

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**September 26, 2017**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**

**Second:**

**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held September 12, 2017**

**Motion:**

**Second:**

**Action:**

**6. List of Demands on the General Account**

**a. Revolving/Payroll Account Reimbursement**

**Motion:**

**Second:**

**Action:**

**7. District Counsel**

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**8. Action Items**

**9. Miscellaneous Information Items**

**a. Receive and File: August 2017 Monthly Revenue and Expenditure Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment:**

**Motion:**

**Second:**

**Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON SEPTEMBER 12, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 12, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on September 12, 2017.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on August 22, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 18993 through 19051 from the General Account in the aggregate amount of \$792,009.01, and check numbers 11252 through 11275 from the Revolving Account in the aggregate amount of 15,008.70, for the August, 2017 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding the open-house event held by Olivarez Madruga Lemieux O’Neill, noting that it was a successful event and that General Manager Prior was in attendance representing the District.
- District counsel reported that the District’s public works contract is somewhat outdated with regard to statutorily required dispute resolution provisions. District counsel advised that he would update the current template for use in the contract with Brkich Construction for the Well 11 & 12 blending program, and for other needs going forward.
- District counsel reported that he would be preparing a Resolution amending the District’s Personnel Manual reflecting changes suggested by ACWA JPIA and to conform with current laws and best practices.

District counsel reported that the District's law firm, Olivarez Madruga Lemieux O'Neill, had been awarded the contract to be City Attorney for the City of San Gabriel. Accordingly, District counsel advised that he would prepare the necessary waiver of conflict of interest for the Board's consideration.

**ACTION**

None.

**INFORMATION**

The August, 2017, Banking and Investment Report was received and filed.

The August, 2017, Water Well Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported on the status of Well No. 16. The fluoride tests were somewhat inconclusive. He had spoken with the Health Department about getting a waiver for the fluoride, which the well would be eligible for because the fluoride levels are within the limits of the waiver that can be granted for fluoride. However, a different solution is probably required because of arsenic levels, for which a waiver would not be available. Among those possible solutions is putting a packer into the well to close off the bottom, because that appears to be the source of the floured and arsenic. Alternatively, the bottom portion of the well could be packed with a type of clay. The test results have been sent to CivilTech for analysis.

Regarding Well No. 8, the General Manager reported that it would cost at least \$7,000 to retrieve the motor from the bottom of the well.

The General Manager reported that the blending program between Wells Nos. 11 and 12 is expected to begin in early October.

The General Manager reported that the results of the District's State-mandated water audit were very positive, and the Regional Board said that the District is performing very well.

The General Manager reported on the expected increase in the District's annual Resource Development Assessment, which is anticipated to triple in the next five years. Every agency in the basin will be subject to similar increases.

The General Manager reported that people have been using the grounds surrounding District offices for recreational, and other, purposes, and informed the Board that he believes it is important that the District install a fence around the property to prevent intrusion in order to prevent nefarious activity and eliminate potential liability. The Board agreed and directed the General Manager to budget for such measures for next year.

The General Manager reported on his and staff's attendance at the annual CUEMA conference, noting that it was very helpful and informative, particularly with regard to personnel issues.

Assistant General Manager Feilen presented a video of the examination of Well No. 8, demonstrating the result of the recent collapse of the well column, the present state of wreckage, and the probable difficulty in removing the pump that fell to the bottom.

**FUTURE  
AGENDA  
ITEMS**

District counsel will prepare a resolution to amend the Personnel Manual in accordance with suggestions made by ACWA JPIA

**DIRECTOR  
COMMENTS**

Director Cammarano reported that it was a proud and historic day for the City of San Gabriel now that the new rail line was up and running.

Director Cammarano reported that she was contacted by a rate-payer who was concerned about a neighbor who has automatic sprinklers, and the water is flowing into the street. Director Cammarano advised that she would provide staff with contact information.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

**San Gabriel County Water District**  
**AP Check Register (Current by Bank)**

Check Date: 9/26/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13100B - GENERAL ACCOUNT</b>					<b>13100</b>
19052	09/26/17	P	12031	REVOLVING REIMBURSEMENT	\$116,294.96
<b>BANK 13100B REGISTER TOTAL:</b>					<b>\$116,294.96</b>
<b>GRAND TOTAL :</b>					<b>\$116,294.96</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT  
\*\* Denotes broken check sequence.

REVENUE AND EXPENDITURE DISTRIBUTION

Calendar Year 2017

Month of August

Projected YTD Percent - 66%

Description	Budget	Receipts and Expenditures For The Month	Total Year to Date	Balance	YTD %
Total Revenue	7,595,978	770,916	5,522,030	2,073,948	73%
Production	1,630,914	430,237	1,059,123	571,791	65%
Transmission & Distribution	479,292	39,498	335,231	144,061	70%
Customer Service	331,372	23,506	195,296	136,076	59%
General & Administrative	3,269,091	220,907	2,076,169	1,192,922	64%
Payment on Long Term Debt	0	0	0	0	0%
GASB 45	420,000	0	420,000	0	100%
ACE Project	0	0	0	0	0%
Total Operational Expense	6,130,669	714,149	4,085,818	2,044,851	67%
Revenue Total	7,595,978	770,916	5,522,030	2,073,948	73%
Less Operational Expense	6,130,669	714,149	4,085,818	2,044,851	67%
Gain/Loss	1,465,309	56,768	1,436,212	29,097	98%
Capital Expenditures	1,271,500	216,040	993,183	278,317	78%
		(159,272)	443,030		
		Use of Funds			
Fund Balance Start of Month		5,727,808			
Add Back Depreciation		83,783			
Overall Gain/Loss		(159,272)			
Total		5,652,319			