

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 14, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 14, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to add an agenda item pursuant to Government Code section 54954.2(b)(2), on the grounds that the District received information critical for the Board's consideration of an item that required attention at this meeting only after the posting of the agenda for this meeting. The matter was added as Agenda item No. 8(e): Consideration of Award of Contract for Line Stops and Valve Repair. With this addition, upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 14, 2017.
- MINUTES** Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on January 24, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check numbers 18608 through 18664 from the General Account in the aggregate amount of \$698,484.02, and check numbers 11044 through 11071 from the Revolving Account in the aggregate amount of \$48,500.60 for the January, 2017 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District Counsel reported regarding the status of Board Resolution No. 01-17-493, consolidating the District's elections with those of the statewide general election. Counsel reported that he would inquire as to whether the notice to voters required by Elections Code section 10404(f) could be satisfied by including such notice in customers' bills.

ACTION

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to invest \$1,000,000 of District funds in a time value investment under the terms described as "Scenario 2" on Exhibit "A," attached hereto.

Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously to award a contract for telephone service to Freedom Voice in an initial amount of \$6,034, with a monthly recurring cost of \$680.

Upon motion by Director Cici and seconded by Director Cammarano, the Board voted unanimously to renew the District's Professional Services Agreement with Civiltec Engineering, Inc. for as-needed engineering services.

Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 02-17-494, supporting the nomination of Kathleen Tieg to the ACWA/JPIA Executive Committee.

Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously to award a contract for line stops and valve repair on Del Mar Avenue to Doty Bros. Equipment Co. in the amount of \$47,200.

INFORMATION

The January, 2017, Banking and Investment Report was received and filed.

The January, 2017, Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager sought and received Board approval by consensus for the General Manager, the Assistant General Manager, and the Finance and Administration Manager to become members of the California Utility Executive Management Association and attend the Association's 2017 conferences.

The General Manager reported on the status of possible security upgrades at District well sites: one bidder's price came in higher than expected, and a second bidder is currently working on a revised proposal.

The General Manger inquired as to Directors' interest in, and availability for, the ACWA conference in May, advising that a final answer would be needed by the next Board meeting in order to ensure space for attendance.

The General Manager reported that he had secured an opportunity to lease water rights at a favorable price, and that he would like to bring back as an action item for the Board's consideration the lease of rights to 250 acre-feet from the City of Whittier.

**FUTURE
AGENDA
ITEMS**

Consideration of the lease of water rights for 250 acre-feet from the City of Whittier.

Consideration of an increase of the General Manager's discretionary spending authority from the current \$2,000.

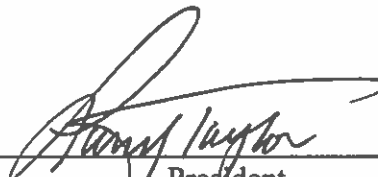
**DIRECTOR
COMMENTS**

Director Cammarano expressed her gratitude and pleasure regarding a letter from a customer concerning the excellent performance of a District employee.

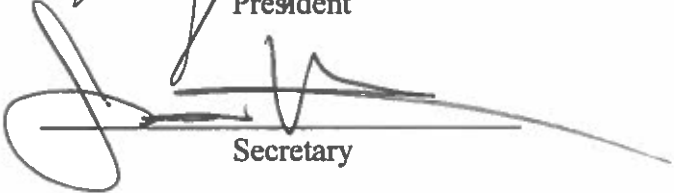
Director Taylor stated he believed it would benefit the District's customers if the District's forthcoming newsletter contained an item explaining the capture of rainwater.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 2/14/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
18608	02/14/17	P	10077	ACWA/JPIA	\$95,668.88
18609	02/14/17	P	13751	ALSCO	\$163.56
18610	02/14/17	P	13513	ARAMARK	\$176.02
18611	02/14/17	P	10048	AT&T	\$2,052.87
18612	02/14/17	P	12143	AT&T	\$140.12
18613	02/14/17	P	13694	CALIFORNIA AMERICAN WATER	\$77.92
18614	02/14/17	P	13335	CHEVRON AND TEXACO	\$81.16
18615	02/14/17	P	11364	CITY OF SAN GABRIEL	\$38,333.35
18616	02/14/17	P	12035	CIVILTEC ENGINEERING INC.	\$6,867.29
18617	02/14/17	P	11770	CLINICAL LABORATORY OF SAN BER	\$634.50
18618	02/14/17	P	13470	COVERALL NORTH AMERICA, INC.	\$219.00
18619	02/14/17	P	13208	CUSTOM RIMS & TIRES	\$400.84
18620	02/14/17	P	11486	DOTY BROS. EQUIPMENT CO.	\$263.81
18621	02/14/17	P	12959	E.C.C., INC.	\$3,500.00
18622	02/14/17	P	13413	ELITE EQUIPMENT, INC.	\$464.89
18623	02/14/17	P	13369	FAST EDDIE'S TRUCKING	\$367.00
18624	02/14/17	P	13434	FERGUSON ENTERPRISES INC. 1350	\$97.36
18625	02/14/17	P	12675	GRAINGER	\$323.42
18626	02/14/17	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
18627	02/14/17	P	12202	HOME DEPOT CREDIT SERVICES	\$421.01
18628	02/14/17	P	13231	HOSE-MAN, INC.	\$22.89
18629	02/14/17	P	13524	INFOSEND	\$3,873.36
18630	02/14/17	P	12499	INTERSTATE BATTERIES	\$183.88
18631	02/14/17	P	13706	IRONWOOD UNLIMITED, INC.	\$37.85
18632	02/14/17	P	12169	JHM SUPPLY	\$107.27
18633	02/14/17	P	13727	KAR-TECH	\$130.00
18634	02/14/17	P	13760	KSM ELECTRIC	\$13,953.71
18635	02/14/17	P	13658	LANDCARE USA, LLC	\$1,800.00
18636	02/14/17	P	10046	LAYNE CHRISTENSEN COMPANY	\$30,937.10
18637	02/14/17	P	10258	MAIN SAN GABRIEL BASIN WATERMA	\$348,500.00
18638	02/14/17	P	13141	MCMASTER-CARR SUPPLY COMPANY	\$81.15
18639	02/14/17	P	10013	MISSION SUPER HARDWARE	\$86.58
18640	02/14/17	P	13459	MUTUAL OF OMAHA	\$643.16
18641	02/14/17	P	13386	OFFICE DEPOT	\$1,691.59
18642	02/14/17	V	2/14/17	13386	
18643	02/14/17	P	10098	PETTY CASH REIMBURSEMENT	\$166.50
18644	02/14/17	P	12876	PLATINUM CONSULTING GROUP	\$1,882.50
18645	02/14/17	P	11820	REPUBLIC SERVICES	\$139.84
18646	02/14/17	P	12031	REVOLVING REIMBURSEMENT	\$96,807.29
18647	02/14/17	P	12478	SC FUELS (FUELMAN)	\$1,417.82
18648	02/14/17	P	13629	SECURE SITE SOLUTIONS, INC.	\$810.00
18649	02/14/17	P	13321	SIGNIUS COMMUNICATIONS	\$375.79
18650	02/14/17	P	13485	SONSRAY MACHINERY, LLC	\$1,019.34
18651	02/14/17	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$30,620.48
18652	02/14/17	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$242.16
18653	02/14/17	P	13486	STAR MAINTENANCE SUPPLY	\$69.58
18654	02/14/17	P	13183	STETSON ENGINEERS, INC.	\$1,638.75
18655	02/14/17	P	13610	TELEPACIFIC COMMUNICATIONS	\$847.86
18656	02/14/17	P	11757	THE PROCESSORS	\$175.00
18657	02/14/17	P	13759	TRI COUNTY PUMP COMPANY	\$3,385.00
18658	02/14/17	P	12045	UNDERGROUND SERVICE ALERT	\$117.00
18659	02/14/17	P	13910	UNITED WATER WORKS INC.	\$152.41
18660	02/14/17	P	12897	VERIZON WIRELESS - LA	\$281.35
18661	02/14/17	P	12803	VULCAN MATERIALS CO.	\$1,414.02
18662	02/14/17	P	12727	WATERLINE TECHNOLOGIES, INC.	\$1,495.44
18663	02/14/17	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$1,861.19

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
 ** Denotes broken check sequence.

3/1/17
7:24:47 AM

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 2/14/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
18664	02/14/17	P	10447	XEROX CORP	\$138.16
BANK 13100B REGISTER TOTAL:					\$698,484.02
GRAND TOTAL :					\$698,484.02

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San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 1/1/2017 to 1/31/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11044	01/10/17	P	10426	FOUNDATION FOR CROSS-CONNECTIO	\$419.00
11045	01/10/17	P	13758	QUALITY MATERIAL HANDLING INC.	\$1,979.42
11046	01/10/17	P	12674	U.S. BANK	\$2,073.98
11049	01/11/17	P	13354	DLT SOLUTIONS, INC.	\$517.80
11050	01/11/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11051	01/11/17	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,711.30
11052	01/18/17	P	10122	ACWA / JPIA	\$6,728.00
11053	01/18/17	P	12192	FEDERAL EXPRESS	\$45.61
11054	01/18/17	P	ONETIM	FRANK FALCON	\$43.92
11055	01/18/17	P	ONETIM	IGNACIO DURAN	\$55.72
11056	01/18/17	P	13194	LOS ANGELES COUNTY DEPARTMENT	\$2,367.00
11057	01/18/17	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$50.00
11058	01/18/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$75.00
11061	01/24/17	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$4,658.76
11062	01/24/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
11063	01/25/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11064	01/25/17	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,711.30
11065	01/31/17	P	13604	ALICE R.F. SHEN, D.D.S., M.S.	\$170.00
11066	01/31/17	P	ONETIM	FLOYD BUSER	\$75.06
11067	01/31/17	P	13752	FREDERICK JOHNSON, D.D.S.	\$520.00
11068	01/31/17	P	13237	PHILIP B. MALDONADO, D.D.S.	\$1,422.00
11069	01/31/17	P	13239	THREE VALLEYS MUNICIPAL WD	\$60.00
11070	01/31/17	P	12674	U.S. BANK	\$436.73
11071	01/31/17	P	13692	PAWLEY ORTHODONTICS	\$3,000.00
BANK 13200 REGISTER TOTAL:					\$48,500.60
GRAND TOTAL :					\$48,500.60

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