

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON FEBRUARY 28, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 28, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 28, 2017.
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on February 14, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 12031 from the Revolving Account in the amount of \$107,123.79 for the Payroll Account Reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding newly enacted Public Contract Code section 9204 and its implications to public works projects.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to lease the rights to 250 acre-feet of water from the City of Whittier at a cost of \$699.79 per acre-foot for a total amount of \$174,947.50.
- Upon motion by Director Cici and seconded by Director Cammarano, the Board voted unanimously to increase the General Manager's discretionary procurement authority to \$25,000.00, and to authorize discretionary procurement authority to the Assistant General Manager and Finance Manager up to \$2,500.00.
- INFORMATION** None.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that he had attended a leadership conference where the importance of emergency planning was stressed. The General Manager expressed an interest in creating a District Emergency Operations Center. Director Cammarano shared what the City of San Gabriel had done in this regard and agreed it was an important thing to have. The General Manager explained some options he had been looking into, including the purchase of a cargo container to be outfitted. Director Taylor requested that the General Manager draft a preliminary budget for the project.

The General Manager reported that Well No. 16 had encountered delays because of the rain, but that the remainder of the pads would be poured in the coming days.

The General Manager reported that he was still waiting for quotes for enhanced security systems for District facilities.

The General Manager reported that the board-authorized time-value investment had been completed.

The General Manager reported that the line-stops for the Del Mar Avenue repair would be occurring the following week so District personnel could repair the leak.

Director Taylor requested that the pavement patch done by Doty Brothers be repaired.

Director Cammarano inquired as to the level of the key well, and the Assistant General Manager informed that it was up .3 feet from the last measurement. The General Manager added that the basins and spreading grounds are doing very well in the wake of recent storms.

**FUTURE  
AGENDA  
ITEMS**

None.

**DIRECTOR  
COMMENTS**

Director Cammarano inquired as to the General Manager's awareness of the Mission Lodge project – a state-of-the-art assisted living facility. The General Manager was unaware of recent events, and Director Cammarano agreed that it could have been better publicized.

Director Cammarano advised that the new owner of the nursery property will be conducting public outreach regarding plans for the property, which is currently intended to be mixed-use. Director Cammarano added that she would prefer if there was some historical component, illuminating the history of the property.

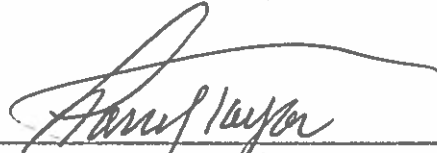
Director Chan reported that he had been speaking with a customer who found the District's website difficult to use, and that he wished there was a

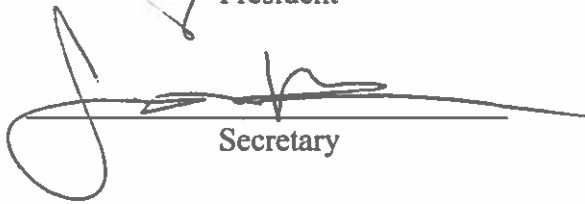
way to see bill-to-bill comparisons on the website. Finance Manager Corona advised that she would look into the matter.

Director Taylor requested that Assistant General Manager Feilen prepare a presentation on well depths for the Board.

**ADJOURNMENT**

Upon motion by Director Cici, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

[SEAL]

**San Gabriel County Water District**  
**AP Check Register (Current by Bank)**

Check Date: 2/28/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13100B - GENERAL ACCOUNT</b>					<b>13100</b>
18665	02/28/17	P	12031	REVOLVING REIMBURSEMENT	\$107,123.79
<b>BANK 13100B REGISTER TOTAL:</b>					<b>\$107,123.79</b>
<b>GRAND TOTAL :</b>					<b>\$107,123.79</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
\*\* Denotes broken check sequence.