

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 12, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 12, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on September 12, 2017.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on August 22, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 18993 through 19051 from the General Account in the aggregate amount of \$792,009.01, and check numbers 11252 through 11275 from the Revolving Account in the aggregate amount of 15,008.70, for the August, 2017 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding the open-house event held by Olivarez Madruga Lemieux O'Neill, noting that it was a successful event and that General Manager Prior was in attendance representing the District.
- District counsel reported that the District's public works contract is somewhat outdated with regard to statutorily required dispute resolution provisions. District counsel advised that he would update the current template for use in the contract with Brkich Construction for the Well 11 & 12 blending program, and for other needs going forward.
- District counsel reported that he would be preparing a Resolution amending the District's Personnel Manual reflecting changes suggested by ACWA JPIA and to conform with current laws and best practices.

District counsel reported that the District's law firm, Olivarez Madruga Lemieux O'Neill, had been awarded the contract to be City Attorney for the City of San Gabriel. Accordingly, District counsel advised that he would prepare the necessary waiver of conflict of interest for the Board's consideration.

ACTION

None.

INFORMATION

The August, 2017, Banking and Investment Report was received and filed.

The August, 2017, Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported on the status of Well No. 16. The fluoride tests were somewhat inconclusive. He had spoken with the Health Department about getting a waiver for the fluoride, which the well would be eligible for because the fluoride levels are within the limits of the waiver that can be granted for fluoride. However, a different solution is probably required because of arsenic levels, for which a waiver would not be available. Among those possible solutions is putting a packer into the well to close off the bottom, because that appears to be the source of the floured and arsenic. Alternatively, the bottom portion of the well could be packed with a type of clay. The test results have been sent to CivilTech for analysis.

Regarding Well No. 8, the General Manager reported that it would cost at least \$7,000 to retrieve the motor from the bottom of the well.

The General Manager reported that the blending program between Wells Nos. 11 and 12 is expected to begin in early October.

The General Manager reported that the results of the District's State-mandated water audit were very positive, and the Regional Board said that the District is performing very well.

The General Manager reported on the expected increase in the District's annual Resource Development Assessment, which is anticipated to triple in the next five years. Every agency in the basin will be subject to similar increases.

The General Manager reported that people have been using the grounds surrounding District offices for recreational, and other, purposes, and informed the Board that he believes it is important that the District install a fence around the property to prevent intrusion in order to prevent nefarious activity and eliminate potential liability. The Board agreed and directed the General Manager to budget for such measures for next year.

The General Manager reported on his and staff's attendance at the annual CUEMA conference, noting that it was very helpful and informative, particularly with regard to personnel issues.

Assistant General Manager Feilen presented a video of the examination of Well No. 8, demonstrating the result of the recent collapse of the well column, the present state of wreckage, and the probable difficulty in removing the pump that fell to the bottom.

**FUTURE
AGENDA
ITEMS**

District counsel will prepare a resolution to amend the Personnel Manual in accordance with suggestions made by ACWA JPIA

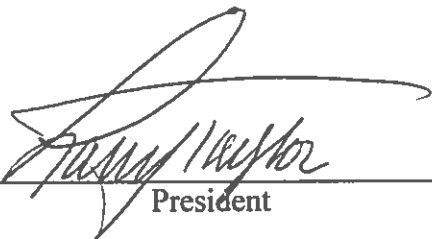
**DIRECTOR
COMMENTS**

Director Cammarano reported that it was a proud and historic day for the City of San Gabriel now that the new rail line was up and running.

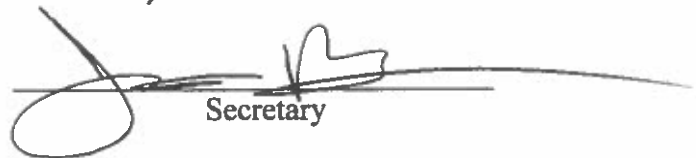
Director Cammarano reported that she was contacted by a rate-payer who was concerned about a neighbor who has automatic sprinklers, and the water is flowing into the street. Director Cammarano advised that she would provide staff with contact information.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 9/12/2017

| Check No. | Date | Status | Vendor ID | Payee Name | Amount |
|--|----------|--------|-----------|--------------------------------|--------------|
| BANK ID: 13100B - GENERAL ACCOUNT | | | | | 13100 |
| 18993 | 09/12/17 | P | 10077 | ACWA/JPIA | \$47,609.88 |
| 18994 | 09/12/17 | P | 13265 | AES WATER, INC. | \$1,300.00 |
| 18995 | 09/12/17 | P | 11645 | AIRGAS USA, LLC | \$289.51 |
| 18996 | 09/12/17 | P | 13751 | ALSCO | \$282.85 |
| 18997 | 09/12/17 | P | 10048 | AT&T | \$208.16 |
| 18998 | 09/12/17 | P | 13787 | BESST INC. | \$24,875.00 |
| 18999 | 09/12/17 | P | 13694 | CALIFORNIA AMERICAN WATER | \$238.03 |
| 19000 | 09/12/17 | P | 13335 | CHEVRON AND TEXACO | \$31.28 |
| 19001 | 09/12/17 | P | 11364 | CITY OF SAN GABRIEL | \$39,199.25 |
| 19002 | 09/12/17 | P | 12035 | CIVILTEC ENGINEERING INC. | \$455.00 |
| 19003 | 09/12/17 | P | 11770 | CLINICAL LABORATORY OF SAN BER | \$5,647.00 |
| 19004 | 09/12/17 | P | 13243 | CONNOR AIR CONDITIONING | \$140.00 |
| 19005 | 09/12/17 | P | 13470 | COVERALL NORTH AMERICA, INC. | \$255.00 |
| 19006 | 09/12/17 | P | 13556 | CYMA SYSTEMS, INC. | \$82.30 |
| 19007 | 09/12/17 | P | 11486 | DOTY BROS. EQUIPMENT CO. | \$5,518.24 |
| 19008 | 09/12/17 | P | 13369 | FAST EDDIE'S TRUCKING | \$6,591.00 |
| 19009 | 09/12/17 | P | 12192 | FEDERAL EXPRESS | \$61.23 |
| 19010 | 09/12/17 | P | 13434 | FERGUSON ENTERPRISES INC. 1350 | \$108.27 |
| 19011 | 09/12/17 | P | 12494 | GORDON TERMITE CONTROL INC. | \$45.00 |
| 19012 | 09/12/17 | P | 13538 | HIGHROAD INFORMATION TECHNOLOG | \$1,125.00 |
| 19013 | 09/12/17 | P | 12202 | HOME DEPOT CREDIT SERVICES | \$242.51 |
| 19014 | 09/12/17 | P | 13524 | INFOSEND | \$2,811.88 |
| 19015 | 09/12/17 | P | 12499 | INTERSTATE BATTERIES | \$24.47 |
| 19016 | 09/12/17 | P | 12169 | JHM SUPPLY | \$2.55 |
| 19017 | 09/12/17 | P | 13727 | KAR-TECH | \$195.00 |
| 19018 | 09/12/17 | P | 12492 | LAGERLOF,SENECAL, GOSNEY | \$368.68 |
| 19019 | 09/12/17 | P | 13658 | LANDCARE USA, LLC | \$1,800.00 |
| 19020 | 09/12/17 | P | 10258 | MAIN SAN GABRIEL BASIN WATERMA | \$342,013.75 |
| 19021 | 09/12/17 | P | 13111 | MCCALL'S METER SALES & SERVICE | \$2,965.72 |
| 19022 | 09/12/17 | P | 13141 | MCMASTER-CARR SUPPLY COMPANY | \$67.96 |
| 19023 | 09/12/17 | P | 10013 | MISSION SUPER HARDWARE | \$34.96 |
| 19024 | 09/12/17 | P | 13459 | MUTUAL OF OMAHA | \$979.26 |
| 19025 | 09/12/17 | P | 13386 | OFFICE DEPOT | \$774.27 |
| 19026 | 09/12/17 | P | 10081 | OLIVAREZ MADRUGA LEMIEUX | \$3,500.00 |
| 19027 | 09/12/17 | P | 10098 | PETTY CASH REIMBURSEMENT | \$136.16 |
| 19028 | 09/12/17 | P | 12876 | PLATINUM CONSULTING GROUP | \$3,615.00 |
| 19029 | 09/12/17 | P | 13514 | QUINN COMPANY | \$153,714.75 |
| 19030 | 09/12/17 | P | 11820 | REPUBLIC SERVICES | \$144.52 |
| 19031 | 09/12/17 | P | 13333 | RESERVE ACCOUNT | \$300.00 |
| 19032 | 09/12/17 | P | 12031 | REVOLVING REIMBURSEMENT | \$72,333.08 |
| 19033 | 09/12/17 | P | 12051 | SAN GABRIEL BASIN W.Q.A. | \$26,979.00 |
| 19034 | 09/12/17 | P | 12478 | SC FUELS (FUELMAN) | \$1,806.20 |
| 19035 | 09/12/17 | P | 13276 | SIERRA CHEVROLET | \$837.36 |
| 19036 | 09/12/17 | P | 13321 | SIGNIUS COMMUNICATIONS | \$323.12 |
| 19037 | 09/12/17 | P | 13432 | SKY BLUEPRINT & SUPPLIES, INC. | \$6.56 |
| 19038 | 09/12/17 | P | 11411 | SOUTH COAST A.Q.M.D. | \$505.74 |
| 19039 | 09/12/17 | P | 10021 | SOUTHERN CALIFORNIA EDISON CO. | \$33,617.53 |
| 19040 | 09/12/17 | P | 10020 | SOUTHERN CALIFORNIA GAS CO. | \$38.89 |
| 19041 | 09/12/17 | P | 13486 | STAR MAINTENANCE SUPPLY | \$28.79 |
| 19042 | 09/12/17 | P | 13183 | STETSON ENGINEERS, INC. | \$250.00 |
| 19043 | 09/12/17 | P | 11757 | THE PROCESSORS | \$392.89 |
| 19044 | 09/12/17 | P | 13610 | TPX COMMUNICATIONS | \$1,815.49 |
| 19045 | 09/12/17 | P | 12045 | UNDERGROUND SERVICE ALERT | \$326.80 |
| 19046 | 09/12/17 | P | 13910 | UNITED WATER WORKS INC. | \$2,591.98 |
| 19047 | 09/12/17 | P | 10014 | VAN DE POL PETROLEUM | \$847.10 |
| 19048 | 09/12/17 | P | 12897 | VERIZON WIRELESS - LA | \$140.68 |

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 9/12/2017

| Check No. | Date | Status | Vendor ID | Payee Name | Amount |
|-----------------------------|----------|--------|-----------|--------------------------------|----------------------------|
| 19049 | 09/12/17 | P | 12727 | WATERLINE TECHNOLOGIES, INC. | \$1,024.24 |
| 19050 | 09/12/17 | P | 10022 | WESTERN WATER WORKS SUPPLY CO. | \$220.01 |
| 19051 | 09/12/17 | P | 10447 | XEROX CORP | \$170.11 |
| BANK 13100B REGISTER TOTAL: | | | | | <u>\$792,009.01</u> |
| GRAND TOTAL : | | | | | <u><u>\$792,009.01</u></u> |

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San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 8/1/2017 to 8/31/2017

| Check No. | Date | Status | Vendor ID | Payee Name | Amount |
|---|----------|--------|---------------|--------------------------------|--------------------|
| BANK ID: 13200 - REVOLVING ACCOUNT | | | | | 13200 |
| 11252 | 08/02/17 | P | 12493 | COUNTY OF LADPW | \$2,433.00 |
| 11252 | 08/02/17 | V | 8/2/17 12493 | COUNTY OF LADPW | (\$2,433.00) |
| 11253 | 08/08/17 | P | 13529 | ERIC CHAN | \$92.35 |
| 11254 | 08/08/17 | P | 13440 | LARRY TAYLOR | \$92.35 |
| 11255 | 08/08/17 | P | 11860 | SAN GABRIEL VALLEY WATER ASSOC | \$50.00 |
| 11256 | 08/10/17 | P | 13300 | BRIAN W. SNAER, D.D.S. | \$242.00 |
| 11257 | 08/10/17 | P | 13752 | FREDERICK JOHNSON, D.D.S. | \$570.50 |
| 11257 | 08/10/17 | V | 8/10/17 13752 | FREDERICK JOHNSON, D.D.S. | (\$570.50) |
| 11258 | 08/10/17 | P | 13786 | INLAND EMPIRE OMFS | \$1,500.00 |
| 11259 | 08/10/17 | P | 13505 | MEGAN PRIOR-PFEIFER | \$300.00 |
| 11260 | 08/10/17 | P | 13375 | ROBIN SU, D.D.S. | \$260.00 |
| 11261 | 08/10/17 | P | 12674 | U.S. BANK | \$3,225.22 |
| 11262 | 08/10/17 | P | 11940 | LINCOLN NATIONAL LIFE INS. CO. | \$2,302.71 |
| 11264 | 08/22/17 | P | 13529 | ERIC CHAN | \$92.35 |
| 11265 | 08/22/17 | P | 13440 | LARRY TAYLOR | \$92.35 |
| 11266 | 08/23/17 | P | 13189 | CARMEN CORONA | \$130.15 |
| 11267 | 08/23/17 | P | 12435 | GEORGE ATILANO | \$150.00 |
| 11268 | 08/23/17 | P | 11940 | LINCOLN NATIONAL LIFE INS. CO. | \$2,302.71 |
| 11269 | 08/23/17 | P | 13494 | ROY H. CHANG, D.D.S. | \$284.00 |
| 11270 | 08/23/17 | P | 13550 | SANDRA OROZCO | \$810.68 |
| 11271 | 08/28/17 | P | 13730 | GOOD LOOKING EMBROIDERY | \$116.91 |
| 11272 | 08/31/17 | P | 13755 | DAVID A. TABATA, D.D.S. | \$1,500.00 |
| 11273 | 08/31/17 | P | 13207 | DAVID DUNGVIET DUONG | \$207.37 |
| 11274 | 08/31/17 | P | 13205 | KWOK W. TSUI | \$58.63 |
| 11275 | 08/31/17 | P | 13203 | TSL CONSTRUCTION INC. | \$628.42 |
| BANK 13200 REGISTER TOTAL: | | | | | \$14,438.20 |
| GRAND TOTAL : | | | | | \$14,438.20 |

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