

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 26, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 26, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to add an item to the agenda for this regular meeting of the Board of Directors held on September 26, 2017, pursuant to Government Code section 54954.2(b)(2), with the Board voting unanimously in favor. The item was added as a closed session item pursuant to Government Code section 54957(b)(1). With this addition, the Board voted unanimously to adopt the agenda as modified.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on September 12, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 19052 from the General Account in the amount of \$116,294.96 for the August, 2017 reimbursement of the Revolving Account.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** None.
- ACTION** The Board adjourned to closed session pursuant to Government Code section 54954.2(b)(2). When the Board reconvened in open session, it was reported that the Board took the following reportable action: authorize the General Manager to execute a notice and waiver of conflict in connection with District Counsel's recent appointment as City Attorney for the City of San Gabriel.
- INFORMATION** The August, 2017, Monthly Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported on recent police activity on District property: staff observed that the perimeter chain link fence had been cut and property suspected to belong to local transients was discovered on District grounds. Staff contacted the Sheriff's Department, but by the time deputies arrived, the property had been removed. A review of surveillance footage was not helpful because the sight line was obstructed by a structure. Sheriff's deputies did take into custody one of the individuals who frequent the area, but staff does not know why. This event led to further discussion concerning the fencing of the entire perimeter of District property. The General Manager had received estimates ranging from \$35,000 for chain-link to \$50,000 for wrought iron. The Board directed the General Manager to continue exploring this project and the Board will consider it for next year's budget.

The General Manager reported on developments concerning Well No. 16: Staff will seek a waiver for the fluoride levels, which are low enough to qualify for such a waiver. The arsenic levels remain low enough to be permissible by regulators. Next year, staff intends to install packers to prevent fluoride intrusion.

The General Manager reported that staff is expecting to begin work on next year's budget in the near future.

The General Manager reported that staff will be implementing new billing/accounting software that is expected to improve operations.

The General Manager reported that staff will be issuing a Request for Proposals for auditors for next year, and will bring the matter to the Board for approval at the appropriate time.

The General Manager inquired as to directors' interest in attending the Metropolitan Water District's Hoover Dam inspection tour. No firm commitments were made.

**FUTURE
AGENDA
ITEMS**

At an upcoming meeting, once the bidding process is complete, the Board will consider an award of contract for next year's auditing services.

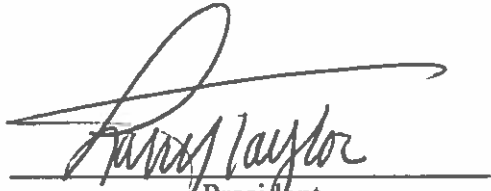
**DIRECTOR
COMMENTS**

Director Cammarano observed that a spate of recent local construction had caused certain inconveniences. The General Manager agreed and informed that he was waiting for direction from the City.


A discussion was held concerning a delay in work related to a Native American burial ground in conflict with required excavation, as an example of some of the obstacles confronting completion of the City's railroad project.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

CONFIDENTIAL MEMORANDUM

To: San Gabriel County
Water District

Date: October 4, 2017

Re: Closed Session Held On
September 26, 2017

From: Colin O'Neill

This memorandum is prepared under Government Code Section 54957 and the information contained herein is exempt from disclosure under Government Code Section 6254.25.

The Board of Directors of the San Gabriel County Water District met in closed session at a regular meeting on September 26, 2017. Present were Directors Cammarano, Chan, Cici, DeLaTorre, and Taylor; General Manager Jim Prior; Assistant General Manager Casey Feilen; Finance and Administration Manager Carmen Corona and District Counsel Keith Lemieux and Colin O'Neill.

The purpose of the meeting was to considerer authorizing the General Manager to execute a Conflict of Interest Notice and Waiver in connection with District Counsel's simultaneous representation of the District and the City of San Gabriel.

The Board took the following reportable action: authorized the General Manager to execute a Conflict of Interest Notice and Waiver in connection with District Counsel's simultaneous representation of the District and the City of San Gabriel.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: All

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
19052	09/26/17	P	12031	REVOLVING REIMBURSEMENT	\$116,294.96
BANK 13100B REGISTER TOTAL:					\$116,294.96
GRAND TOTAL :					\$116,294.96

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
** Denotes broken check sequence.