

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

August 22, 2017

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held August 8, 2017

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

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8. Action Items

9. Miscellaneous Information Items

a. Receive and File: July 2017 Monthly Revenue and Expenditure Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 8, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, August 8, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on August 8, 2017.
- MINUTES** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on July 25, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 11231 through 11251 from the Revolving Account in the aggregate amount of \$17,486.41, and check numbers 18947 through 18991 from the General Account in the aggregate amount of \$717,796.2, for the July, 2017 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Director Chavez of Upper San Gabriel Valley Municipal Water District was in attendance, and reported that Upper District's General Manager had resigned. Upper District has hired an interim General Manager with appropriate experience and will be engaging a firm to conduct a search for a new permanent General Manager.
- DISTRICT COUNSEL** District counsel reported regarding an ongoing review of the District's records retention policy.
- ACTION** None.
- INFORMATION** The July, 2017 Banking and Investment Report was received and filed.

The July, 2017 Water Well Report was received and filed.
- GENERAL MANAGER COMMENTS** The General Manager reported that he was currently waiting to hear from the Health Department for its approval of the District's blending plan involving Well No's 11 & 12. The general manger and staff are confident that the plan is sound and will be approved.

The General Manager reported that the decrease of the pumping rate of Well No. 16 failed to achieve the desired reduction in fluoride levels. The next measure will be to profile the well and determine the depth at which the fluoride is infiltrating. Once the responsible strata is identified, the well-casing can be sealed to prevent intrusion at the responsible depths of the well. Updates will be forthcoming.

The General Manager reported that the District was presently waiting for a discharge permit for Well No. 8.

The General Manger reported that Finance and Administration Manager Corona has been enrolled in the JPIA Professional Development Program. Additionally, and coincidentally, JPIA's inspector visited the District and was satisfied with the District's operations.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Director Cammarano shared a sad note concerning the untimely passing of a United States Marine who was the nephew of a highly regarded member of the community and public advocate.

Director Cammarano reported that local improvement projects were progressing well, including that of San Gabriel Blvd.

President Taylor noted that health insurance rates are increasing in every sector of the economy and inquired what it will be next year for the District. The finance director advised that she would look into the matter.

There was a discussion concerning recent directives from JPIA regulating the use of pneumatic hammers.

The General Manger will inquire as to whether the District's Personnel Manual requires updating, and will consult with District Counsel as needed.

ADJOURNMENT

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 8/22/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
18992	08/22/17	P	12031	REVOLVING REIMBURSEMENT	\$75,615.64
BANK 13100B REGISTER TOTAL:					\$75,615.64
GRAND TOTAL :					\$75,615.64

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
** Denotes broken check sequence.

REVENUE AND EXPENDITURE DISTRIBUTION

Calendar Year 2017

Month of July

Projected YTD Percent - 58%

Description	Budget	Receipts and Expenditures For The Month	Total Year to Date	Balance	YTD %
Total Revenue	7,595,978	789,946	4,751,113	2,844,865	63%
Production	1,630,914	64,020	628,886	1,002,028	39%
Transmission & Distribution	479,292	46,599	295,732	183,560	62%
Customer Service	331,372	21,441	171,789	159,583	52%
General & Administrative	3,269,091	228,598	1,855,261	1,413,830	57%
Payment on Long Term Debt	0	0	0	0	0%
GASB 45	420,000	0	420,000	0	100%
ACE Project	0	0	0	0	0%
 Total Operational Expense	 6,130,669	 360,659	 3,371,669	 2,759,000	 55%
Revenue Total	7,595,978	789,946	4,751,113	2,844,865	63%
Less Operational Expense	6,130,669	360,659	3,371,669	2,759,000	55%
 Gain/Loss	 1,465,309	 429,287	 1,379,444	 85,865	 94%
 Capital Expenditures	 1,271,500	 76,679	 777,162	 494,338	 61%
		352,608	602,282		
		Use of Funds			
Fund Balance Start of Month		5,290,502			
Add Back Depreciation		84,697			
Overall Gain/Loss		352,608			
Total		5,727,808			