

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**July 11, 2017**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held June 27, 2017**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. June 2017 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

**Regular Meeting of the Board of Directors**

**July 11, 2017**

**Page -2-**

**8. Action Item**

- a. Consider Award of Contract to Layne Christensen to pull the pump on Well 8**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

- a. Receive and File the June 2017 Banking and Investment Report**
- b. Water Well Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON JUNE 27, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, June 27, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on Tuesday, June 27, 2017.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on June 13, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 18894 from the General Account in the amount of \$57,802.97 for the Revolving/Payroll Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District Counsel reported regarding the District's contemplated participation in a Memorandum of Understanding, as a member of the Public Water Agencies Group, to engage the services of an Emergency Preparedness Coordinator. District counsel addressed several aspects, including the two-year commitment, the indemnification provision, and the scope of work to be performed.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to enter a cost-sharing Memorandum of Understanding, as a member of the Public Water Agencies Group, with the firm of Lagerlof, Senecal, Gosney & Kruse, LLP, to engage the services of an Emergency Preparedness Coordinator.
- Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to award a contract for payroll services to Paychex Payroll Services for the annual amount of \$2,054.26. Finance and

Administration Manager Corona provided a report with details concerning the company's services.

**INFORMATION**

The April 2017 Monthly Revenue and Expenditure Report was received and filed.

The May 2017 Monthly Revenue and Expenditure Report was received and filed.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that Western Water Works, a supply company serving the water industry, contacted the District to inquire about renting the Well No. 10 site to use as a satellite base of operations and sales. With the Directors' concurrence, staff will meet with representatives of the company on August 1, 2017 to discuss details.

The General Manager reported that he intended to bring as an action item the consideration of awarding a contract to test the water quality of Well No. 8.

The General Manager reported that he followed up on Director Cammarano's inquiry regarding a mailer she received from a company called Buoy. The General Manager learned that the company's product was for the benefit and use of homeowners, and would be redundant and not useful to the District.

The General Manager shared the draft notice to voters he received from the County Elections Unit, informing of the District's consolidation of its elections.

Assistant General Manager Feilen reported on the status of Well No. 16: it was currently being pumped to waste; it has been chlorinated; samples are being drawn; the Health Department will inspect in a few weeks, and it is expected that Well No. 16 will be on-line in the coming weeks. Both the general manager and assistant general manager agreed that the early indications as to the well's water quality were very positive.

**FUTURE  
AGENDA  
ITEMS**

Consideration of an award of contract to test the water at Well No. 8.

**DIRECTOR  
COMMENTS**

Director Cammarano commented on the Annual Water Quality Report included in customers' bills, and shared an anecdote reflecting her belief that the community does pay attention to and appreciate the reports.

Director Chan wished everybody a happy and safe Independence Day.

Director Taylor commened on the U.S. Fish & Wildlife Service's recent approval of the Bay Delta tunnel project.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

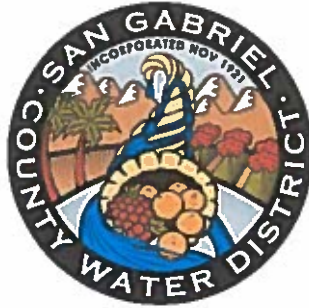
[SEAL]

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Dates: 6/1/2017 to 6/30/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13200 - REVOLVING ACCOUNT</b>					<b>13200</b>
10880	06/15/17	V	6/15/17 13458	VANESSA HO, D.D.S.	(\$99.00)
11206	06/13/17	P	13529	ERIC CHAN	\$92.35
11207	06/13/17	P	13440	LARRY TAYLOR	\$92.35
11208	06/15/17	P	13781	DRS. HO DENTAL PARTNERSHIP	\$415.00
11209	06/15/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11210	06/15/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11211	06/15/17	P	12674	U.S. BANK	\$2,709.73
11212	06/15/17	P	12045	UNDERGROUND SERVICE ALERT	\$151.50
11213	06/15/17	P	13322	VICKEN MARGANIAN, D.D.S.	\$95.00
11214	06/15/17	P	13458	VANESSA HO, D.D.S.	\$99.00
11215	06/22/17	P	13911	KAXPORT CLEANING SERVICE INC	\$120.00
11216	06/22/17	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$1,165.00
11217	06/22/17	P	13494	ROY H. CHANG, D.D.S.	\$171.00
11218	06/27/17	P	13529	ERIC CHAN	\$92.35
11219	06/27/17	P	13440	LARRY TAYLOR	\$92.35
11220	06/28/17	P	13451	CUEMA	\$1,425.00
11221	06/28/17	P	13308	DMITRY TUBIS, D.D.S.	\$1,495.00
11222	06/28/17	P	13784	GENTRY BROTHERS, INC	\$1,498.00
11223	06/28/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11224	06/28/17	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$50.00
11225	06/28/17	P	13376	MARTINEZ & ZERMENO 11 APDC	\$1,882.00
11226	06/28/17	P	13783	OO TEA LA, LLC	\$483.08
11227	06/28/17	P	12876	PLATINUM CONSULTING GROUP	\$5,542.50
11228	06/28/17	P	12905	YOLANDA RAMOS	\$617.86
11229	06/30/17	P	12959	E.C.C., INC.	\$3,000.00
11230	06/30/17	P	13237	PHILIP B. MALDONADO, D.D.S.	\$238.00
<b>BANK 13200 REGISTER TOTAL:</b>					<b>\$26,133.49</b>
<b>GRAND TOTAL :</b>					<b>\$26,133.49</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application; "E" - EFT  
\*\* Denotes broken check sequence.



✓ July 11, 2017

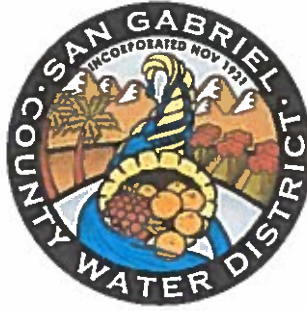
To: Board of Directors  
From: General Manager  
Subject: Test Pump Well 8

Last year the Board had asked staff to check into test pumping well 8 to see what kind of water quality was in the well. Staff also thought it would be advantages to have Besst Inc. come in and profile the well. Profiling the well would tell the District where the different qualities of water would be in the well. Besst is the only company in the area that does this type of testing. We then needed to go out to bid to get a pump company to come in and pull the pump so we could perform the water profiling. We sent a bid package to three pump companies and the results are as follows.

Layne	\$43,989.43
Tri-County	\$68,793.44
Weber	\$57,830.00

**Recommendation:**

It is staff's recommendation that we choose Layne to pull the pump to enable Besst to do water profiling. The cost for Besst is \$24,625.00 and the estimated lab cost for water sampling is \$2,500.00 which would bring the total cost for this project to be \$71,114.43.



SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account June 30, 2017

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$992,348.56
Amount of Investment	\$5,096,880.20
LAIF Interest Rate	.93%
Citizens Bank - General Account	\$2,766,792.23

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 7/11/17

Treasurer

<u>June 2016</u>	<u>YTD June 2016</u>	<u>June 2017</u>	<u>YTD June 2017</u>
<u>Cash Receipts</u>			
\$630,387.11	\$3,925,925.84	\$750,554.45	\$4,084,721.04
<u>Disbursements</u>			
\$1,397,838.74	\$4,834,411.04	\$702,082.64	\$3,527,235.52
<u>Water Sales</u>			
\$616,735.18	\$3,233,123.67	\$732,600.23	\$3,663,835.03





Water Levels as of June 30, 2017

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>JUNE 2016</u>	<u>JUNE 2017</u>
Baldwin Park Key Well	174.0	180.0

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of June 26, 2017 combined storage was 42,279 acre-feet (51 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	N/A	N/A	242.5	N/A	423
<u>Main San Gabriel Basin</u>					
Well #9	N/A	424.5	N/A	439	462
Well #11	229	offline	222	offline	460
Well #12	234	254	234	256	360
Well #14	216.5	284	210	279	360
Well #15	378.5	429	392	432	660