

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

March 14, 2017

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

2. Roll Call **Director Taylor** _____
 Director Chan _____
 Director Cammarano _____
 Director Cici _____
 Director DeLaTorre _____

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a regular meeting of the Board of Directors held February 28, 2017

Motion:
Second:
Action:

6. List of Demands on General Account

a. February 2017 Invoices

Motion:
Second:
Action:

7. District Counsel

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8. Action Item

- a. Authorization to get bids for California Street Mainline**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. Receive and File the February 2017 Banking and Investment Report**

- b. Water Well Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 28, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 28, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 28, 2017.
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on February 14, 2017.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 12031 from the Revolving Account in the amount of \$107,123.79 for the Payroll Account Reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding newly enacted Public Contract Code section 9204 and its implications to public works projects.
- ACTION** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted unanimously to lease the rights to 250 acre-feet of water from the City of Whittier at a cost of \$699.79 per acre-foot for a total amount of \$174,947.50.
- Upon motion by Director Cici and seconded by Director Cammarano, the Board voted unanimously to increase the General Manager's discretionary procurement authority to \$25,000.00, and to authorize discretionary procurement authority to the Assistant General Manager and Finance Manager up to \$2,500.00.
- INFORMATION** None.

**GENERAL
MANAGER
COMMENTS**

The General Manager reported that he had attended a leadership conference where the importance of emergency planning was stressed. The General Manager expressed an interest in creating a District Emergency Operations Center. Director Cammarano shared what the City of San Gabriel had done in this regard and agreed it was an important thing to have. The General Manager explained some options he had been looking into, including the purchase of a cargo container to be outfitted. Director Taylor requested that the General Manager draft a preliminary budget for the project.

The General Manager reported that Well No. 16 had encountered delays because of the rain, but that the remainder of the pads would be poured in the coming days.

The General Manager reported that he was still waiting for quotes for enhanced security systems for District facilities.

The General Manager reported that the board-authorized time-value investment had been completed.

The General Manager reported that the line-stops for the Del Mar Avenue repair would be occurring the following week so District personnel could repair the leak.

Director Taylor requested that the pavement patch done by Doty Brothers be repaired.

Director Cammarano inquired as to the level of the key well, and the Assistant General Manager informed that it was up .3 feet from the last measurement. The General Manager added that the basins and spreading grounds are doing very well in the wake of recent storms.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Director Cammarano inquired as to the General Manager's awareness of the Mission Lodge project – a state-of-the-art assisted living facility. The General Manager was unaware of recent events, and Director Cammarano agreed that it could have been better publicized.

Director Cammarano advised that the new owner of the nursery property will be conducting public outreach regarding plans for the property, which is currently intended to be mixed-use. Director Cammarano added that she would prefer if there was some historical component, illuminating the history of the property.

Director Chan reported that he had been speaking with a customer who found the District's website difficult to use, and that he wished there was a

way to see bill-to-bill comparisons on the website. Finance Manager Corona advised that she would look into the matter.

Director Taylor requested that Assistant General Manager Feilen prepare a presentation on well depths for the Board.

ADJOURNMENT

Upon motion by Director Cici, and seconded by Director Cammarano, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
Invoice Register (By Invoice Number)

03/09/17
1:21:53 PM

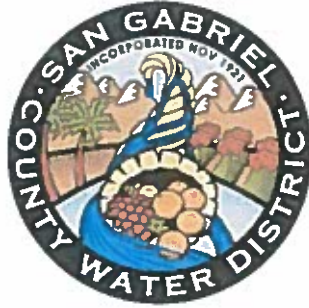
Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
02/28/17.BOARD.PR	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	02/28/17	02/28/17		INVOICE 02/28/17.BOARD.PR TOTAL:	\$538.25
					REPORT TOTAL:	<u>\$538.25</u>

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 2/1/2017 to 2/28/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11072	02/09/17	P	13366	ANTHONY AGOBIAN	\$150.00
11073	02/09/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11074	02/09/17	P	13237	PHILIP B. MALDONADO, D.D.S.	\$76.00
11074	02/16/17	V	2/16/17 13237	PHILIP B. MALDONADO, D.D.S.	(\$76.00)
11075	02/09/17	P	12021	POSTMASTER - SAN GABRIEL	\$1,284.00
11076	02/09/17	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,711.30
11077	02/10/17	P	11411	SOUTH COAST A.Q.M.D.	\$2,482.82
11078	02/10/17	P	13458	VANESSA HO, D.D.S.	\$245.00
11079	02/14/17	P	13300	BRIAN W. SNAER, D.D.S.	\$480.00
11080	02/14/17	P	12192	FEDERAL EXPRESS	\$61.53
11081	02/14/17	P	ONETIM	KELLY QUACH	\$400.00
11082	02/14/17	P	13350	L. ANDREW MUTCH, D.D.S.	\$161.00
11083	02/14/17	P	12209	PAUL M. REISCHL, D.D.S.	\$216.00
11084	02/14/17	P	13333	RESERVE ACCOUNT	\$300.00
11085	02/14/17	P	13494	ROY H. CHANG, D.D.S.	\$279.00
* 11088	02/21/17	P	ONETIM	MICHAEL GONZALEZ	\$94.19
11089	02/21/17	P	13285	STATE WATER RESOURCES	\$60.00
11090	02/22/17	P	13451	CUEMA	\$1,000.00
11091	02/22/17	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$3,389.23
11092	02/22/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11093	02/23/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
* 11096	02/28/17	P	13465	ANTHONY MAAS	\$141.36
11097	02/28/17	P	13350	L. ANDREW MUTCH, D.D.S.	\$218.00
11098	02/28/17	P	13547	LOUISE DIRIAN	\$300.00
11099	02/28/17	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$764.00
11100	02/28/17	P	13701	MARY ANN EBBA, D.M.D.	\$115.00
11101	02/28/17	P	13237	PHILIP B. MALDONADO, D.D.S.	\$78.00
11102	02/28/17	P	13350	L. ANDREW MUTCH, D.D.S.	\$175.00
11103	02/28/17	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
11104	02/28/17	P	13322	VICKEN MARGANIAN, D.D.S.	\$75.00
BANK 13200 REGISTER TOTAL:					\$26,860.43
GRAND TOTAL :					\$26,860.43

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
** Denotes broken check sequence.



SAN GABRIEL COUNTY WATER DISTRICT
Bank Account February 28, 2017

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Amount of Investment	\$5,086,023.13
LAIF Interest Rate	.77%
Citizens Bank - General Account	\$2,030,143.52

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 3/14/2017



Treasurer

<u>February 2016</u>	<u>YTD February 2016</u>	<u>February 2017</u>	<u>YTD February 2017</u>
<u>Cash Receipts</u>			
\$431,673.43	\$1,342,418.33	\$587,007.58	\$1,232,968.65
<u>Disbursements</u>			
\$316,269.59	\$1,384,835.24	\$805,607.81	\$1,404,008.49
<u>Water Sales</u>			
\$496,253.89	\$927,461.16	\$572,077.93	\$1,119,383.69



Water Levels as of February 28, 2017

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>February 2016</u>	<u>February 2017</u>
Baldwin Park Key Well	178.3	181.7

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of February 22, 2017 combined storage was 47,492 acre-feet (57 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #3	272	302	Destroyed	N/A	N/A
<u>Main San Gabriel Basin</u>					
Well #9	NM	425	NM	428.5	711
Well #11	215	offline	217	offline	483
Well #12	224.5	248.5	227	250	380
Well #14	196.5	262	193	277	380
Well #15	372.5	offline	383	424	650