

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON APRIL 11, 2017**

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, April 11, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

ROLL CALL President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.

AGENDA Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on April 11, 2017.

MINUTES Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on March 28, 2017.

DEMANDS Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check numbers 11037 through 11139 from the Revolving Account in the aggregate amount of \$14,768.23, and check numbers 18723 through 18772 from the General Account in the aggregate amount of \$260,024.52, for the March, 2017 invoices.

EXPENSES None.

PUBLIC COMMENT None

DISTRICT COUNSEL District counsel reported that the County Board of Supervisors had approved the District's request to consolidate its elections with those of the statewide general elections. The Board requested that District Counsel determine how the District's costs to notify ratepayers will be broken down for purposes of transparency. District Counsel advised that he would research the issue.

District Counsel reported on the recent California Supreme Court holding in *City of San Jose v. Superior Court*, which concluded that records existing on the personal devices of agency employees and elected officials are subject to disclosure under the Public Records Act. District Counsel advised that he would work with staff to develop a written policy and notify District staff and personnel.

ACTION

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adopt Resolution No. 04-17-495, in recognition of Yolanda Ramos' service to the District on the occasion of her retirement.

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 04-17-496, expressing the District's support of the Association of California Water Agencies' Policy Statement on Bay-Delta flow requirements.

INFORMATION

The March 2017 Banking and Investment Report was received and filed.

The March 2017 Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that a contractor ("Sequel") had approached the District about leasing the Well No. 10 property for use during a construction project. A tentative agreement had been reached to lease the property for six months at \$1,500 per month.

The General Manager reported that, despite the Governor's lifting of the statewide drought order, the District was still in Stage 1 conservation because the Governor did not lift restrictions: the District remains obligated to conserve 25% by 2025. Nonetheless staff has seen more customers watering their lawns in violation of the restrictions, and staff will conduct outreach to remind customers of the situation. Staff is meeting with the newsletter publisher the following week, which should also be helpful in the effort.

The General Manager reported that George Atilano had recently earned his Conservation Certificate, and was doing a very good job.

The General Manager provided details for the Special Meeting to be held April 12, 2017.

The General Manager reported on the status of acquiring back-up internet service. The intended provider does not service the District's location, but the General Manager had found a comparable alternative.

**FUTURE
AGENDA
ITEMS**

Consideration of contract for back-up internet service provider.

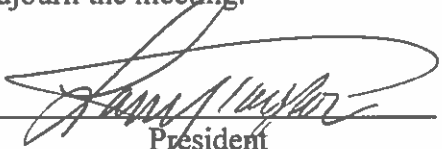
**DIRECTOR
COMMENTS**


Director Cammarano sought clarification on a particular tax form and was advised a new one must be submitted each year.

Director Cammarano shared that while she would not be able to attend the upcoming ACWA/JPIA conference in Monterey because of a scheduling conflict, she had reviewed the program and thought two presentations in particular might be useful for Finance and Administration Manager Corona to attend: the sexual harassment seminar and the finance workshop.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.



President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 3/1/2017 to 3/31/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11037	03/24/17	V	3/24/17 13919	JOHN R. ALLEN	(\$1,497.80)
11105	03/09/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11106	03/09/17	P	13762	O S.T.S., INC.	\$745.00
11107	03/09/17	P	13206	STEPHEN W. BOWEN, D.M.D.	\$100.00
11108	03/14/17	P	12192	FEDERAL EXPRESS	\$28.98
11109	03/14/17	P	ONETIM	LIEN MY NGO	\$400.00
11110	03/14/17	P	12674	U.S. BANK	\$413.77
* 11114	03/16/17	M	13730	GOOD LOOKING EMBROIDERY	\$122.08
11115	03/22/17	P	ONETIM	JUDY LIM	\$498.05
11116	03/22/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11117	03/22/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11118	03/22/17	P	ONETIM	MYM INVESTMENT GROUP, LLC	\$657.47
11119	03/22/17	P	13333	RESERVE ACCOUNT	\$300.00
11120	03/23/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$60.00
* 11124	03/24/17	P	13733	OLSON URBAN-SAN GABRIEL 1, LLC	\$1,497.80
11125	03/29/17	P	ONETIM	A & R CONSTRUCTION, INC.	\$1,725.42
11126	03/29/17	P	ONETIM	SOPHIA KWAN	\$945.82
11127	03/29/17	P	ONETIM	SOPHIA LAN KWAN	\$438.73
11128	03/29/17	P	ONETIM	SUNG LIN FAN-CHIANG	\$175.58
11129	03/29/17	P	ONETIM	XUE F. HUANG	\$88.83
11130	03/31/17	P	10243	A.W.W.A. - CA-NV SECTION	\$262.00
11131	03/31/17	P	13217	ANTHONY PISCOPO	\$150.00
11132	03/31/17	P	13300	BRIAN W. SNAER, D.D.S.	\$150.00
11133	03/31/17	P	13744	BRYAN K. CARLSON, D.M.D.	\$134.00
11134	03/31/17	P	13752	FREDERICK JOHNSON, D.D.S.	\$929.50
11135	03/31/17	P	13296	JEFFREY C. MURPHY, D.D.S.	\$255.00
11136	03/31/17	P	13911	KAXPORT CLEANING SERVICE INC	\$120.00
11137	03/31/17	P	13376	MARTINEZ & ZERMENO 11 APDC	\$49.00
11138	03/31/17	P	13709	ROGER W.K. JOE, D.D.S.	\$99.00
11139	03/31/17	P	13754	WEST COAST DENTAL OF PICO RIVE	\$1,330.00
BANK 13200 REGISTER TOTAL:					\$14,768.23
GRAND TOTAL :					\$14,768.23

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 4/11/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
18723	04/11/17	P	10077	ACWA/JPIA	\$47,834.44
18724	04/11/17	P	13751	ALSCO	\$226.08
18725	04/11/17	P	12481	ARMORCAST PRODUCTS CO.	\$1,871.72
18726	04/11/17	P	10048	AT&T	\$2,087.19
18727	04/11/17	P	12143	AT&T	\$144.36
18728	04/11/17	P	11364	CITY OF SAN GABRIEL	\$42,192.86
18729	04/11/17	P	11770	CLINICAL LABORATORY OF SAN BER	\$628.00
18730	04/11/17	P	13470	COVERALL NORTH AMERICA, INC.	\$219.00
18731	04/11/17	P	13208	CUSTOM RIMS & TIRES	\$1,291.96
18732	04/11/17	P	11486	DOTY BROS. EQUIPMENT CO.	\$47,200.00
18733	04/11/17	P	13434	FERGUSON ENTERPRISES INC. 1350	\$169.75
18734	04/11/17	P	13682	FLINTRIDGE TREE CARE	\$1,400.00
18735	04/11/17	P	12494	GORDON TERMITE CONTROL INC.	\$45.00
18736	04/11/17	P	13913	GRABATEE	\$535.85
18737	04/11/17	P	13303	HD SUPPLY WATERWORKS, LTD.	\$21,517.60
18738	04/11/17	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
18739	04/11/17	P	12202	HOME DEPOT CREDIT SERVICES	\$98.41
18740	04/11/17	P	13231	HOSE-MAN, INC.	\$576.65
18741	04/11/17	P	13539	HYDROTEX	\$1,044.12
18742	04/11/17	P	13524	INFOSEND	\$2,706.37
18743	04/11/17	P	13658	LANDCARE USA, LLC	\$1,800.00
18744	04/11/17	P	10081	LEMIEUX & O'NEILL	\$7,000.00
18745	04/11/17	P	13141	MCMaster-CARR SUPPLY COMPANY	\$302.51
18746	04/11/17	P	10013	MISSION SUPER HARDWARE	\$156.19
18747	04/11/17	P	13459	MUTUAL OF OMAHA	\$462.74
18748	04/11/17	P	13386	OFFICE DEPOT	\$465.51
18749	04/11/17	P	10098	PETTY CASH REIMBURSEMENT	\$91.87
18750	04/11/17	P	13319	PITNEY BOWES	\$218.59
18751	04/11/17	P	12876	PLATINUM CONSULTING GROUP	\$922.50
18752	04/11/17	P	12878	PLUMBING WHOLESALE OUTLET, INC	\$33.45
18753	04/11/17	P	13151	POLLARDWATER.COM	\$1,190.00
18754	04/11/17	P	13153	PR DIAMOND PRODUCTS, INC.	\$350.00
18755	04/11/17	P	13914	PRES TECH	\$118.53
18756	04/11/17	P	11820	REPUBLIC SERVICES	\$139.84
18757	04/11/17	P	12031	REVOLVING REIMBURSEMENT	\$15,306.48
18758	04/11/17	P	13609	RIVERSIDE FIRE EQUIPMENT	\$550.73
18759	04/11/17	P	13294	SAFE-ENTRY	\$159.54
18760	04/11/17	P	12478	SC FUELS (FUELMAN)	\$1,825.83
18761	04/11/17	P	13629	SECURE SITE SOLUTIONS, INC.	\$405.00
18762	04/11/17	P	13321	SIGNIUS COMMUNICATIONS	\$371.98
18763	04/11/17	P	13432	SKY BLUEPRINT & SUPPLIES, INC.	\$27.24
18764	04/11/17	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$32,342.39
18765	04/11/17	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$217.06
18766	04/11/17	P	13486	STAR MAINTENANCE SUPPLY	\$85.91
18767	04/11/17	P	13610	TELEPACIFIC COMMUNICATIONS	\$847.86
18768	04/11/17	P	13477	THE HARTFORD	\$340.00
18769	04/11/17	P	11757	THE PROCESSORS	\$124.21
18770	04/11/17	P	12727	WATERLINE TECHNOLOGIES, INC.	\$1,326.80
18771	04/11/17	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$19,690.46
18772	04/11/17	P	10447	XEROX CORP	\$236.94

BANK 13100B REGISTER TOTAL: \$260,024.52

GRAND TOTAL : \$260,024.52

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