

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

March 28, 2017

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a Regular Meeting of the Board of Directors held March 14, 2017

Motion:
Second:
Action:

6. List of Demands on the General Account

a. Revolving/Payroll Account Reimbursement

Motion:
Second:
Action:

7. District Counsel

Regular Meeting of the Board of Directors

March 28, 2017

Page -2-

8. Action Items

a. Consideration of Award of Contract for General Counsel Services

Motion:

Second:

Action:

b. Consideration of Award of Contract for California Street & Mainline Project

Motion:

Second:

Action:

9. Miscellaneous Information Items

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment:

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MARCH 14, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, March 14, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on March 14, 2017.
- MINUTES** Upon motion by Director Cici and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on February 28, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to approve the payment of check numbers 18666 through 18721 from the General Account in the aggregate amount of \$309,890.92, and check numbers 11072 through 11104 from the Revolving Account in the aggregate amount of \$26,860.43 for the February, 2017 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Director Chavez of Upper San Gabriel Valley Municipal Water District was in attendance and commented on the recent proliferation of quagga mussels outside the territory they have been known to populate. This comment was a follow up from a brief exchange on the subject with Director Chavez at a recent meeting. Director Chavez reported that water delivery has been spreading the mussels, but that in the case of underground aquifers, nature solves the problem: when quagga mussels are removed from water, they die. As such, when water is delivered to spreading grounds for percolation into aquifers below, the ground acts as a natural sieve, permitting the water through but leaving the mussels exposed to the air, where they perish. Director Chavez pointed out that above-ground water storage was still susceptible to infestation.
- DISTRICT COUNSEL** District counsel reported that the District's Resolution to consolidate its elections with those of the statewide general elections has been placed on the calendar of the April 4th Los Angeles County Board of Supervisors meeting for approval.

District counsel also informed the Board of the recent merger between Lemieux & O'Neill and Olivarez & Madruga. After assurances that the District would retain the same counsel it now has, and that counsel's rates would not increase, the Board indicated its approval.

ACTION

Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to solicit bids for work on the California Street Mainline. (This item was the cause of some concern for the Board, because it was necessitated on a rush basis due to the City of San Gabriel's failure to adequately notify the District of its plans to re-pave California Street. The re-paving has financial consequences for District's access to the California Street Mainline, and the Board expressed its frustration and disappointment at the City's lack of communication regarding the matter.)

INFORMATION

The February 2017 Banking and Investment Report was received and filed.

The February, 2017 Water Well Report was received and filed.

GENERAL MANAGER COMMENTS

The General Manager reported that the Del Mar Avenue line stops had begun, but that a problem was encountered due to an inaccurate map and unusual capping of lines at fire hydrants. Crews had to reconfigure the stops to avoid service interruption, and it was expected to be complete the following day.

The General Manager reported on the Walnut Grove street widening project: crews had simply left a District meter in the street and had also sheared off a portion of a District valve. The responsible parties were notified and they are repairing the damage at their own expense.

The General Manager reported that Finance and Administration Manager Corona had reached out to the person who publishes District's newsletter and that process has begun.

The General Manager stated that he will send Directors some dates for a site-inspection visit to District facilities for consideration of improvements to security systems.

Regarding a comment made by Director Chan at the previous meeting, the General Manager inquired what, exactly, a district customer complained to Director Chan about the District's website. Director Chan replied that the customer just generally felt the website interface was not intuitive, and specifically wished that there could be a month-to-month comparison available so customers could gauge their usage in a comparative manner. Administration Manager Corona advised that she would contact the vendor about this change to the website.

Assistant General Manager Feilen presented a primer on water well mechanics and the methodology of measuring well depths. This was in

response to a request made by Director Taylor at a previous meeting. The Assistant General Manager's presentation was well received, with the Directors finding it informative and expressing their appreciation.

**FUTURE
AGENDA
ITEMS**

Consideration of award of contract for work on the California Street Mainline.

Consideration of award of contract for general counsel services.

**DIRECTOR
COMMENTS**

Director Cammarano commented that she was still waiting to hear if the City was going to have a farmers' market this year.

Director Chan reported on an encounter he had with a customer. The customer had a leak in her water line, but did not know about it until she received an abnormally high bill. She wanted to know if the District had a program to abate costs in situations such as these. Staff informed Director Chan that in such instances, the bill could not be forgiven, but that the District could offer payment plans.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

President

Secretary

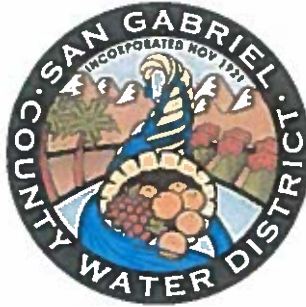
[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 3/28/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
18722	03/28/17	P	12031	REVOLVING REIMBURSEMENT	\$98,485.94
BANK 13100B REGISTER TOTAL:					\$98,485.94
GRAND TOTAL :					<u>\$98,485.94</u>

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
** Denotes broken check sequence.



March 23, 2017

To: Board of Directors

From: General Manager ✓

Subject: 2017 California St. Pipeline Replacement Project

This bid was for 1055' of 8" pipeline on California St.. Bid requests were sent out to four pipeline contractors. The bids were due on March 23, 2017 at 3:00pm. A public bid opening was conducted. The following were in attendance.

District representatives present:

James Prior General Manager
Casey Feilen, Assistant General Manager
Carlos Cardona, Operations Superintendent
Anthony Agobian, Project Manager

Pipeline Contractors present:

None

The bid results are listed below.

Brkich Const.	\$190,825.00
Doty Bros. Const.	\$195,591.00
McKinney Const.	\$310,777.00
W.A. Rasic Const.	No bid

Recommendation:

The Board of Directors awards the contract to Brkich Const. for California St. Pipeline Project.