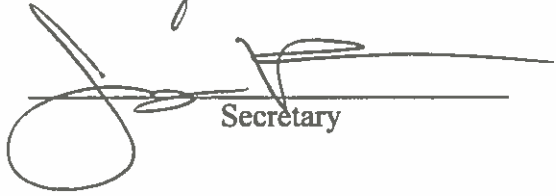
Director Cammarano wished everybody assembled a happy and safe Thanksgiving holiday, and the sentiment was roundly echoed.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 11/14/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19102	11/14/17	P	12248	ACWA - MISCELEANOUS	\$13,114.73
19103	11/14/17	P	10077	ACWA/JPIA	\$48,310.95
19104	11/14/17	P	13342	AIRGAS SAFETY	\$79.81
19105	11/14/17	P	13751	ALSCO	\$282.85
19106	11/14/17	P	10048	AT&T	\$209.06
19107	11/14/17	P	12143	AT&T	\$39.42
19108	11/14/17	P	12993	BYRD INDUSTRIAL ELECTRONICS	\$113.00
19109	11/14/17	P	13694	CALIFORNIA AMERICAN WATER	\$89.19
19110	11/14/17	P	13335	CHEVRON AND TEXACO	\$186.17
19111	11/14/17	P	11364	CITY OF SAN GABRIEL	\$40,414.22
19112	11/14/17	P	13649	CITY OF SAN GABRIEL	\$675.00
19113	11/14/17	P	12035	CIVILTEC ENGINEERING INC.	\$8,113.25
19114	11/14/17	P	11770	CLINICAL LABORATORY OF SAN BER	\$1,608.00
19115	11/14/17	P	13243	CONNOR AIR CONDITIONING	\$140.00
19116	11/14/17	P	13303	CORE & MAIN	\$1,480.77
19117	11/14/17	P	13470	COVERALL NORTH AMERICA, INC.	\$255.00
19118	11/14/17	P	13145	CUMMINS CAL PACIFIC, LLC	\$1,016.44
19119	11/14/17	P	11486	DOTY BROS. EQUIPMENT CO.	\$13,745.78
19120	11/14/17	P	12959	E.C.C., INC.	\$10,550.00
19121	11/14/17	P	13467	EUROFINS EATON ANALYTICAL	\$35.00
19122	11/14/17	P	13369	FAST EDDIE'S TRUCKING	\$1,126.00
19123	11/14/17	P	12192	FEDERAL EXPRESS	\$162.38
19124	11/14/17	P	13434	FERGUSON ENTERPRISES INC. 1350	\$1,314.67
19125	11/14/17	P	12494	GORDON TERMITE CONTROL INC.	\$45.00
19126	11/14/17	P	13304	GREAT WESTERN TERMITE CONTROL	\$70.00
19127	11/14/17	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
19128	11/14/17	P	12202	HOME DEPOT CREDIT SERVICES	\$418.37
19129	11/14/17	P	13763	IFLOW ENERGY SOLUTIONS, INC.	\$25,626.94
19130	11/14/17	P	13524	INFOSEND	\$4,014.52
19131	11/14/17	P	12499	INTERSTATE BATTERIES	\$99.51
19132	11/14/17	P	12169	JHM SUPPLY	\$94.80
19133	11/14/17	P	13727	KAR-TECH	\$65.00
19134	11/14/17	P	13760	KSM ELECTRIC	\$4,632.47
19135	11/14/17	P	13658	LANDCARE USA, LLC	\$3,600.00
19136	11/14/17	P	10046	LAYNE CHRISTENSEN COMPANY	\$34,116.60
19137	11/14/17	P	13264	LOS ANGELES COUNTY FIRE DEPT	\$1,295.00
19138	11/14/17	P	13111	MCCALL'S METER SALES & SERVICE	\$1,330.90
19139	11/14/17	P	13141	MCMASTER-CARR SUPPLY COMPANY	\$384.44
19140	11/14/17	P	10013	MISSION SUPER HARDWARE	\$96.09
19141	11/14/17	P	13459	MUTUAL OF OMAHA	\$487.68
19142	11/14/17	P	13386	OFFICE DEPOT	\$934.06
19143	11/14/17	P	10081	OLIVAREZ MADRUGA LEMIEUX	\$7,000.00
19144	11/14/17	P	12363	PEP BOYS - REMITTANCE DEPARTME	\$61.35
19145	11/14/17	P	10098	PETTY CASH REIMBURSEMENT	\$165.99
19146	11/14/17	P	12876	PLATINUM CONSULTING GROUP	\$805.00
19147	11/14/17	P	10025	REGISTRAR-RECORDER/COUNTYCLERK	\$5,218.66
19148	11/14/17	P	11820	REPUBLIC SERVICES	\$303.50
19149	11/14/17	P	13333	RESERVE ACCOUNT	\$300.00
19150	11/14/17	P	12031	REVOLVING REIMBURSEMENT	\$18,148.67
19151	11/14/17	P	12051	SAN GABRIEL BASIN W.Q.A.	\$26,979.00
19152	11/14/17	P	12478	SC FUELS (FUELMAN)	\$1,789.54
19153	11/14/17	P	13321	SIGNIUS COMMUNICATIONS	\$683.56
19154	11/14/17	P	13485	SONSRAY MACHINERY, LLC	\$954.64
19155	11/14/17	P	11411	SOUTH COAST A.Q.M.D.	\$505.74
19156	11/14/17	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$46,723.66
19157	11/14/17	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$39.84

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 11/14/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
19158	11/14/17	P	13610	TPX COMMUNICATIONS	\$1,815.52
19159	11/14/17	P	12045	UNDERGROUND SERVICE ALERT	\$151.90
19160	11/14/17	P	13910	UNITED WATER WORKS INC.	\$6,271.10
19161	11/14/17	P	12897	VERIZON WIRELESS - LA	\$281.74
19162	11/14/17	P	10773	VINA ENGRAVING & TROPHIES	\$32.78
19163	11/14/17	P	12803	VULCAN MATERIALS CO.	\$2,344.83
19164	11/14/17	P	13631	W S PAVE, INC.	\$5,000.00
19165	11/14/17	P	12727	WATERLINE TECHNOLOGIES, INC.	\$1,693.84
19166	11/14/17	P	10023	WELLS TAPPING SERVICE, INC.	\$350.00
19167	11/14/17	P	13221	WESTERN FENCE CO.	\$3,500.00
19168	11/14/17	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$18,104.72
19169	11/14/17	P	10447	XEROX CORP	\$134.22
BANK 13100B REGISTER TOTAL:					\$370,857.87
GRAND TOTAL :					\$370,857.87

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 10/1/2017 to 10/31/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11311	10/04/17	P	13283	JARED DIBENEDETTO	\$142.68
11312	10/04/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11313	10/04/17	P	13429	MATT PEARSON	\$117.21
11314	10/10/17	P	13529	ERIC CHAN	\$92.35
11315	10/10/17	P	13440	LARRY TAYLOR	\$92.35
11316	10/10/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11317	10/10/17	P	12674	U.S. BANK	\$353.54
11318	10/18/17	P	10122	ACWA / JPIA	\$5,634.22
11319	10/18/17	P	13300	BRIAN W. SNAER, D.D.S.	\$205.00
11320	10/18/17	P	13750	CALPERS	\$700.00
11321	10/18/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11322	10/18/17	P	10015	MOONG SHI CHAN	\$22.70
11323	10/18/17	P	13709	ROGER W.K. JOE, D.D.S.	\$350.00
11324	10/18/17	P	13206	STEPHEN W. BOWEN, D.M.D.	\$404.00
11325	10/19/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
11326	10/26/17	P	13457	ROBERT A. FOSS, D.D.S., INC.	\$369.00
11327	10/26/17	P	13285	SWRCB-DWOCB	\$105.00
11328	10/26/17	P	10016	TYLER T. TATTON, DDS	\$185.00
11329	10/24/17	P	13529	ERIC CHAN	\$92.35
11330	10/24/17	P	13440	LARRY TAYLOR	\$92.35
11331	10/31/17	P	13300	BRIAN W. SNAER, D.D.S.	\$480.00
11332	10/31/17	P	10018	HENRY XU	\$289.02
11333	10/31/17	P	13709	ROGER W.K. JOE, D.D.S.	\$1,051.00
11334	10/31/17	P	10019	ZEJIA LEUNG	\$19.22
11335	10/31/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
BANK 13200 REGISTER TOTAL:					\$17,795.12
GRAND TOTAL :					\$17,795.12

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.