

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**May 09, 2017**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                    |       |
|--------------------|-------|
| Director Taylor    | _____ |
| Director Chan      | _____ |
| Director Cammarano | _____ |
| Director Cici      | _____ |
| Director DeLaTorre | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Special Meeting of the Board of Directors held April 12, 2017  
Minutes of a regular meeting of the Board of Directors held April 25, 2017**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. April 2017 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

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**8. Action Item**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

**a. Receive and File the April 2017 Banking and Investment Report**

**b. Water Well Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON APRIL 12, 2017  
FOR THE PURPOSE OF INSPECTING  
DISTRICT FACILITIES SITES FOR  
AN ASSESSMENT OF SECURITY CONCERNS AND  
POSSIBLE PRECAUTIONS TO BE TAKEN**

**CALL TO ORDER**      A special meeting of the Board of Directors of the San Gabriel County Water District was held on Wednesday, April 12, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 1:30 p.m.

**ROLL CALL**            President Taylor; Directors Cammarano, Chan and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; and District Counsel Colin O'Neill were present.

**PUBLIC COMMENT**        None.

**TOUR OF DISTRICT FACILITIES**      Pursuant to Government Code section 54954(b)(2), the Board conducted an inspection tour of District facilities, led by General Manager Prior and Assistant General Manager Feilen. The sites inspected were: Well No. 14; Well No. 8; Well No. 16 and Van Nuys Reservoir; Well No. 15 and Longden Reservoir; Well No. 9; Well No. 10 and Well No. 11.

**FUTURE AGENDA ITEMS**            None.

**DIRECTOR COMMENTS**            None.

**ADJOURNMENT**            Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON APRIL 25, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, April 25, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on April 25, 2017.
- MINUTES** Upon motion by Director Cici and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on April 11, 2017.
- (The Board also instructed Counsel to amend the minutes from the special meeting held April 12, 2017, to further clarify the purpose of that meeting. These minutes will be considered for approval at the next regular meeting.)
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 18773 from the General Account in the amount of \$143,205.62 for the Revolving/Payroll Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** None
- DISTRICT COUNSEL** District counsel reported on a discussion he had with the County Registrar/Recorder's Office regarding the procedure for notifying District voters of the District's recent elections consolidation: the County is the agency responsible for sending the actual notice, and the District will receive a bill for the printing and postage costs; This bill should be itemized, and if not, the District may request an itemization; It is currently unclear if notice may be given via email – the County and the Secretary of State are currently analyzing that issue; If email notice is deemed to be effective, the cost to the District will decrease significantly; The County is expecting to notify District voters of the election consolidation, by July 17, 2017 – the date by which would-be candidates would had to have filed their candidacy papers if the District had not consolidated its elections this year.

**ACTION**

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously not to award a contract for backup internet service.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that staff had met with the newsletter publisher, and provided a number of items for inclusion – water conservation, Well No. 16 status – and a draft version should be ready for the next regular meeting.

The General Manager reminded the Board of the upcoming Community Workshop for the San Gabriel Nursery development.

The General Manager reported that the District will be issuing an RFP for the testing of Well No. 8.

The General Manager reported that the District was shipped the wrong discharge head for Well No. 16, but the correct replacement should be received soon.

**FUTURE  
AGENDA  
ITEMS**

Director Cammarano reminded the General Manager of the mid-year budget review in July.

**DIRECTOR  
COMMENTS**

Director Cammarano thanked staff for the tour of District facilities on April 12, 2017. She added that while she had taken the tour in the past, it was always informative, as in this case where she was observing from a fresh perspective of security concerns.

Director Taylor agreed that it was very useful exercise and that it helped him conclude that a comprehensive security system would not be a cost-effective implementation, given the physical realities of the sites.

Director Cammarano agreed with Director Taylor's assessment, observing that it would be difficult to prevent something from happening to District facilities regardless of what system was chosen.

There was a general consensus among the Directors that the placement of the facilities in residential neighborhoods actually provided a unique form of security that may well do as much or more than any electronic surveillance system could.

There was a non-committal discussion concerning the possible use of motion-sensor lights at the sites.

Finally, the Directors expressed their pleasure at what a success the Kiwanis' pancake breakfast fundraiser was, singling out Director Taylor for his contributions behind the grill.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

[SEAL]

San Gabriel County Water District  
Invoice Register (By Invoice Number)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
04/25/17.BOARD.PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	04/25/17	04/25/17		INVOICE 04/25/17.BOARD.PR TOTAL:	\$538.25
					REPORT TOTAL:	<u>\$538.25</u>

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Dates: 4/1/2017 to 4/30/2017

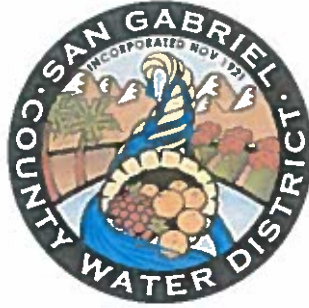
Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13200 - REVOLVING ACCOUNT</b>					<b>13200</b>
11140	04/07/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
* 11142	04/11/17	P	13529	ERIC CHAN	\$92.35
11143	04/11/17	P	13440	LARRY TAYLOR	\$92.35
11144	04/12/17	P	13529	ERIC CHAN	\$92.35
11145	04/12/17	P	13440	LARRY TAYLOR	\$92.35
11146	04/12/17	P	12296	JOHN K. SUDICK , DDS	\$1,500.00
11147	04/12/17	P	13429	MATT PEARSON	\$150.00
11148	04/12/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11149	04/12/17	P	13693	MEHRTAJ DABIRI, D.D.S.	\$1,500.00
11150	04/12/17	P	13912	PACIFIC COAST OMS	\$385.00
11151	04/12/17	P	10335	ROGER W. ANDERSON , DDS	\$1,500.00
11152	04/13/17	P	12674	U.S. BANK	\$8,906.30
11153	04/19/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,095.00
11154	04/20/17	P	13918	BAO SUN	\$71.23
11155	04/20/17	P	12192	FEDERAL EXPRESS	\$29.81
11156	04/20/17	P	12965	REGAL MEDICAL GROUP	\$229.00
11157	04/25/17	P	10243	A.W.W.A. - CA-NV SECTION	\$262.00
11158	04/25/17	P	10122	ACWA / JPIA	\$5,757.36
11159	04/25/17	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$50.00
11160	04/25/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$60.00
11161	04/25/17	P	13529	ERIC CHAN	\$92.35
11162	04/25/17	P	13440	LARRY TAYLOR	\$92.35
11163	04/26/17	P	13766	RONNIE ROBLES	\$194.11
11164	04/26/17	P	13768	UTILITY SYS SCIENCE & SOFTWARE	\$1,496.00
11165	04/26/17	P	13767	WAN GUAN	\$1,224.40
11166	04/30/17	P	10243	A.W.W.A. - CA-NV SECTION	\$262.00
11167	04/30/17	P	13300	BRIAN W. SNAER, D.D.S.	\$297.00
11168	04/30/17	P	13457	ROBERT A. FOSS, D.D.S., INC.	\$1,386.00
11169	04/30/17	P	13458	VANESSA HO, D.D.S.	\$114.00

BANK 13200 REGISTER TOTAL: \$30,468.31

GRAND TOTAL : \$30,468.31

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
 \*\* Denotes broken check sequence.





SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account April 30, 2017

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

Amount of Investment	\$5,096,880.20
LAIF Interest Rate	.88%
Citizens Bank - General Account	\$2,652,525.80

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 5/9/17

  
\_\_\_\_\_  
Treasurer

<u>April 2016</u>	<u>YTD April 2016</u>	<u>April 2017</u>	<u>YTD April 2017</u>
<u>Cash Receipts</u>			
\$568,911.48	\$2,481,536.85	\$681,325.25	\$2,658,746.13
<u>Disbursements</u>			
\$586,168.50	\$2,253,506.71	\$403,230.14	\$2,215,615.49
<u>Water Sales</u>			
\$594,641.46	\$2,071,340.62	\$638,791.14	\$2,292,699.37



Water Levels as of April 30, 2017

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>April 2016</u>	<u>April 2017</u>
Baldwin Park Key Well	176.6	182.9

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of April 24, 2017 combined storage was 56,956 acre-feet (about 68 percent of capacity)

San Gabriel County Water District:

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #3	destroyed	N/A	Destroyed	N/A	N/A
Well #16			236	under construction	
<u>Main San Gabriel Basin</u>					
Well #9	NM	426.5	NM	435	711
Well #11	217	offline	222	offline	483
Well #12	229.5	252	229	252.5	380
Well #14	204	277.5	201	282.5	380
Well #15	373	offline	387	428	650