

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

June 13, 2017

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held May 23, 2017

Motion:
Second:
Action:

6. List of Demands on General Account

a. May 2017 Invoices

Motion:
Second:
Action:

7. District Counsel

Regular Meeting of the Board of Directors

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- 8. Action Item**
- 9. Miscellaneous Information Items**
 - a. Receive and File the May 2017 Banking and Investment Report**
 - b. Water Well Report**
 - c. SB 623 PWAG Emergency Preparedness Coordinator**
- 10. General Manager Report**
- 11. Future Agenda Items**
- 12. Director Comments**
- 13. Adjournment**

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MAY 23, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, May 23, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on May 23, 2017.
- MINUTES** Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on May 9, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 18832 from the General Account in the amount of \$117,378.28, for the Revolving/Payroll Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Director Chavez of Upper San Gabriel Valley Municipal Water District was in attendance and reported that the Oroville Dam will be discussed at the Southern California Water Utilities Association presentation on Thursday, and encouraged people to attend. Additionally, Director Chavez reported that he will be meeting with representatives of the Cadiz Water Project, and will share any information he receives.
- Ms. Cici wanted to let the Board know that a certain District employee had recently demonstrated excellent customer service and that she wanted to express her compliments on his exemplary performance to the Board.
- DISTRICT COUNSEL** District counsel reported regarding a letter sent to Athens Services concerning their employee's theft of District water, warning that any further instances would be reported to authorities, and advising that the District is happy to help Athens Services with a lawful solution to their water needs.
- ACTION** None.
- INFORMATION** The 2016 Audited Financial Statement was received and filed.
- The January, 2017 Monthly Revenue and Expenditure Report was received and filed.

The February, 2017 Monthly Revenue and Expenditure Report was received and filed.

The March, 2017 Monthly Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that the District had received a bill from the new telephone service provider in the amount \$766, which represented a savings over the previous provider. The General Manager informed the Board that he had been using the cash-back reward credit card to make the payments and just wanted to make sure the Board approved of this practice, which it did.

The General Manager reported that the pump and motor had been installed in Well No. 16, and it is expected to be in service by mid-June.

The General Manager reported on an ongoing dispute with the City of San Gabriel concerning conflicting instructions related to street projects. He reported that the situation appeared to be resolved, in the District's favor, with the City aware that more clarity will be required in the future.

The General Manager reported that Walsh Co. had damaged one of the District's lines while potholing for a project, and that Walsh had agreed to pay for the damage.

The General Manager reported that the District had purchased motion sensor lights and they would be installed at District facilities the following week.

The General Manager reported that ACWA was seeking membership, should any of the Directors be interested.

The General Manager provided the latest draft of the District newsletter, "Water Lines." The Directors expressed their approval, but requested a small change in the layout to improve legibility.

The General Manager provided a Calendar Year Status Summary and Director Taylor noted that the overtime costs seemed a little high, as did the Tools and Shops costs and the Regulatory fees. The General Manager explained the reasons for the overages, and it was agreed that those categories should be addressed for next year's budget.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Directors' comments were focused on the recent ACWA conference in Monterey.

The first attendee to give a report was Finance and Administration Manager Carmen Corona. Ms. Corona reported that among the programs she attended

was one on sexual harassment in the workplace, which had been suggested by Director Cammarano. Ms. Corona reported that the program was very informative and useful. She stated that it is important to be mindful of the issue, and that she intends to continue with regular updated training on the subject. Ms. Corona also attended a seminar on finance which she found informative.

Director Delatorre also attended the ACWA conference. Based on information he learned, he inquired as to the District's use of solar power, noting that the District's reservoirs might make an ideal location. He was informed that the District had considered it some time ago, but abandoned it after concluding it was not an ideal solution. Director Taylor added that he would like additional research and analysis if the District were to reconsider the possibility of solar power installation because he was not comfortable with maintenance crews working on top of the reservoirs.

Director DeLaTorre further reported that social media presence was a topic of interest at the conference and inquired as to whether the District was involved in that type of activity. General Manager Prior reported that it was not, but that he would look into it.

Director Chan was the other District attendee at the ACWA conference. He agreed that it was very informative. Director Chan reported on ACWA's efforts to ease the cost burden on low-income water customers either by a Constitutional Amendment or creative use of funds other than those collected through water bills. Additionally, Director Chan reported that: ACWA appears to prefer local governance to State governance; ACWA disfavors trailer bills because of their lack of transparency; that ACWA is supporting two bills sponsored by Assembly Member Rubio, and is opposing three bills sponsored by Assembly Member Friedman. Lastly, Director Chan reported that ACWA is making a concerted effort to reach out to younger Californians, trying to encourage interest in the water industry, because those currently involved are aging out and the industry needs a new generation of workers.

ADJOURNMENT Director Cammarano moved that the meeting be adjourned in loving memory of Kim Taylor. The motion was seconded by Director Chan and passed unanimously. The meeting was adjourned.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Enc?
CHECKS								
VENDOR: 12031 - REVOLVING REIMBURSEMENT							EFT STATUS: NONE	
5/23/17.BOARD.PR	05/23/17	05/23/17	06/13/17		\$353.55	\$0.00	\$353.55	
05/31/17.PR	05/31/17	05/31/17	06/13/17		\$58,398.62	\$0.00	\$58,398.62	
TOTAL SELECTED FOR VENDOR 12031:					\$58,752.17	\$0.00	\$58,752.17	
CHECKS GROUP TOTAL:					\$58,752.17	\$0.00	\$58,752.17	
REPORT TOTALS:					\$58,752.17	\$0.00	\$58,752.17	

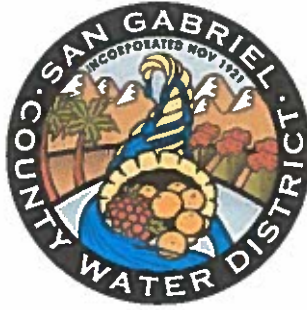
* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 5/1/2017 to 5/31/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11170	05/03/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,095.00
11171	05/05/17	P	10122	ACWA / JPIA	\$5,904.00
11172	05/09/17	P	13440	LARRY TAYLOR	\$92.35
11173	05/15/17	P	13423	JOE'S AUTO BODY & PAINT	\$950.00
11174	05/15/17	P	12296	JOHN K. SUDICK , DDS	\$336.00
11175	05/15/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11176	05/15/17	P	12674	U.S. BANK	\$3,152.71
11177	05/18/17	P	10243	A.W.W.A. - CA-NV SECTION	\$70.00
11178	05/18/17	P	13300	BRIAN W. SNAER, D.D.S.	\$297.00
11179	05/18/17	P	13443	CLIFFORD D. LANGLOIS, D.D.S.	\$168.00
11180	05/18/17	P	13770	HSING-CHIN HSIEH	\$69.69
11181	05/18/17	P	13769	KIM CUNNINGS	\$29.58
11182	05/18/17	P	13594	LAWRENCE PERKINS, D.D.S.	\$1,500.00
11183	05/18/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11184	05/18/17	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$580.00
* 11186	05/23/17	P	13440	LARRY TAYLOR	\$92.35
11187	05/23/17	P	13529	ERIC CHAN	\$92.35
11188	05/25/17	P	13640	GRAND VALLEY, LLC	\$58.81
11189	05/25/17	P	13127	JIM PRIOR	\$636.73
11189	05/25/17	V	5/25/17 13127	JIM PRIOR	(\$636.73)
11190	05/25/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$60.00
11191	05/25/17	P	13239	THREE VALLEYS MUNICIPAL WD	\$40.00
11192	05/31/17	P	13708	ABARI ORTHODONTICS DENTAL OFFI	\$1,385.00
11193	05/31/17	P	13189	CARMEN CORONA	\$483.18
11194	05/31/17	P	13528	CHARLES N. DELATORRE	\$1,157.67
11195	05/31/17	P	13308	DMITRY TUBIS, D.D.S.	\$342.00
11196	05/31/17	P	13529	ERIC CHAN	\$1,070.36
11197	05/31/17	P	13772	GATES ENTERPRISES, INC.	\$1,497.40
11198	05/31/17	P	13774	GREAT SMILES DENTAL	\$334.50
11199	05/31/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,202.71
11200	05/31/17	P	13633	PADILLA GARDEN HOMES LLC	\$3,783.10
11201	05/31/17	P	13915	PAR ELECTRICAL CONTRACTORS	\$1,500.00
11202	05/31/17	P	13780	ROBERT GIRE	\$1,371.00
11203	05/31/17	P	13322	VICKEN MARGANIAN, D.D.S.	\$125.00
11204	05/31/17	P	13771	WESTFIELD CONSTRUCTION & MGMT	\$1,458.40
11205	05/31/17	P	13773	YUHAN HUANG	\$79.66
BANK 13200 REGISTER TOTAL:					\$34,880.53
GRAND TOTAL :					\$34,880.53

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
** Denotes broken check sequence.



SAN GABRIEL COUNTY WATER DISTRICT
Bank Account May 31, 2017

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Time Value Investment	\$992,106.44
Amount of Investment	\$5,096,880.20
LAIF Interest Rate	.91%
Citizens Bank - General Account	\$2,718,193.07

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 6/13/17



Treasurer

<u>May 2016</u>	<u>YTD May 2016</u>	<u>May 2017</u>	<u>YTD May 2017</u>
<u>Cash Receipts</u>			
\$814,001.88	\$3,295,538.73	\$675,420.46	\$3,334,166.59
<u>Disbursements</u>			
\$1,183,065.59	\$3,436,572.30	\$609,537.39	\$2,825,152.88
<u>Water Sales</u>			
\$545,047.87	\$2,616,388.49	\$638,535.43	\$2,931,234.80



Water Levels as of May 30, 2017

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>May 2016</u>	<u>May 2017</u>
Baldwin Park Key Well	175.5	181.5

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of May 30, 2016 combined storage was 57,396 acre-feet (69 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #3	N/A	N/A	Destroyed	N/A	N/A
<u>Main San Gabriel Basin</u>					
Well #9	N/A	425.5	N/A	437	462
Well #11	219	offline	219	offline	460
Well #12	229.5	252	229.5	255.5	360
Well #14	201	277.5	201	277	360
Well#15	374	offline	389	429	660

DIRECTORS

LARRY TAYLOR, President
ERIC CHAN, Vice President
MARY CAMMARANO
SABINO CICI
CHARLES DELATORRE

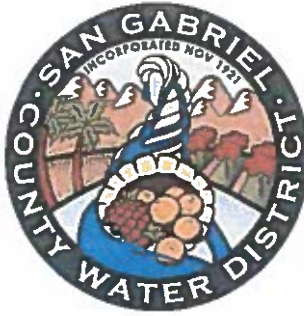
OFFICE

8366 GRAND AVENUE
ROSEMEAD, CA 91770

MAILING

P.O. BOX 2227
SAN GABRIEL, CA 91778-2227

June 13, 2017



**SAN GABRIEL
COUNTY WATER DISTRICT**

EXECUTIVE OFFICERS

JAMES P. PRIOR
Secretary/General Manager

CASEY G. FEILEN
Assistant General Manager

CARMEN I. CORONA
Treasurer/Finance & Administration Manager

LEMIEUX & O'NEILL
General Counsel

(626) 287-0341
FAX (626) 287-8524

WWW.SGCWD.COM

The Honorable Bill Quirk, Chair
Assembly Environmental Safety and Toxic Materials Committee
1020 N Street, Room 171
Sacramento, CA 95814

Re: SB 623 (Monning) – OPPOSE

Dear Assembly Member Quirk,

On behalf of San Gabriel County Water District, I am writing to express our opposition to SB 623 (Monning), which would establish a special fund to be administered by the State Water Resources Control Board to assist those who do not have safe drinking water.

While we agree with the goal of assisting disadvantaged communities that do not have safe drinking water, SB 623 has several fundamental flaws related to funding categories, eligibility and State Water Board authority, as detailed by the Association of California Water Agencies. Additionally, if language proposing a statewide tax or fee on water, also known as a public goods charge, is amended into the bill as planned, SB 623 would become completely unacceptable to public water agencies.

While there is clearly a need to help fund sensible long-term solutions and assist disadvantaged communities that do not have safe drinking water, a tax on local water bills is not the solution. Layering a tax on water bills in order to send money to Sacramento, where a portion will be carved out to fund administration, is not efficient. This is a social issue for the state. San Gabriel County Water District believes that the state's General Fund is an appropriate source of funding for this important social issue.

For these reasons, San Gabriel County Water District opposes SB 623 and respectfully requests your "NO" vote when the bill is taken up in the Assembly Environmental Safety and Toxic Materials Committee. If you or members of your staff have any questions, please contact me at jim@sgcwd.com.

Sincerely,
James Prior, General Manager
San Gabriel County Water District

cc: The Honorable Bill Monning
Honorable Members of the Assembly Environmental Safety and Toxic Materials (AESTM) Committee
Mr. Josh Tooker, Chief Consultant, AESTM Committee
Ms. Cindy Tuck, ACWA Deputy Executive Director for Governmental Relations