

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

October 10, 2017

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:

Second:

Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held September 26, 2017

Motion:

Second:

Action:

6. List of Demands on General Account

a. September 2017 Invoices

Motion:

Second:

Action:

7. District Counsel

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8. Action Item

Schedule employee recognition lunch Dec 12, 2017 and location

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Receive and File the September 2017 Banking and Investment Report

b. Water Well Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 26, 2017**

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 26, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

ROLL CALL President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.

AGENDA Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to add an item to the agenda for this regular meeting of the Board of Directors held on September 26, 2017, pursuant to Government Code section 54954.2(b)(2), with the Board voting unanimously in favor. The item was added as a closed session item pursuant to Government Code section 54957(b)(1). With this addition, the Board voted unanimously to adopt the agenda as modified.

MINUTES Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on September 12, 2017.

DEMANDS Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 19052 from the General Account in the amount of \$116,294.96 for the August, 2017 reimbursement of the Revolving Account.

EXPENSES None.

PUBLIC COMMENT None.

DISTRICT COUNSEL None.

ACTION The Board adjourned to closed session pursuant to Government Code section 54954.2(b)(2). When the Board reconvened in open session, it was reported that the Board took the following reportable action: authorize the General Manager to execute a notice and waiver of conflict in connection with District Counsel’s recent appointment as City Attorney for the City of San Gabriel.

INFORMATION The August, 2017, Monthly Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported on recent police activity on District property: staff observed that the perimeter chain link fence had been cut and property suspected to belong to local transients was discovered on District grounds. Staff contacted the Sheriff's Department, but by the time deputies arrived, the property had been removed. A review of surveillance footage was not helpful because the sight line was obstructed by a structure. Sheriff's deputies did take into custody one of the individuals who frequent the area, but staff does not know why. This event led to further discussion concerning the fencing of the entire perimeter of District property. The General Manager had received estimates ranging from \$35,000 for chain-link to \$50,000 for wrought iron. The Board directed the General Manager to continue exploring this project and the Board will consider it for next year's budget.

The General Manager reported on developments concerning Well No. 16: Staff will seek a waiver for the fluoride levels, which are low enough to qualify for such a waiver. The arsenic levels remain low enough to be permissible by regulators. Next year, staff intends to install packers to prevent fluoride intrusion.

The General Manager reported that staff is expecting to begin work on next year's budget in the near future.

The General Manager reported that staff will be implementing new billing/accounting software that is expected to improve operations.

The General Manager reported that staff will be issuing a Request for Proposals for auditors for next year, and will bring the matter to the Board for approval at the appropriate time.

The General Manager inquired as to directors' interest in attending the Metropolitan Water District's Hoover Dam inspection tour. No firm commitments were made.

**FUTURE
AGENDA
ITEMS**

At an upcoming meeting, once the bidding process is complete, the Board will consider an award of contract for next year's auditing services.

**DIRECTOR
COMMENTS**

Director Cammarano observed that a spate of recent local construction had caused certain inconveniences. The General Manager agreed and informed that he was waiting for direction from the City.

A discussion was held concerning a delay in work related to a Native American burial ground in conflict with required excavation, as an example of some of the obstacles confronting completion of the City's railroad project.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

CONFIDENTIAL MEMORANDUM

To: San Gabriel County
Water District

Date: October 4, 2017

Re: Closed Session Held On
September 26, 2017

From: Colin O'Neill

This memorandum is prepared under Government Code Section 54957 and the information contained herein is exempt from disclosure under Government Code Section 6254.25.

The Board of Directors of the San Gabriel County Water District met in closed session at a regular meeting on September 26, 2017. Present were Directors Cammarano, Chan, Cici, DeLaTorre, and Taylor; General Manager Jim Prior; Assistant General Manager Casey Feilen; Finance and Administration Manager Carmen Corona and District Counsel Keith Lemieux and Colin O'Neill.

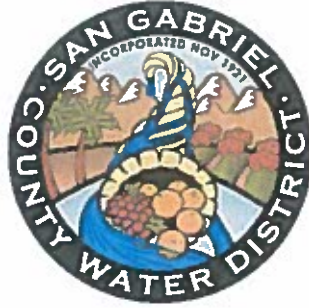
The purpose of the meeting was to consider authorizing the General Manager to execute a Conflict of Interest Notice and Waiver in connection with District Counsel's simultaneous representation of the District and the City of San Gabriel.

The Board took the following reportable action: authorized the General Manager to execute a Conflict of Interest Notice and Waiver in connection with District Counsel's simultaneous representation of the District and the City of San Gabriel.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 9/1/2017 to 9/30/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11276	09/05/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11277	09/05/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$275.00
11278	09/06/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,302.71
11279	09/07/17	P	13190	PATRICK ROWLAND	\$1,400.00
11280	09/07/17	P	12674	U.S. BANK	\$1,401.13
11281	09/13/17	P	13529	ERIC CHAN	\$92.35
11282	09/13/17	P	13440	LARRY TAYLOR	\$92.35
11283	09/14/17	P	13397	CALDESAL	\$1,000.00
11284	09/14/17	P	13163	CARLOS CARDONA	\$1,800.00
11285	09/14/17	P	13189	CARMEN CORONA	\$764.80
11286	09/14/17	P	13752	FREDERICK JOHNSON, D.D.S.	\$570.50
11287	09/14/17	P	13350	L. ANDREW MUTCH, D.D.S.	\$161.00
11288	09/14/17	P	13376	MARTINEZ & ZERMENO 11 APDC	\$185.00
11289	09/14/17	P	13380	PAMELA SHAW	\$127.60
11290	09/14/17	P	12209	PAUL M. REISCHL, D.D.S.	\$149.00
11291	09/14/17	P	13206	STEPHEN W. BOWEN, D.M.D.	\$239.00
11292	09/14/17	P	13458	VANESSA HO, D.D.S.	\$237.00
11293	09/14/17	P	13380	PAMELA SHAW	\$1,372.40
11294	09/20/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11295	09/26/17	P	13529	ERIC CHAN	\$92.35
11296	09/26/17	P	13440	LARRY TAYLOR	\$92.35
11297	09/28/17	P	10495	CHIA-LING KE	\$99.81
11298	09/28/17	P	10498	EVELYN MITCHELL	\$79.30
11299	09/28/17	P	13752	FREDERICK JOHNSON, D.D.S.	\$980.00
11300	09/28/17	P	13387	GEORGINA BABOL-BANEZ, DMD	\$230.00
11301	09/28/17	P	10499	HOFFMAN SOUTHWEST CORP	\$1,493.80
11302	09/28/17	P	10500	JOANNE CJ LIU	\$1,109.80
11303	09/28/17	P	13911	KAXPORT CLEANING SERVICE INC	\$120.00
11304	09/28/17	P	10497	KIA HU	\$47.87
11305	09/28/17	P	10501	MARK COMPANY	\$1,500.00
11306	09/28/17	P	10496	NICHOLAS LAM	\$79.01
11307	09/28/17	P	10494	PATRICK C. YEUNG	\$12.25
11308	09/28/17	P	10493	SHIMA NURSERY WHOLESAL	\$78.24
11309	09/28/17	P	13239	THREE VALLEYS MUNICIPAL WD	\$40.00
11310	09/28/17	P	10492	VIRGINIA ANN YOUNT	\$82.83
BANK 13200 REGISTER TOTAL:					\$20,810.16
GRAND TOTAL :					\$20,810.16



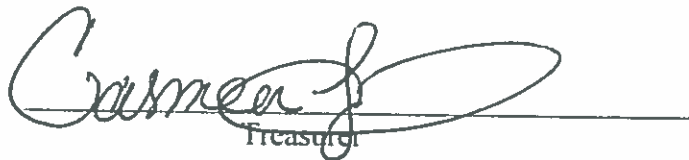
SAN GABRIEL COUNTY WATER DISTRICT
Bank Account September 30, 2017

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$992,348.56
Amount of Investment	\$5,608,617.25
LAIF Interest Rate	1.08%
Citizens Bank - General Account	\$2,484,397.55

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 10/10/17


Treasurer

<u>September 2016</u>	<u>YTD September 2016</u>	<u>September 2017</u>	<u>YTD September 2017</u>
<u>Cash Receipts</u>			
\$789,256.08	\$6,261,280.14	\$932,646.15	\$6,610,093.08
<u>Disbursements</u>			
\$1,080,074.78	\$6,881,445.93	\$908,303.97	\$6,247,575.87
<u>Water Sales</u>			
\$669,378.90	\$5,242,021.24	\$766,307.62	\$5,929,449.88

invest



Water Levels as of September 30, 2017

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>SEPTEMBER 2016</u>	<u>SEPTEMBER 2017</u>
Baldwin Park Key Well	172.4	181.2

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of September 25, 2017 combined storage was 23,254 acre-feet (28 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	N/A	N/A	237	NM	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	450	306	437	462
Well #11	222	offline	222	offline	460
Well #12	239	262	234.5	256.5	360
Well #14	210	293	206.5	286.5	360
Well #15	393	433	394	433	660