

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MAY 23, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, May 23, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on May 23, 2017.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on May 9, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 18832 from the General Account in the amount of \$117,378.28, for the Revolving/Payroll Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Director Chavez of Upper San Gabriel Valley Municipal Water District was in attendance and reported that the Oroville Dam will be discussed at the Southern California Water Utilities Association presentation on Thursday, and encouraged people to attend. Additionally, Director Chavez reported that he will be meeting with representatives of the Cadiz Water Project, and will share any information he receives.
- Ms. Cici wanted to let the Board know that a certain District employee had recently demonstrated excellent customer service and that she wanted to express her compliments on his exemplary performance to the Board.
- DISTRICT COUNSEL** District counsel reported regarding a letter sent to Athens Services concerning their employee's theft of District water, warning that any further instances would be reported to authorities, and advising that the District is happy to help Athens Services with a lawful solution to their water needs.
- ACTION** None.
- INFORMATION** The 2016 Audited Financial Statement was received and filed.
- The January, 2017 Monthly Revenue and Expenditure Report was received and filed.

The February, 2017 Monthly Revenue and Expenditure Report was received and filed.

The March, 2017 Monthly Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the District had received a bill from the new telephone service provider in the amount \$766, which represented a savings over the previous provider. The General Manager informed the Board that he had been using the cash-back reward credit card to make the payments and just wanted to make sure the Board approved of this practice, which it did.

The General Manager reported that the pump and motor had been installed in Well No. 16, and it is expected to be in service by mid-June.

The General Manager reported on an ongoing dispute with the City of San Gabriel concerning conflicting instructions related to street projects. He reported that the situation appeared to be resolved, in the District's favor, with the City aware that more clarity will be required in the future.

The General Manager reported that Walsh Co. had damaged one of the District's lines while potholing for a project, and that Walsh had agreed to pay for the damage.

The General Manager reported that the District had purchased motion sensor lights and they would be installed at District facilities the following week.

The General Manager reported that ACWA was seeking membership, should any of the Directors be interested.

The General Manager provided the latest draft of the District newsletter, "Water Lines." The Directors expressed their approval, but requested a small change in the layout to improve legibility.

The General Manager provided a Calendar Year Status Summary and Director Taylor noted that the overtime costs seemed a little high, as did the Tools and Shops costs and the Regulatory fees. The General Manager explained the reasons for the overages, and it was agreed that those categories should be addressed for next year's budget.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Directors' comments were focused on the recent ACWA conference in Monterey.

The first attendee to give a report was Finance and Administration Manager Carmen Corona. Ms. Corona reported that among the programs she attended

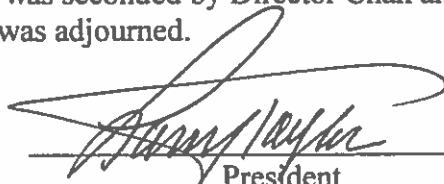
was one on sexual harassment in the workplace, which had been suggested by Director Cammarano. Ms. Corona reported that the program was very informative and useful. She stated that it is important to be mindful of the issue, and that she intends to continue with regular updated training on the subject. Ms. Corona also attended a seminar on finance which she found informative.

Director Delatorre also attended the ACWA conference. Based on information he learned, he inquired as to the District's use of solar power, noting that the District's reservoirs might make an ideal location. He was informed that the District had considered it some time ago, but abandoned it after concluding it was not an ideal solution. Director Taylor added that he would like additional research and analysis if the District were to reconsider the possibility of solar power installation because he was not comfortable with maintenance crews working on top of the reservoirs.

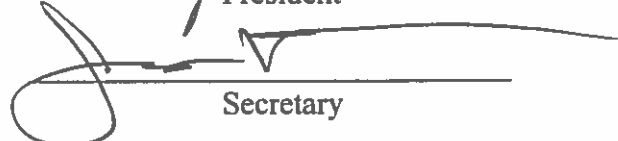
Director DeLaTorre further reported that social media presence was a topic of interest at the conference and inquired as to whether the District was involved in that type of activity. General Manager Prior reported that it was not, but that he would look into it.

Director Chan was the other District attendee at the ACWA conference. He agreed that it was very informative. Director Chan reported on ACWA's efforts to ease the cost burden on low-income water customers either by a Constitutional Amendment or creative use of funds other than those collected through water bills. Additionally, Director Chan reported that: ACWA appears to prefer local governance to State governance; ACWA disfavors trailer bills because of their lack of transparency; that ACWA is supporting two bills sponsored by Assembly Member Rubio, and is opposing three bills sponsored by Assembly Member Friedman. Lastly, Director Chan reported that ACWA is making a concerted effort to reach out to younger Californians, trying to encourage interest in the water industry, because those currently involved are aging out and the industry needs a new generation of workers.

ADJOURNMENT Director Cammarano moved that the meeting be adjourned in loving memory of Kim Taylor. The motion was seconded by Director Chan and passed unanimously. The meeting was adjourned.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: All

| Check No. | Date | Status | Vendor ID | Payee Name | Amount |
|--|----------|--------|-----------|-------------------------|---------------------|
| BANK ID: 13100B - GENERAL ACCOUNT | | | | | 13100 |
| 18832 | 05/23/17 | P | 12031 | REVOLVING REIMBURSEMENT | \$117,378.28 |
| BANK 13100B REGISTER TOTAL: | | | | | \$117,378.28 |
| GRAND TOTAL : | | | | | \$117,378.28 |

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
** Denotes broken check sequence.