

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

February 14, 2017

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a regular meeting of the Board of Directors held January 24, 2017

Motion:
Second:
Action:

6. List of Demands on General Account

a. January 2017 Invoices

Motion:
Second:
Action:

7. District Counsel

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8. Action Item

a. Discussion, Consideration and Action on Time Value Investment

Motion:

Second:

Action:

b. Consider Award of Contract to Freedom Voice Phone System

Motion:

Second:

Action:

c. Professional Service Agreement – Renewal Civiltec Engineering Inc

Motion:

Second:

Action:

d. Resolution No. 02-17-494 Supporting the nomination of Kathleen Tiegs for the position of ACWA/JPIA Executive Committee.

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. Receive and File the January 2017 Banking and Investment Report

b. Water Well Report

10. General Manager Report

a. Authorization to become members of CUEMA and attend 2017 CUEMA Conferences

b. Information Regarding Security at Well Sites

c. Water lease

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11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JANUARY 24, 2017**

CALL TO ORDER	A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, January 24, 2017, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
ROLL CALL	President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
AGENDA	Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on January 24, 2017.
MINUTES	Upon motion by Director Cammarano and seconded by Director Chan, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on January 10, 2017.
DEMANDS	Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 18607 from the General Account in the amount of \$48,341.11 for the Revolving/Payroll Account Reimbursement.
EXPENSES	None.
PUBLIC COMMENT	None.
DISTRICT COUNSEL	None.
ACTION	<p>Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adopt Resolution No. 1-17-493, amending Resolution No. 1-93-288 (Administrative Code), to consolidate District elections with those of the statewide general elections.</p> <p>Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to award a contract to Pacific-Tek, in the amount of \$29,484.00 for the purchase of a valve-exerciser and associated equipment.</p>
INFORMATION	The December 2016 Revenue and Expenditure Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The General Manager presented a summary of time value investment options, covering a range of dollar amounts and instruments. The Board directed that the matter be brought back as an action item for consideration.

The General Manager reported that the City of San Gabriel forgot to include the District as a participant in the annual Lunar New Year festival, but that he was assured the District will be included in the future.

The General Manager presented a report summarizing the terms of a possible new telephone service provider contract, reporting that the audio quality was excellent and the system will quickly pay for itself given the cost savings over the present system. The Board directed that this contract be brought back as an action item for consideration.

The General Manager reported on the progress of engaging security firms for District facilities; that various firms were expected to inspect the sites and provide quotes for various options.

The General Manager reported on the progress status of Well No. 16; the pedestal had been poured for the motor, and a progress meeting was to take place the following week.

The General Manager reported that the motor of Well No. 14 had blown, but that a spare would be installed and an electrician would come out to inspect the electrical panel.

The General Manager reported that a leadership training program had approached him, but that, in his view, it was not a cost-effective program, costing \$6,000 per attendee. The Board directed the General Manager to make inquiries around the community for further information about the program's usefulness.

The General Manager reminded the Board that the American Groundwater Conference was three weeks away.

**FUTURE
AGENDA
ITEMS**

The Board requested that the next meeting include an action item for consideration of the selection of one of various time value investments.

The Board requested that the consideration of an award of contract to Freedom Voice Phone System be an action item at the next meeting.

**DIRECTOR
COMMENTS**

Director Cammarano stressed that she believed it is important to remind the District's ratepayers that the drought is not over, despite recent rains. She suggested this might be accomplished either through a newsletter item, or through a posting on the District's website.

Director Taylor shared measurements of recent rainfall: San Gabriel Dam has received 25.98 inches of rain; Morris Dam has received 18.53 inches,

below normal for the season; Dalton Dam has received 20.67 inches, also below normal for the season; and Director Taylor's own, local, unscientific measurement indicates that 21.25 inches have fallen.

ADJOURNMENT

Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

President

Secretary

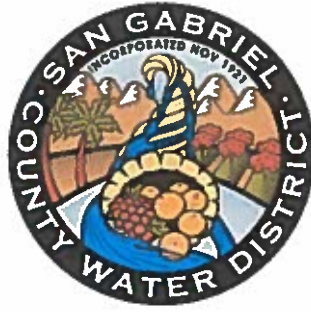
[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 1/1/2017 to 1/31/2017

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
11044	01/10/17	P	10426	FOUNDATION FOR CROSS-CONNECTIO	\$419.00
11045	01/10/17	P	13758	QUALITY MATERIAL HANDLING INC.	\$1,979.42
11046	01/10/17	P	12674	U.S. BANK	\$2,073.98
11049	01/11/17	P	13354	DLT SOLUTIONS, INC.	\$517.80
11050	01/11/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11051	01/11/17	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,711.30
11052	01/18/17	P	10122	ACWA / JPIA	\$6,728.00
11053	01/18/17	P	12192	FEDERAL EXPRESS	\$45.61
11054	01/18/17	P	ONETIM	FRANK FALCON	\$43.92
11055	01/18/17	P	ONETIM	IGNACIO DURAN	\$55.72
11056	01/18/17	P	13194	LOS ANGELES COUNTY DEPARTMENT	\$2,367.00
11057	01/18/17	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$50.00
11058	01/18/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$75.00
11061	01/24/17	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$4,658.76
11062	01/24/17	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
11063	01/25/17	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,145.00
11064	01/25/17	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,711.30
11065	01/31/17	P	13604	ALICE R.F. SHEN, D.D.S., M.S.	\$170.00
11066	01/31/17	P	ONETIM	FLOYD BUSER	\$75.06
11067	01/31/17	P	13752	FREDERICK JOHNSON. D.D.S.	\$520.00
11068	01/31/17	P	13237	PHILIP B. MALDONADO, D.D.S.	\$1,422.00
11069	01/31/17	P	13239	THREE VALLEYS MUNICIPAL WD	\$60.00
11070	01/31/17	P	12674	U.S. BANK	\$436.73
11071	01/31/17	P	13692	PAWLEY ORTHODONTICS	\$3,000.00
BANK 13200 REGISTER TOTAL:					\$48,500.60
GRAND TOTAL :					\$48,500.60

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
 ** Denotes broken check sequence.



February 14, 2017

To: The Board of Directors

From: Jim Prior

Subject: Professional Services Agreement – Renewal
Civiltec Engineering Inc.

Over the past several years, the District has entered into a Professional Service Agreement with Civiltec Engineering, Inc. primarily for professional engineering services in conjunction with District projects and the Alameda Corridor East project. The 2016 Agreement expired on December 31, 2016.

Civiltec Engineering Inc. has submitted a renewal agreement for 2017.

RECOMMENDATION

The Board of Directors authorize the General Manager to renew the Professional Services Agreement with Civiltec Engineering, Inc. for as-needed professional engineering services.

Attached:

Professional Service Agreement



*Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona*

AGREEMENT

THIS AGREEMENT, made in Los Angeles County, California, this 1st day of January, 2017, by and between the **SAN GABRIEL COUNTY WATER DISTRICT**, 866 Grand Avenue, Rosemead, California 91778, hereinafter called the District, and **Civiltec engineering inc.**, 118 W. Lime Avenue, Monrovia, California 91016, a corporation duly organized and existing under, and by virtue of, the laws of the State of California, hereinafter called the Engineer.

WITNESSETH

For the promises and considerations, and upon the terms and conditions hereinafter contained, the District and the Engineer hereby agree as follows:

The District hereby engages the Engineer to render his professional services, and upon the terms and conditions hereof, the Engineer agrees to render and perform such professional services as described under Article I hereof, for and upon such projects and services as the Board of Directors may, from time to time, designate and the Engineer accepts.

ARTICLE I

FEE FOR SERVICES

- A. The District agrees to pay the Engineer, at his office, for the performance of professional services performed hereunder, as follows:
1. For personnel cost incurred in the preparation of plans, specifications, and estimates; consulting and attendance at meetings and conferences; assistance in taking bids; preparation of reports; the amount to be paid to the Engineer on an hourly rate basis, by the District, shall be per the attached 2017 Rate Schedule.
 2. For field surveys provided, the amount to be paid to the Engineer on an hourly rate basis, by the District, shall be per the attached 2017 Rate Schedule.
 3. For other expenses incurred in the furnishing of such services shall be the actual cost plus fifteen percent (15%).



- B. The District hereby agrees to pay to the Engineer, monthly payments in the amount earned during the previous month. The District hereby agrees to pay all sums becoming lawfully due to the Engineer hereunder, within thirty (30) days after the receipt of the Engineer's invoice to the District therefore, and it is mutually agreed and acknowledged that time is of the essence of this provision.

ORIGINAL WORKING DRAWINGS

The Engineer hereby agrees to deliver to the District upon request, the original working drawings and specifications, which drawings and specifications shall become records of the District and shall be used exclusively for the specific project.

ARTICLE II

DEFINITION OF DISTRICT ENGINEER'S COST

The District and the Engineer hereby agree that the personnel cost for performing the professional services required shall consist of all charges directly attributable thereto. The personnel cost for time spent by the designated District Engineer, on the work, shall not exceed the rate per hour in the attached rate schedule. The Engineer agrees to keep accurate books and records of all said costs. The Engineer's account with the District shall be open to inspection by the District at all reasonable times, and until the expiration of two (2) years after the completion or abandonment of the project.

ARTICLE III

EXTENT OF WITHIN AGREEMENT AND NOTICES

The within agreement constitutes the whole of the Agreement between the parties hereto and neither thereof has been induced to make or enter into the within agreement by reason of any promise, agreement, representation, statement, or warranty other than as contained herein. The sending or giving of any notice, invoice, or statement by U.S. Mail, postage prepaid, by either party hereto addressed to the other at the respective addresses herein shown, shall constitute due service thereof. The construction and interpretation of this agreement shall be under and in accordance with the laws of the State of California.

SUCCESSORS AND ASSIGNS

The within agreement shall be binding upon the District and the Engineer, respectively, and their respective successors, executors, administrators, and assigns. Neither the District nor the Engineer may assign, sublet, or transfer their respective rights or interests hereunder, without written consent of the other, except, however, that all accounts and monies earned and accrued to the Engineer hereunder may be assigned by him.

TERMINATION

This agreement shall terminate on December 31, 2017 unless renewed in writing by mutual agreement of the parties thereto. Any projects, which are authorized and accepted prior to the date of termination, shall be completed under the terms of this agreement unless the project is ordered terminated or abandoned. Either the District or Engineer may completely terminate this Agreement with written notice to the representatives named herein. The District reserves the right to immediately stop on going projects as necessary to meet District objectives.

ARTICLE IV

PREVAILING WAGE

With respect to services performed by Engineer on public works, District has obtained the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the public work is to be performed for each classification of worker needed to perform the contract from the Director of the Department of Industrial Relations which are on file at the District offices and shall be made available to any interested party upon request. Engineer and any subcontractor under Engineer, shall pay not less than the specified prevailing rates of wages to all workmen employed in the execution of this Agreement and shall comply with Labor Code Sections 1771 and 1776 subject to the penalties provided therein.

ARTICLE V

INDEMNIFICATION

Engineer shall indemnify and hold District harmless from all damages, injuries, liabilities, and other obligations arising out of the negligent acts, errors, or omissions of the Engineer in the performance of services by Engineer under this Agreement.

Engineer shall obtain and maintain in force insurance policies for general liability, automobile liability and professional liability with limits not less than one million dollars (\$1,000,000) aggregate. Said insurance policies shall be maintained in force at all times during the term of this Agreement. The policies shall name District as an additional insured, with the exception of the professional liability policy.

ARTICLE VI

JOBSITE SAFETY


District agrees to include in its contract with all contractors that the contractor acknowledges responsibility for jobsite safety and acknowledges that the Engineer will not have any such



responsibility. Further, District agrees to include language in its contract with any contractor, which provides to the fullest extent permitted by law, that the contractor shall indemnify, defend, and hold harmless District, Engineer, their present companies, subsidiaries, agents, and employees from and against all claims, damages, losses and expenses, including but not limited to attorney fees and claim costs, arising out of or resulting from performance of work by the contractor, its subcontractors, or their agents and employees, which results in damage to persons or property including wrongful death regardless of whether or not such claim, damage, loss, or expense is caused in whole or in part by the negligence, active or passive, of District, Engineer, their parent and subsidiary companies, as well as their agents and employees, excepting only the sole negligence of District, Engineer, their parent or subsidiary companies and their agents and employees.

IN WITNESS WHEREOF, THIS AGREEMENT, has been executed at the place and upon the date first hereinabove written.

CIVILTEC ENGINEERING, INC.

By 

W. David Byrum, P.E.
President

SAN GABRIEL COUNTY WATER DISTRICT

By _____
Jim Prior
General Manager/Secretary



2017 RATE SCHEDULE

EFFECTIVE UNTIL DECEMBER 31, 2017

Principal Engineer.....	\$215.00
Principal Engineer - Expert Witness Testimony.....	\$340.00
Senior Engineer.....	\$200.00
Project Manager.....	\$180.00
Project Engineer.....	\$165.00
Senior Designer.....	\$160.00
Staff Engineer.....	\$145.00
Designer.....	\$125.00
Designer/Drafter.....	\$110.00
Planning Technician.....	\$105.00
Resident Engineer/Observer.....	\$105.00
CAD Technician.....	\$95.00
Senior Administrative Assistant.....	\$80.00
Administrative Assistant/Clerical.....	\$75.00
Two Man Survey Party.....	\$230.00
Survey Manager.....	\$155.00
Staff Land Surveyor.....	\$125.00
Survey Technician.....	\$105.00
Subcontracted Services.....	Cost plus 15%
Mileage.....	\$0.575/mile

NOTE: All rates are effective until December 31, 2017. Any increases in rates after that date will be limited to 5% maximum.



Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona

RATE SCHEDULE

EFFECTIVE UNTIL DECEMBER 31, 2016

Principal Engineer.....	\$215.00
Principal Engineer - Expert Witness Testimony.....	\$340.00
Senior Engineer.....	\$200.00
Project Manager.....	\$180.00
Project Engineer.....	\$165.00
Senior Designer.....	\$160.00
Staff Engineer.....	\$145.00
Associate Planner.....	\$130.00
Designer.....	\$125.00
Designer/Drafter.....	\$110.00
Planning Technician.....	\$105.00
Resident Engineer/Observer.....	\$105.00
CAD Technician.....	\$95.00
Senior Administrative Assistant.....	\$80.00
Administrative Assistant/Clerical.....	\$75.00
Two Man Survey Party.....	\$230.00
Survey Manager.....	\$155.00
Staff Land Surveyor.....	\$125.00
Survey Technician.....	\$105.00
Subcontracted Services.....	Cost plus 15%
Mileage.....	\$0.575/mile

NOTE: All rates are effective until December 31, 2016. Any increases in rates after that date will be limited to 5% maximum.

W:\ADMINISTRATION\Rates\SCHEDULE.16.doc



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/07/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

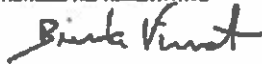
PRODUCER Marsh Sponsored Programs a division of Marsh USA Inc. PO Box 14404 Des Moines IA 50306	CONTACT NAME: PHONE (A/C, No, Ext): 800-338-1391 FAX (A/C, No): 888-621-3173 E-MAIL ADDRESS: acecclientrequest@marsh.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Civiltec Engineering, Inc. 110 W. Lime Ave Monrovia, CA 91016	INSURER A: Sentinel Insurance Company Ltd NAIC # 11000	
	INSURER B: Twin City Fire Insurance Co 29459	
	INSURER C: Hartford Accident and Indemnity Co 22357	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL SUBR INBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	845BWRU2361 Prof. Liab. Excl.	01/01/2017	01/01/2018	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
						MED EXP (Any one person)	\$10,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COMPROP AGG	\$2,000,000
							\$
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	84UBGPY1969	01/01/2017	01/01/2018	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTIONS 10,000		845BWRU2361	01/01/2017	01/01/2018	EACH OCCURRENCE	\$5,000,000
						AGGREGATE	\$5,000,000
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	84WGBU1663	01/01/2017	01/01/2018	<input checked="" type="checkbox"/> WC STATU- TORY LIMITS <input type="checkbox"/> OTH- ER	
						E.L. EACH ACCIDENT	\$1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$1,000,000
						E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
San Gabriel Co. Water District, its Directors, Officials, Officers & Employees are included an additional insured to above coverages except W/C when required by written contract. GLAI/Aut@AI

CERTIFICATE HOLDER San Gabriel Co. Water District its directors, officials, officers and employees 8366 Grand Avenue Rosemead, CA 91770	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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February 14, 2017

To: The Board of Directors

From: James Prior

Subject: Resolution No. 02-17-494 Supporting the nomination of Kathleen Tieg for the position of ACWA/JPIA Executive Committee.

The District has received a request from Cucamonga Valley Water District's President James V. Curatalo, Jr. to consider adopting a resolution endorsing her nomination as ACWA/JPIA Executive Committee.

Recommendation:

The Board of Directors adopt Resolution No. 02-17-494 supporting the nomination of Director Kathleen Tieg as the ACWA/JPIA Executive Committee.

Attached:

District Resolution

Letter from Cucamonga Valley Water District President, James V. Curatalo, Jr.
Director Kathleen Tieg letter of qualifications

RESOLUTION NO. 02-17-494

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL COUNTY WATER DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“ACWA JPIA”)**

WHEREAS, this district is a member district of the ACWA JPIA; and

WHEREAS, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA’s **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another ACWA JPIA member district, the Cucamonga Valley Water District has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors of the **Executive committee** of the ACWA JPIA;

NOW, THEREFORE, BE IT RESOLVED that the District Secretary is her by directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, Ca 95661-9082, forthwith.

ADOPTED THIS 14 DAY OF FEBRUARY, 2017.

PRESIDENT

ATTEST:

SECRETARY

(SEAL)

Martin E. Zvirbulis
Secretary/General Manager/CEO

RECEIVED

January 25, 2017

JAN 30 2017

SAN GABRIEL
COUNTY WATER DISTRICT

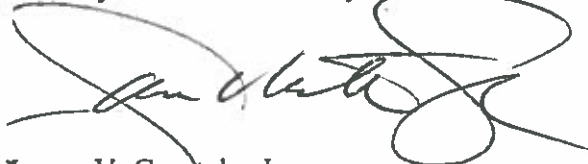
Dear Fellow ACWA/JPIA Member:

On January 24, 2017 the Cucamonga Valley Water District Board of Directors adopted Resolution No. 2017-1-1 nominating Director Kathleen J. Tieg for the position of ACWA/JPIA Executive Committee. We are formally requesting your support of Director Tieg's nomination through the adoption of a concurring resolution from your agency.

Director Tieg has been actively involved in ACWA/JPIA having served the past 10 years on the board, as well as having experience as the ex-officio member on the Executive Committee. Director Tieg is committed to continuing the great work of providing quality insurance and employee benefit services that ensure our agencies and ratepayers are receiving the most cost-effective service possible.

I have attached a sample concurring resolution in support of Director Tieg's nomination, as well as her candidate statement. The elections for ACWA/JPIA Executive Committee will be held May 8, 2017, should you desire to adopt a resolution or if you have questions please contact our Executive Assistant to the Board, Taya Victorino at 909.987.2591 or tavav@cvwdwater.com.

Thank you in advance for your consideration.



James V. Curatalo, Jr.
President

Attachments:
Sample Concurring Resolution
Candidate Statement – Director Tieg

Kathleen J. Tiegs
Candidate Statement for
Association of California Water Agencies
Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee

Dear ACWA/JPIA Board Members:

I am pleased to share with you my interest in serving on the Executive Committee for ACWA/JPIA. I believe I am prepared and ready for the challenge to help lead the organization as we continue to grapple with providing the best and most cost-effective insurance and employee benefit services to our members.



My experience with the ACWA/JPIA began over 10 years ago when I was appointed by the Cucamonga Valley Water District (CVWD) to serve as their ACWA/JPIA representative. I have also served as the ex-officio member of the Executive Committee in 2015-2016. As part of the Executive Committee I was able to provide the leadership and feedback to staff to ensure they were continuing to uphold the mission of the ACWA/JPIA: *"to consistently and cost effectively provide the broadest possible affordable insurance coverage and related services to its member agencies"*.

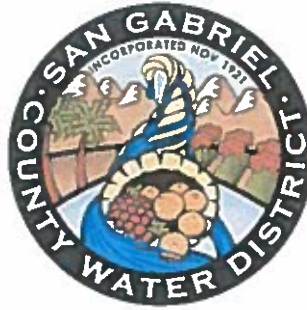
I have served on the CVWD board of directors for approximately 12 years, and have served in the role as both president and vice-president of the board of directors. I am currently a member of the Legislative/Outreach and the Human Resources/Risk Management committees. The Human Resources/Risk Management Committee is responsible for overseeing employee benefits, risk management and safety programs for the organization. At CVWD, we have taken full advantage of all the programs the ACWA/JPIA has to offer to ensure our employees are working in the safest environment possible. Our board of directors has also adopted the *Commitment to Excellence* Program pledge putting into place best management practices which bolsters our effectiveness for loss prevention and safety.

I currently serve as the President for the Association of California Agencies (ACWA). In my role as president I have focused on increasing my understanding of our members needs so that I may know how to better serve and lead the ACWA organization. I will use this same approach if elected to serve on the ACWA/JPIA Executive Committee.

The election for ACWA/JPIA is scheduled for May 8, 2017 at the conference. Thank you for allowing me to share my experience, leadership and knowledge. I look forward to the opportunity to represent you and your agency. Please feel free to contact me directly at (909) 635-4177 should you have questions or if you would like to support my candidacy.

Thank you in advance for your consideration,

A handwritten signature in black ink that reads "Kathy Tiegs". The signature is written in a cursive, flowing style.



SAN GABRIEL COUNTY WATER DISTRICT
Bank Account January 31, 2017

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Amount of Investment	\$6,086,023.13
LAIIF Interest Rate	.76%
Citizens Bank - General Account	\$2,248,743.75

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 2/14/2017



Treasurer

<u>January 2016</u>	<u>YTD January 2016</u>	<u>January 2017</u>	<u>YTD January 2017</u>
<u>Cash Receipts</u>			
\$910,744.90	\$910,744.90	\$645,961.07	\$645,961.07
<u>Disbursements</u>			
\$1,068,565.65	\$1,068,565.65	\$598,400.68	\$598,400.68
<u>Water Sales</u>			
\$431,207.27	\$431,207.27	\$547,305.76	\$547,305.76



Water Levels as of January 31, 2017

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>January 2016</u>	<u>January 2017</u>
Baldwin Park Key Well	179.0	180.8

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of January 26, 2017 combined storage was 29,320 acre-feet (35 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2016</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #3	270	301	Destroyed	N/A	N/A
<u>Main San Gabriel Basin</u>					
Well #9	299	426	NM	431.5	711
Well #11	215	offline	217	offline	483
Well #12	226	247	226.5	251.5	380
Well #14	194	266.5	188	NM	380
Well #15	374	offline	383	424	650



California Utility Executive Management Association Membership Application

Membership entitles you to reduced registration fees for all CUEMA conferences and American Water College courses.

-- Dues are prorated and are valid through June 30, 2017. --

Name _____ Title _____

Public Agency or Private Firm _____

Mailing Address _____

E-mail address _____ Phone Number _____

- CUEMA Public Agency Member* (1)** \$ 400.00 ~ Full Annual Dues
 - General Manager Assistant General Manager
 - Utility Manager Director of Public Works/City Engineer
 - Senior Management Other: _____

- CUEMA Public Agency Members* (3 from same agency)** \$1000 ~ Full Annual Dues
Additional Members:
Name: _____ Title: _____
Name: _____ Title: _____

- CUEMA Retired General Manager** \$ 100.00 ~ Full Annual Dues

- CUEMA Private Consultant Member** \$ 1,000.00 ~ Full Annual Dues
 - Owner/CEO Associate
 - Senior Management Other: _____

* Private water and wastewater companies fall under this category

Please make your check payable to:
California Utility Executive Management Association

Mail to the following address:
CUEMA, 650 N. Rose Drive, Suite 122, Placentia, CA 92870

Or sign up online at: www.regonline.com/cuemamembership2016

Thank you for your support!
Tax ID Number: 35-2395687

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