

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON OCTOBER 10, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, October 10, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on October 10, 2017.
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on September 26, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 19053 through 19100 from the General Account in the aggregate amount of \$264,774.20, and check numbers 11276 through 11310 from the Revolving Account in the aggregate amount of \$20,810.16 for the September, 2017 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Director Chavez of Upper San Gabriel Valley Municipal Water District was in attendance and reported that Upper District's annual Water Fest was taking place October 14 at the Santa Fe Dam, and this year's event will feature a pirate theme.
- Director Cammarano inquired of Mr. Chavez concerning Upper District's low-flush toilet giveaway program. Mr. Chavez explained that Upper District has moved away from the program in recent years, leaving it to local retailers instead. Mr. Chavez provided the name of the contact person at Upper District for additional information on the subject.
- DISTRICT COUNSEL** District counsel reported regarding a possible Code of Conduct for District Directors. Counsel provided a draft version, and explained that it would not be binding, and would be a symbolic gesture, affirming some duties already imposed by law and acknowledging other principles providing guidance for fair, just and effective governance. The Board directed District Counsel to

make certain revisions and provide the new draft at a later meeting for the Board's review.

ACTION

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to schedule the annual employee appreciation luncheon for December 12, 2017, at the San Gabriel Hilton.

INFORMATION

The September, 2017 Banking and Investment Report was received and filed.

The September, 2017 Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the crew was able to remove all the equipment from the bottom of Well No. 8. This development will make it easier to abandon the well according to legal requirement in the event that such an abandonment must occur. However, for the time being, abandonment is not required, and will only happen if the District drills another well on the site. The well is currently closed and secured.

The General Manager reported on the status of Well No. 16: the Health Department will draft language for the District to send out to its customers informing them of a need for a waiver for the fluoride levels of the well, and the matter will then be voted on by District customers. The Directors replied that any language would need to pass their review before being sent to customers.

The General Manager reported that he had contacted a public relations/outreach consulting firm to discuss the possibility of working with the district in the coming years in connection with the expected rate study and increase. The firm has offered to come and make presentation to the Board at no charge. The Board expressed interest and directed the general manager to pursue the offer.

The General Manager reported that he would be out of town the following week, and likely without cell phone reception, but that the Assistant General Manager would be available for any purpose.

The General Manager reported that there had been more law enforcement activity concerning the transients who live in the Rubio Wash and frequently trespass on District property. San Marino security has been notified and will be installing additional cameras to increase coverage of District property.

The General Manager reported that a computer systems firm had visited the District and performed a demonstration of how they propose to improve the District's systems. The general manager reported that it was very impressive, and he expects significant improvements. Other firms will be interviewed.

**FUTURE
AGENDA
ITEMS**

None.

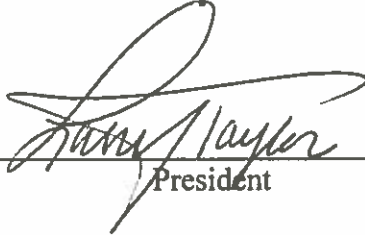
**DIRECTOR
COMMENTS**

Director Chan inquired regarding the rules for landscape watering, and why Cal-American customers were permitted three times a week, while District customers only twice per week. The General Manager informed that the District had decided to keep the same rules that were in place during the drought conservation mandate as a proactive conservation measure, adding that most public agencies have made the same decision, but that some of the private water purveyors, such as Cal-American, have relaxed the conservation rules.

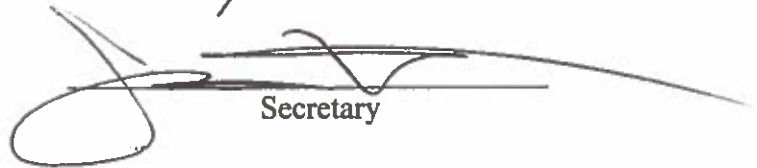
Director Cammarano took the opportunity of Upper District Director Chavez' presence to compliment his editorial that ran in today's Pasadena Star News.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 10/10/2017

| Check No. | Date | Status | Vendor ID | Payee Name | Amount |
|------------------------------------------|----------|--------|-----------|--------------------------------|---------------------|
| BANK ID: 13100B - GENERAL ACCOUNT | | | | | 13100 |
| 19053 | 10/10/17 | P | 10122 | ACWA / JPIA | \$38,070.00 |
| 19054 | 10/10/17 | P | 10077 | ACWA/JPIA | \$48,307.98 |
| 19055 | 10/10/17 | P | 13751 | ALSCO | \$226.28 |
| 19056 | 10/10/17 | P | 10048 | AT&T | \$208.16 |
| 19057 | 10/10/17 | P | 12143 | AT&T | \$78.41 |
| 19058 | 10/10/17 | P | 13694 | CALIFORNIA AMERICAN WATER | \$93.56 |
| 19059 | 10/10/17 | P | 13335 | CHEVRON AND TEXACO | \$41.50 |
| 19060 | 10/10/17 | P | 11364 | CITY OF SAN GABRIEL | \$48,405.91 |
| 19061 | 10/10/17 | P | 12035 | CIVILTEC ENGINEERING INC. | \$612.50 |
| 19062 | 10/10/17 | P | 13303 | CORE & MAIN | \$22,894.37 |
| 19063 | 10/10/17 | P | 13470 | COVERALL NORTH AMERICA, INC. | \$255.00 |
| 19064 | 10/10/17 | P | 13714 | DELTA MOTOR COMPANY | \$675.00 |
| 19065 | 10/10/17 | P | 13257 | DUNN-EDWARDS CORPORATION | \$105.38 |
| 19066 | 10/10/17 | P | 12192 | FEDERAL EXPRESS | \$69.03 |
| 19067 | 10/10/17 | P | 12494 | GORDON TERMITE CONTROL INC. | \$45.00 |
| 19068 | 10/10/17 | P | 13304 | GREAT WESTERN TERMITE CONTROL | \$70.00 |
| 19069 | 10/10/17 | P | 12956 | HACH COMPANY | \$144.88 |
| 19070 | 10/10/17 | P | 13538 | HIGHROAD INFORMATION TECHNOLOG | \$1,125.00 |
| 19071 | 10/10/17 | P | 12202 | HOME DEPOT CREDIT SERVICES | \$104.45 |
| 19072 | 10/10/17 | P | 13524 | INFOSEND | \$2,893.94 |
| 19073 | 10/10/17 | P | 12499 | INTERSTATE BATTERIES | \$15.28 |
| 19074 | 10/10/17 | P | 13727 | KAR-TECH | \$65.00 |
| 19075 | 10/10/17 | P | 12482 | KOFLO CORPORATION | \$12,469.00 |
| 19076 | 10/10/17 | P | 12492 | LAGERLOF,SENECAL, GOSNEY | \$126.70 |
| 19077 | 10/10/17 | P | 10013 | MISSION SUPER HARDWARE | \$106.89 |
| 19078 | 10/10/17 | P | 13459 | MUTUAL OF OMAHA | \$487.68 |
| 19079 | 10/10/17 | P | 13329 | NORTHERN SAFETY CO., INC. | \$337.44 |
| 19080 | 10/10/17 | P | 13386 | OFFICE DEPOT | \$304.76 |
| 19081 | 10/10/17 | P | 12363 | PEP BOYS - REMITTANCE DEPARTME | \$33.20 |
| 19082 | 10/10/17 | P | 10098 | PETTY CASH REIMBURSEMENT | \$111.00 |
| 19083 | 10/10/17 | P | 13319 | PITNEY BOWES | \$219.59 |
| 19084 | 10/10/17 | P | 12876 | PLATINUM CONSULTING GROUP | \$816.25 |
| 19085 | 10/10/17 | P | 12031 | REVOLVING REIMBURSEMENT | \$21,163.71 |
| 19086 | 10/10/17 | P | 13294 | SAFE-ENTRY | \$83.93 |
| 19087 | 10/10/17 | P | 12478 | SC FUELS (FUELMAN) | \$1,689.39 |
| 19088 | 10/10/17 | P | 13629 | SECURE SITE SOLUTIONS, INC. | \$405.00 |
| 19089 | 10/10/17 | P | 13321 | SIGNIUS COMMUNICATIONS | \$283.96 |
| 19090 | 10/10/17 | P | 10021 | SOUTHERN CALIFORNIA EDISON CO. | \$48,493.76 |
| 19091 | 10/10/17 | P | 10020 | SOUTHERN CALIFORNIA GAS CO. | \$42.96 |
| 19092 | 10/10/17 | P | 13486 | STAR MAINTENANCE SUPPLY | \$190.46 |
| 19093 | 10/10/17 | P | 12045 | UNDERGROUND SERVICE ALERT | \$107.35 |
| 19094 | 10/10/17 | P | 12897 | VERIZON WIRELESS - LA | \$176.20 |
| 19095 | 10/10/17 | P | 10773 | VINA ENGRAVING & TROPHIES | \$103.79 |
| 19096 | 10/10/17 | P | 13631 | W S PAVE, INC. | \$4,398.85 |
| 19097 | 10/10/17 | P | 12727 | WATERLINE TECHNOLOGIES, INC. | \$1,320.40 |
| 19098 | 10/10/17 | P | 12203 | WELD CREATIONS | \$600.00 |
| 19099 | 10/10/17 | P | 10022 | WESTERN WATER WORKS SUPPLY CO. | \$6,063.17 |
| 19100 | 10/10/17 | P | 10447 | XEROX CORP | \$132.13 |
| BANK 13100B REGISTER TOTAL: | | | | | \$264,774.20 |
| GRAND TOTAL : | | | | | \$264,774.20 |

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 9/1/2017 to 9/30/2017

| Check No. | Date | Status | Vendor ID | Payee Name | Amount |
|-------------------------------------------|----------|--------|-----------|--------------------------------|--------------------|
| BANK ID: 13200 - REVOLVING ACCOUNT | | | | | 13200 |
| 11276 | 09/05/17 | P | 13505 | MEGAN PRIOR-PFEIFER | \$300.00 |
| 11277 | 09/05/17 | P | 10423 | SCWUA - % BRIAN BOWCOCK | \$275.00 |
| 11278 | 09/06/17 | P | 11940 | LINCOLN NATIONAL LIFE INS. CO. | \$2,302.71 |
| 11279 | 09/07/17 | P | 13190 | PATRICK ROWLAND | \$1,400.00 |
| 11280 | 09/07/17 | P | 12674 | U.S. BANK | \$1,401.13 |
| 11281 | 09/13/17 | P | 13529 | ERIC CHAN | \$92.35 |
| 11282 | 09/13/17 | P | 13440 | LARRY TAYLOR | \$92.35 |
| 11283 | 09/14/17 | P | 13397 | CALDESAL | \$1,000.00 |
| 11284 | 09/14/17 | P | 13163 | CARLOS CARDONA | \$1,800.00 |
| 11285 | 09/14/17 | P | 13189 | CARMEN CORONA | \$764.80 |
| 11286 | 09/14/17 | P | 13752 | FREDERICK JOHNSON, D.D.S. | \$570.50 |
| 11287 | 09/14/17 | P | 13350 | L. ANDREW MUTCH, D.D.S. | \$161.00 |
| 11288 | 09/14/17 | P | 13376 | MARTINEZ & ZERMENO 11 APDC | \$185.00 |
| 11289 | 09/14/17 | P | 13380 | PAMELA SHAW | \$127.60 |
| 11290 | 09/14/17 | P | 12209 | PAUL M. REISCHL, D.D.S. | \$149.00 |
| 11291 | 09/14/17 | P | 13206 | STEPHEN W. BOWEN, D.M.D. | \$239.00 |
| 11292 | 09/14/17 | P | 13458 | VANESSA HO, D.D.S. | \$237.00 |
| 11293 | 09/14/17 | P | 13380 | PAMELA SHAW | \$1,372.40 |
| 11294 | 09/20/17 | P | 11940 | LINCOLN NATIONAL LIFE INS. CO. | \$2,202.71 |
| 11295 | 09/26/17 | P | 13529 | ERIC CHAN | \$92.35 |
| 11296 | 09/26/17 | P | 13440 | LARRY TAYLOR | \$92.35 |
| 11297 | 09/28/17 | P | 10495 | CHIA-LING KE | \$99.81 |
| 11298 | 09/28/17 | P | 10498 | EVELYN MITCHELL | \$79.30 |
| 11299 | 09/28/17 | P | 13752 | FREDERICK JOHNSON, D.D.S. | \$980.00 |
| 11300 | 09/28/17 | P | 13387 | GEORGINA BABOL-BANEZ, DMD | \$230.00 |
| 11301 | 09/28/17 | P | 10499 | HOFFMAN SOUTHWEST CORP | \$1,493.80 |
| 11302 | 09/28/17 | P | 10500 | JOANNE CJ LIU | \$1,109.80 |
| 11303 | 09/28/17 | P | 13911 | KAXPORT CLEANING SERVICE INC | \$120.00 |
| 11304 | 09/28/17 | P | 10497 | KIA HU | \$47.87 |
| 11305 | 09/28/17 | P | 10501 | MARK COMPANY | \$1,500.00 |
| 11306 | 09/28/17 | P | 10496 | NICHOLAS LAM | \$79.01 |
| 11307 | 09/28/17 | P | 10494 | PATRICK C. YEUNG | \$12.25 |
| 11308 | 09/28/17 | P | 10493 | SHIMA NURSERY WHOLESALE | \$78.24 |
| 11309 | 09/28/17 | P | 13239 | THREE VALLEYS MUNICIPAL WD | \$40.00 |
| 11310 | 09/28/17 | P | 10492 | VIRGINIA ANN YOUNT | \$82.83 |
| BANK 13200 REGISTER TOTAL: | | | | | \$20,810.16 |
| GRAND TOTAL : | | | | | \$20,810.16 |

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